August 19, 2020

COMMISSION MEMBERS
Jane Beyer, Coles District  
Brodie Freer, Occoquan District  
Christian Thom, At Large Member  
Erica Tredinnick, Brentsville District  
Jeff Bergman, Gainesville District  
Nate Murphy, Neabsco District  
David Miles, Potomac District  
Sharon Richardson, Woodbridge District

Commission Members Present
Jane Beyer
Jeff Bergman
Brodie Freer
David Miles
Nate Murphy
Sharon Richardson
Christian Thom
Erica Tredinnick

Staff Present
Myla Neal
Todd Reid
Ann Marie Maher
Audra Medve
Trey Payne
Sally Wood
Tracy Hannigan
Brent Heavner
Paige Backus-Gibbons

Commission Members Absent
None

Secretary
Shannon Jaenicke

At 6:10 p.m. Brodie Freer called the regular meeting of the Prince William County Parks and Recreation Commission to order. Mr. Freer asked all to rise; Jeff Bergman led the Pledge of Allegiance to the Flag.

Administrative Items

Res. No. 20-15 Approve the minutes of the July 15, 2020, Parks and Recreation Commission meeting. APPROVED (JB: SR Unanimous, Absent from Vote NM).

Citizen’s Time
None

Committee Reports
None

Old Business
None

New Business
Res. No. 20-16 Re-Endorse the 2020 Parks, Recreation and Open Space Master Plan and Recommend the Prince William Board of County Supervisors Adopt the Same. Approved (JB: JB; Unanimous, Absent from Vote NM).

Res. No. 20-17 Recommend the FY21 Arts Grants Disbursements. APPROVED (JB: JB, Unanimous, Absent from Vote NM).
Presentation Items

Parks, Recreation and Tourism Orientation
Department staff presented Part II of a two-part Orientation Series Presentation to help orient the newly appointed Parks and Recreation Commissioners and to update all Commissioners on our department activities. [PowerPoint Presentation is available from the Secretary to the Commission.]

Director Time

Tracy Hannigan provided an update on the National Recreation and Parks Association (NRPA) Commission for Accreditation of Park and Recreation Agencies (CAPRA) Accreditation virtual site visit which has been rescheduled for the week of September 14. CAPRA visitation team members will be inviting select staff to interviews, and members of the Parks and Recreation Commission will likely be on that list. DPRT anticipates receiving accreditation at the NRPA Annual Conference October 27-29.

Seth Hendler-Voss the following updates:

Budget FY 22- DPRT’s internal process, “Budget Congress” is underway to rank new budget initiatives within our department based on our needs and our Strategic Plan. Once our internal initiatives are ranked they are pooled with the other Community Development agencies and re-ranked for submission to the CXO to consider in the Budget Proposal to the BOCS. An agenda item will be added to the Commission’s September meeting to share the outcome of the internal rankings.

School-aged Programming – an effort is underway to develop programming for school-aged children for this fall. Multiple surveys are being deployed to ascertain the needs of citizens and County employees.

Projects:
Out for bid or soon to be bid: Long Park Auxiliary Bldg, Catharpin Park Aux Bldg, Rollins Ford Park Re-bidding: Harbor Drive Wellness Park, Locust Shade Maintenance Bldg

The Occoquan Wildlife Refuge section of the PHNST is almost complete, there will be a small ribbon cutting this fall with a larger celebration in the Spring (assuming COVID restrictions allow)

Complications with the Boiler Replacement will delay this project and the pool will remain closed a little longer.

Chinn Center Pool will open for lap swimming and water walking at the end of this month.

Commissioners Time
Ms. Richardson Commended staff for the orientation reports presented this evening.

Mr. Murphy Thanked Seth for meeting with Supervisor Angry to review the Master Plan document.
Mr. Miles
Shared that in the short time he has been on the Commission he has been very impressed with the relationships within the department.

Mr. Bergman
Thanked staff for the great presentations tonight and he has enjoyed watching the departments growth over the last few years. He has visited the project Catharpin Park and it is looking great.

Ms. Beyer
Attended the Ribbon Cutting at Ferlazzo with a very enthusiastic crowd; thanked Seth for reviewing the Master Plan with Supervisor Vega; and thanked staff for the presentations tonight and the enthusiasm they have shown.

Mr. Thom
Thanked staff for tonight’s orientation, he had no idea about some of the many things we do; thanked Myla, Trey and Brendon for follow-ups on Sports League Recognition criteria and Hellwig traffic flow issues raised at the last meeting; Thanked Seth for coordinating Master Plan meeting with Chair Wheeler.

Ms. Tredinnick
Thanked staff for tonight’s presentations; she was happy to be participate in the Rollins Ford playground design plans; thanked Ann Marie for the exciting Tourism activities and events info shared tonight.

Mr. Freer
Thanked staff for the excellent presentations tonight.

Closed Session
None.

Adjournment

Res No. 20-18
There being no further business to come before the Commission, at 8:55 p.m., the meeting was ADJOURNED. (APPROVED ET: JB, Unanimous)

The next meeting of the Parks and Recreation Commission will be held on September 16, 2020, at the Hellwig Park Administration Building.

Minutes APPROVED at Parks and Recreation Commission meeting held on September 16, 2020.

Brodie Freer, Chairman

Seth Hendler-Voss, Director

Shannon Jaenicke, Secretary
MOTION: BERGMAN  
SECOND: BEYER  
RE: RE-ENDORSE THE 2020 PARKS, RECREATION AND OPEN SPACE MASTER PLAN AND RECOMMEND THE PRINCE WILLIAM COUNTY BOARD OF SUPERVISORS ADOPT THE SAME  
ACTION: APPROVED  

WHEREAS, the purpose of the Parks, Recreation, and Open Space Master Plan (Master Plan) is to provide the Department of Parks, Recreation and Tourism (DPRT) and the County with a road map for future investment in recreational facilities and programs over the next 10 to 15 years; and  

WHEREAS, this plan will aid staff and decision-makers in ensuring that recreational opportunities are equitably distributed across the county; and  

WHEREAS, this Master plan succeeds the Prince William County Park Authority 2010-2030 Comprehensive Plan, adopted by the Park Authority in April 2010; and  

WHEREAS, this Master Plan process was a joint effort between Pros Consulting and Department staff, and includes an assessment of local opportunities and recreation trends at the national, regional and local levels; and  

WHEREAS, this Master Plan is built upon the needs expressed by citizens during the 2019 Needs Assessment and the level of service strategies contained in the Parks Chapter of the 2020 Comprehensive Plan update; and  

WHEREAS, the Parks Chapter of the 2020 Comprehensive Plan update recommends development of a Master Plan as a tactical supplement to effectuate Comprehensive Plan strategies; and  

WHEREAS, this Master Plan will satisfy the National Recreation and Parks Association’s Commission for Accreditation of Park and Recreation Agencies (CAPRA) requirements as DPRT seeks accreditation in 2020; and  

WHEREAS, the Parks and Recreation Commission has reviewed the Plan and been given the opportunity to provide input;  

WHEREAS, the Parks and Recreation Commission endorsed the Parks, Recreation and Open Space Plan at their July 15, 2020 Commission meeting and since that time technical edits were required to address additional comments from the County Planning Department;
August 19, 2020
RES. NO. 20-17
Page Two

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission hereby endorses the revised 2020 Parks, Recreation and Open Space Master Plan and recommends the Prince William Board of County Supervisors Adopt the same.

Attachment: Parks, Recreation and Open Space Plan

Votes:
Ayes: JB, JBG, BF, DM, CT, ET, SR
Nays: NONE
Abstain: NONE
Absent from Vote: NM
Absent from Meeting: NONE

ATTEST: 

Shannon Jaenicke, Secretary
MOTION: BERGMAN
SECOND: MILES
RE: RECOMMEND THE FISCAL YEAR 2021 ARTS GRANTS DISBURSEMENTS
ACTION: APPROVED

WHEREAS, the Prince William Board of County Supervisors has budgeted and appropriated funds for Fiscal Year 2021 for local non-profit arts organizations, of which $193,000 is available for arts grants; and

WHEREAS, on June 17, 2020 the Parks and Recreation Commission appointed an Arts Grants Panel to conduct the arts grants application review process for Fiscal Year 2021 and recommend funding disbursement; and

WHEREAS, the Department of Parks, Recreation and Tourism received 16 grant applications for Fiscal Year 2021 from eligible organizations that represent the full spectrum of local arts including dance, theater, symphony, choral music and the visual arts; and

WHEREAS, the Arts Grants Panel reviewed all applications based on a defined set of criteria and recommended funding levels for all applications, based on each applicant's eligibility, scoring and a proportionate distribution of available funds; and

WHEREAS, the Department of Parks, Recreation and Tourism staff confirms that the grant policy was followed and concurs with the disbursement of the FY21 Arts Grants;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Parks and Recreation Commission does hereby recommend the FY21 Arts Grants disbursement to the Board of County Supervisors as follows:

<table>
<thead>
<tr>
<th>APPLICANT</th>
<th>RECOMMENDED FUNDING</th>
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<tbody>
<tr>
<td>Center for the Arts</td>
<td>$43,563</td>
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<tr>
<td>Manassas Ballet Theatre</td>
<td>$43,562</td>
</tr>
<tr>
<td>Manassas Chorale</td>
<td>$16,637</td>
</tr>
<tr>
<td>Manassas Symphony Orchestra</td>
<td>$8,582</td>
</tr>
<tr>
<td>Va National Ballet</td>
<td>$8,204</td>
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<tr>
<td>Asaph Dance Ensemble</td>
<td>$20,777</td>
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<tr>
<td>Youth Orchestra of PW</td>
<td>$9,773</td>
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<td>Lake Ridge Chorale</td>
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<tr>
<td>Old Bridge Chamber Orchestra</td>
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<tr>
<td>New Dominion Choraliers</td>
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<tr>
<td>Prince William Little Theatre</td>
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<td>Shenandoah Sound</td>
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<tr>
<td>Woodbridge Community Choir</td>
<td>$1,781</td>
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<td>Woodbridge Dance Company</td>
<td>$4,733</td>
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<tr>
<td>Woodbridge Flute Choir</td>
<td>$733</td>
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</table>
CAPAC $7,760
Total funding $193,000

Votes:
Ayes: JB, JBg, BF, DM, CT, ET, SR
Nays: NONE
Absent from Vote: NM
Absent from Meeting: NONE

ATTEST: ________________________________

Shannon Jaenicke, Secretary