



August 4, 2020

Prince William Special Olympics  
P.O. Box 1073  
Woodbridge, VA 22195

Dear Ms. Van Lowe,

Enclosed please find a copy of the FY2021 fully executed memorandum of understanding with Prince William County. **The host agency is responsible for keeping the original for five years.**

As a reminder, in order to receive your donation for FY2021 you will need to submit an invoice to your host agency.

Please work closely with your host agency and keep them apprised of your progress toward our mutual goals.

We appreciate your organization's dedication and service to the citizens of Prince William County. Thank you for completing this annual process.

Sincerely,

A handwritten signature in black ink, appearing to read "David J. Sinclair".

David J. Sinclair  
Budget Director

cc: Seth Hendler-Voss, Parks, Recreation & Tourism  
Jeff Stamp, Parks, Recreation & Tourism

**MEMORANDUM OF UNDERSTANDING  
FOR  
Prince William Special Olympics**

This Memorandum of Understanding (MOU) is between PRINCE WILLIAM COUNTY (County), by and through the **Department of Parks, Recreation and Tourism**, and *Prince William Special Olympics (CP)*. The terms and conditions of this MOU govern the actions and obligations of the CP, in addition to the requirements of all applicable local, state, and federal laws and policies. During the next fiscal year the County agrees to provide donations listed in Attachment A (Adopted BOCS Budget Funding Provided to Community Partners) and CP agrees to provide those services as identified by Attachment B (County Budget Documents), according to the amounts, terms, and conditions set forth below.

WHEREAS:

A. The CP represents that it is an independent, non-profit 501(c) (3) organization authorized to do business in the Commonwealth of Virginia. The CP's mission is to Special Olympics provides year-round sports training and athletic competition in a variety of Olympics-type sports for children and adults with intellectual disabilities, giving them continued opportunities to develop physical fitness, demonstrate courage, experience joy and participation in a sharing of gifts, skills, and friendship with their families, other Special Olympic athletes, and the community.

B. The County recognizes that the provision of public funds can allow the CP to expand services for the benefit of the community, as part of its comprehensive and coordinated delivery of services to the community, which may increase community participation in the delivery of services.

NOW THEREFORE, the County and CP agree that:

1. The County will provide to CP local donation, in the amount of **Eighteen Thousand Nine Hundred and Sixty Dollars (\$18,960.00)** approved by the Prince William Board of County Supervisors to be used during the period of **July 1, 2020**, through **June 30, 2021**, to provide CP services within Prince William County as listed in Attachment B.

2. This MOU will be in effect from **July 1, 2020** through **June 30, 2021**. The CP acknowledges that the appropriation of this donation is limited to the year specified in this MOU and implies no expectation of future donations.

3. The parties acknowledge that the funds provided are a donation and that the Board of County Supervisors asserts no control over the day-to-day operation of the CP program. CP is a grant recipient of the County and is not an agent of the County. Therefore, the CP shall indemnify and hold harmless the County for any claims for bodily injury, death or property damage rising from any alleged negligence, willful misconduct, omission or wrongful act of the CP. CP shall procure and maintain, at its own cost and expense, any kinds and amounts of insurance that, in its own judgment, may be necessary for its proper protection in its work as described in this MOU.

4. All donations under this MOU are conditioned upon the appropriation by the Prince William Board of County Supervisors.

5. By the end of the fiscal year in which the donation is made, the CP will submit an invoice or letter, on CP letterhead, to the **Department of Parks, Recreation and Tourism** requesting disbursement of the approved donation.

6. By the end of the fiscal year in which the donation is made, the CP shall report to the **Department of Parks, Recreation and Tourism** their receipt of the donation, and shall certify the expenditure of the donation was in accordance with Attachment A. If the report and certification is not to the satisfaction of the County, the County may request the return of all

donations received under this Agreement for which the CP has not demonstrated an appropriate expenditure.

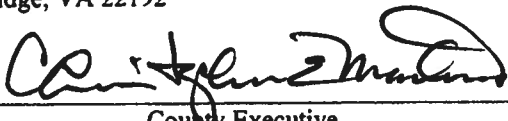
7. If requested, and in accordance with Prince William County Code 2.1, if applicable, the CP shall provide copies of the CP's most recently completed annual IRS form 990 and annual or biannual reviewed, compiled or audited financial statements to their assigned host agency.

**Prince William Special Olympics**  
**PO Box 1073, Woodbridge, VA 22195**  
**703-680-6661**


Print Name: Judith J. Martin

BY:  DATE: July 2, 2020  
Executive Director

**PRINCE WILLIAM COUNTY**  
**Office of Executive Management**  
**1 County Complex Court**  
**Woodbridge, VA 22192**

BY:  DATE: 7-29-2020  
County Executive

**Prince William County Department of Department of Parks, Recreation and Tourism**  
**14420 Bristow Rd. Manassas, VA 20112**

BY:  DATE: 7/20/20  
Director

Attachments:

A: Adopted BOCS Budget Funding Provided to Community Partners

**B: County Budget Documents**

## Funding Provided to Community Partners

| Host Agency | FY20<br>Adopted | FY21<br>Adopted | Funding Source |
|-------------|-----------------|-----------------|----------------|
|-------------|-----------------|-----------------|----------------|

**I. DONATIONS: Funding provided via donation and in accordance with a memorandum of understanding.**

| COMMUNITY DEVELOPMENT |
|-----------------------|
|-----------------------|

| Library |
|---------|
|---------|

|                                  |                 |                 |              |
|----------------------------------|-----------------|-----------------|--------------|
| • Literacy Volunteers of America | \$28,945        | \$31,244        | General Fund |
| <b>Total Library</b>             | <b>\$28,945</b> | <b>\$31,244</b> |              |

| Parks, Recreation & Tourism |
|-----------------------------|
|-----------------------------|

|  |                  |                  |                         |
|--|------------------|------------------|-------------------------|
| • The Arc of Greater Prince William          | \$46,839         | \$50,559         | General Fund            |
| • Boys & Girls Club                          | \$117,433        | \$126,760        | General Fund            |
| • Dumfries Weems-Botts Museum                | \$39,010         | \$42,109         | Transient Occupancy Tax |
| • Freedom Aquatic & Fitness Center           | \$350,000        | \$350,000        | General Fund            |
| • Occoquan Mill House Museum                 | \$5,573          | \$6,016          | Transient Occupancy Tax |
| • Prince William Soccer, Inc.                | \$27,865         | \$30,078         | Transient Occupancy Tax |
| • <b>Special Olympics</b>                    | <b>\$17,565</b>  | <b>\$18,960</b>  | General Fund            |
| <b>Total Parks, Recreation &amp; Tourism</b> | <b>\$604,285</b> | <b>\$624,481</b> |                         |

| Public Works |
|--------------|
|--------------|

|  |                  |                  |                 |
|--|------------------|------------------|-----------------|
| • Habitat for Humanity                           | \$17,565         | \$18,960         | General Fund    |
| • Keep Prince William Beautiful - Litter Control | \$81,768         | \$88,263         | Solid Waste Fee |
| • Keep Prince William Beautiful - Recycling      | \$16,719         | \$18,047         | Solid Waste Fee |
| • Project Mend-A-House                           | \$40,903         | \$44,152         | General Fund    |
| <b>Total Public Works</b>                        | <b>\$156,955</b> | <b>\$169,420</b> |                 |

|                                    |                  |                  |  |
|------------------------------------|------------------|------------------|--|
| <b>TOTAL COMMUNITY DEVELOPMENT</b> | <b>\$790,185</b> | <b>\$825,146</b> |  |
|------------------------------------|------------------|------------------|--|

**Note: Totals may not add due to rounding.**

## Funding Provided to Community Partners

| Host Agency   | FY20<br>Adopted  | FY21<br>Adopted  | Funding Source |
|---|------------------|------------------|----------------|
| <b>HUMAN SERVICES</b>                                 |                  |                  |                |
| <b>Aging</b>  |                  |                  |                |
| • Independence Empowerment Center                     | \$34,700         | \$37,456         | General Fund   |
| • Legal Services of Northern Virginia                 | \$180,260        | \$194,577        | General Fund   |
| <b>Total Aging</b>                                    | <b>\$214,960</b> | <b>\$232,033</b> |                |
| <b>Community Services</b>                             |                  |                  |                |
| • ACTS (Total)  | \$436,439        | \$471,102        | General Fund   |
| ◦ Behavioral Intervention Program                     | \$6,894          | \$7,441          |                |
| ◦ Emergency Shelter                                   | \$326,150        | \$352,054        |                |
| ◦ Helpline  | \$103,395        | \$111,607        |                |
| • The Arc of Greater Prince William                   | \$29,274         | \$31,599         | General Fund   |
| • Good Shepherd Housing Foundation                    | \$85,238         | \$92,007         | General Fund   |
| • Rainbow Riding Center                               | \$37,179         | \$40,131         | General Fund   |
| <b>Total Community Services</b>                       | <b>\$588,129</b> | <b>\$634,840</b> |                |
| <b>Public Health</b>                                  |                  |                  |                |
| • Free Clinic   | \$81,281         | \$87,736         | General Fund   |
| • Northern Virginia Family Service - Pharmacy Central | \$87,670         | \$94,633         | General Fund   |
| • The Metropolitan Washington Ear                     | \$4,218          | \$4,553          | General Fund   |
| <b>Total Public Health</b>                            | <b>\$173,168</b> | <b>\$186,922</b> |                |
| <b>Social Services</b>                                |                  |                  |                |
| • ACTS (Total)  | \$252,409        | \$272,456        | General Fund   |
| ◦ Homeless Shelter                                    | \$163,346        | \$176,319        |                |
| ◦ Permanent Supportive Housing                        | \$58,113         | \$62,729         |                |
| ◦ Rapid Re-Housing                                    | \$30,950         | \$33,408         |                |
| • Catholics for Housing                               | \$30,950         | \$33,408         | General Fund   |
| • Good News Community Kitchen                         | \$0              | \$5,000          | General Fund   |
| • Good Shepherd Housing Foundation                    | \$24,786         | \$26,755         | General Fund   |
| • House of Mercy                                      | \$0              | \$5,000          | General Fund   |
| • Human Services Alliance of Greater Prince William   | \$150,000        | \$161,913        | General Fund   |
| • Northern Virginia Family Service (Total)            | \$483,357        | \$521,746        | General Fund   |
| ◦ Healthy Families                                    | \$189,516        | \$204,568        |                |
| ◦ Homeless Prevention                                 | \$30,949         | \$33,408         |                |
| ◦ Rapid Rehousing                                     | \$30,950         | \$33,408         |                |
| ◦ SERVE Homeless Shelter                              | \$231,942        | \$250,363        |                |

## Funding Provided to Community Partners

| Host Agency   | FY20<br>Adopted    | FY21<br>Adopted    | Funding Source |
|---|--------------------|--------------------|----------------|
| • Prince William County Community Foundation        | \$0                | \$5,000            | General Fund   |
| • StreetLight Community Outreach Ministries (Total) | \$47,668           | \$51,454           | General Fund   |
| ◦ Homeless Prevention                               | \$30,949           | \$33,408           |                |
| ◦ Supportive Housing Program                        | \$16,719           | \$18,047           |                |
| <b>Total Social Services</b>                        | <b>\$989,170</b>   | <b>\$1,082,731</b> |                |
| <b>TOTAL HUMAN SERVICES</b>                         | <b>\$1,965,428</b> | <b>\$2,136,526</b> |                |

**Note: Totals may not add due to rounding.**



## Funding Provided to Community Partners

| Host Agency   | FY20<br>Adopted    | FY21<br>Adopted    | Funding Source |
|---|--------------------|--------------------|----------------|
| <b>PUBLIC SAFETY</b>  |                    |                    |                |
| <b>Commonwealth's Attorney</b>  |                    |                    |                |
| • ACTS - Sexual Assault Victims Advocacy Service                            | \$37,549           | \$40,531           | General Fund   |
| <b>Total Commonwealth's Attorney</b>  | <b>\$37,549</b>    | <b>\$40,531</b>    |                |
| <b>Criminal Justice Services</b>  |                    |                    |                |
| • Volunteer Prince William  | \$167,580          | \$180,890          | General Fund   |
| <b>Total Criminal Justice Services</b>                                      | <b>\$167,580</b>   | <b>\$180,890</b>   |                |
| <b>Fire &amp; Rescue</b>  |                    |                    |                |
| • American Red Cross  | \$18,048           | \$19,482           | General Fund   |
| • Volunteer Prince William  | \$18,047           | \$19,481           | General Fund   |
| <b>Total Fire &amp; Rescue</b>  | <b>\$36,096</b>    | <b>\$38,962</b>    |                |
| <b>Juvenile Court Service Unit</b>  |                    |                    |                |
| • Northern Virginia Family Service - Intervention, Prevention and Education | \$100,000          | \$107,942          | General Fund   |
| <b>Total Juvenile Court Service Unit</b>                                    | <b>\$100,000</b>   | <b>\$107,942</b>   |                |
| <b>Police</b>   |                    |                    |                |
| • ACTS - Domestic Violence Services   | \$0                | \$100,000          | General Fund   |
| • Prince William Humane Society   | \$101,719          | \$0                | General Fund   |
| <b>Total Police</b>   | <b>\$101,719</b>   | <b>\$100,000</b>   |                |
| <b>TOTAL PUBLIC SAFETY</b>  | <b>\$442,943</b>   | <b>\$468,325</b>   |                |
| <b>TOTAL DONATIONS</b>  | <b>\$3,198,556</b> | <b>\$3,429,997</b> |                |

Note: Totals may not add due to rounding.