
	BUILDING DEVELOPMENT POLICIES AND PROCEDURES ADMINISTRATIVE/GENERAL	Effective Date: October 15, 2009
		Supersedes Policy Dated: October 10, 2003
	1.8 Inspections – Not Ready for Inspection	Issued by: Eric M. Mays, P.E.  Building Official

This policy establishes when a rejected inspection is considered Not Ready for Inspection. If a rejected inspection is considered Not Ready for Inspection, a re-inspection fee will be applied. However, if there are extenuating circumstances, the inspector has the authority to not apply the re-inspection fee in conjunction with the rejection..

The following guideline is to be used to determine when to apply a Not Ready for Inspection fee.

<p>All Inspections: Required construction documents not on job site, to include, but not limited to:</p> <ul style="list-style-type: none"> - Approved plans with all revisions approved manufacturer’s installation instructions - Certified load calculations - Gas drawings - Shop drawings - Insulation certifications - Required third party certifications not on file and approved <p>Lot #/address not posted Permits not posted on site Unsafe access at house Unpermitted work in progress or installed Work incomplete/still being done</p> <p>Footing inspections: Footings not dug Water in footings – not mucked out Step down bulkheads not in place Grade stakes not in place</p> <p>Poured wall: Forms incomplete Required insulation not installed</p> <p>Back fill: Walls not damp/waterproofed Slab/floor or wall bracing not in place Drain tiles not installed</p>	<p>Slab: Site not prepared Base material/wire mesh not installed Vapor barrier not installed (where required) Insulation not installed (when required)</p> <p>Plumbing groundwork – Sewer and water: Incomplete/improper bedding material No test</p> <p>Close in combination inspection: Doors locked Required tests (i.e. water, gas, dwv, not ready) Electrical Service not scheduled or approved</p> <p>Close in commercial: Doors locked Plumbing and electrical not inspected before building and mechanical Required tests (i.e.: water, dwv, gas not ready)</p> <p>Electrical Service: Grounding electrodes/conductor not in service/not built</p> <p>Combination/Commercial Final: Doors locked Electric wiring not properly terminated/supported. Furnace/hot water heater not working Electric meter not installed No gas meter House appliance/fixtures not cleaned Spray painting No furniture storage permit/furniture not away from walls</p> <p>First time inspection – no fee – no inspections made: Erosion devices (required) not in place</p>
--	--