

**PRINCE WILLIAM COUNTY POLICE DEPARTMENT  
MANUAL OF GENERAL ORDERS**

<b>General Order: 22.12</b>	<b>Effective: 03/02/2020</b>	<b>Supersedes: 11/28/2017</b>	<b>Number of Pages: 1</b>
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**TRAINING: REMEDIAL TRAINING**

- A. Whenever a member is identified as being in need of remedial training, the Academy will determine what remedial training is necessary and schedule the training as soon as reasonably possible.
- B. Remedial driver training is required for any member who has two preventable crashes in a two-year time span, or at the direction of the District, Division, or Bureau Commander. Remedial driver training will be tailored to each student's driving behavior whenever possible.
- C. If a student fails an in-service training course, steps will be taken to ensure the student learns the material. If a test was given, the opportunity to retest will be provided. The student will be credited with the course only after successful completion of the course and/or test. No certification will be awarded until the student can successfully pass the course and/or test.
- D. This remedial training will be documented in the member's training file and retained by the Academy.
- E. Upon a second failure of the course, the member will be referred to the appropriate division commander.
  - 1. The Academy Director will advise the appropriate division commander of the facts and circumstances of the member's failure in writing.
  - 2. The division commander will review the matter and provide the Academy Director with written direction for disposition. The division commander may refer the matter to higher authority who will provide written direction to the Academy Director.
  - 3. Remedial training will be provided based upon any mandated legal requirements, availability of the training program(s), and other factors that may be applicable.
- F. Remedial training with respect to firearms is described in General Order [27.05 Police Firearms](#) (III.G).