
June 14, 2018, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Prince William Area Continuum of Care (CoC)

Date: June 14, 2018
Time: 1:30 p.m.
Location: McCoart Government Complex, Powell’s Creek A/B
Facilitator: Courtney Tierney, PWC Director of Social Services

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve May 10, 2018, CoC Meeting Minutes ACTION ITEM
- Old Business
- New Business ACTION ITEM
 - *Committee Reports:*
 - Community Outreach and Relationship Engagement (CORE)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
CES Policies and Procedures
 - Governance
 - *Agency Spotlight-* Military Child Education Coalition
- Adjourn
- Announcements

**Next Meeting: July 12, 2018, 1:30 p.m.
McCoart Government Complex, Powell’s Creek A/B**

Meeting Minutes

Prince William Area Continuum of Care



Governance Committee

LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Prince William Area Continuum of Care (CoC)

Date: May 10, 2018
Time: 1:30 p.m.
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Elijah Johnson

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Services (ACTS) – Lula Kelly
2. BARN Community Housing – Oliver Reid
3. Catholics for Housing, Inc. – John Kunu
4. City of Manassas Department of Social Services - Ronald King
5. Cooperative Council of Ministries – Jimmy Rogers
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Helping Neighbors in Need Outreach Center – Madlin Edmonds
8. Independence Empowerment Center, Inc. – Roberta McEachern
9. Manassas Park Department of Social Services – Randi Knights
10. Mulligan Services, Inc. – Allan C. Jones
11. Northern Virginia Family Service – Kathy Bridgeman
12. Operation Renewed Hope Foundation – Katherine Skerl
13. Pathway Homes, Inc. – Sherry Meyers
14. People Incorporated of Virginia – Keith Fleury
15. Prince William County Community Services Board – Lynn Fritts
16. Prince William County Department of Social Services – Courtney Tierney
17. Prince William County Office of Housing and Community Development – Joan Duckett
18. St. Margaret of Cortona Transitional Housing – Veronica Roth
19. Streetlight Community Outreach Ministries – Rose Powers
20. Unsheltered Homeless Coalition- Dori Cook
21. Virginia Cooperative Extension Prince William – Victoria Neeley
22. Virginia Employment Commission – Serena Bermudez
23. Youth for Tomorrow – Terry Tinsley

Organizations with Voting Members not present

1. Coalition for Human Services
2. Elect Ladies Transitional Home
3. Neighbor's Keeper
4. Occoquan Magisterial District
5. Saved Hands, Inc.
6. Serving Together
7. Skill Source Group

Other Attendees

1. Action in Community Through Services (ACTS) – Jeffrey Foy
2. Homeless Management Information System Administrator – Teresa Giesting
3. Northern Virginia Family Service – Debra Rapone
4. Prince William County Department of Social Services – Melonie Barrow
5. Prince William County Department of Social Services – LoToya Bass
6. Prince William County Department of Social Services – Jennifer Jablonski
7. Prince William Office of Housing and Community Development – David Watkins
8. Streetlight Community Outreach Ministries – Gabriele Tibbs
9. Virginia Cooperative Extension – Anita Eggleton
10. Virginia Employment Commission – Maria Wells
11. Youth for Tomorrow – Lakesha King

Meeting called to order at 1:30 p.m.

- *Meeting called to order by Elijah Johnson*
- *Introduction of meeting attendees*

Minutes Approval

Minutes were approved for April 12, 2018: 1) Allan Jones, 2) Lynn Fritts

Old Business

- *No Old Business was discussed.*

New Business

- *Committee Reports were approved – 1) Allan C. Jones, 2) Roberta McEachern*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - The Shelter Discharge Guidelines document was accepted and will be added as an attachment to the CE Policy & Procedures.
 - Governance
- *PIT Count Report*
 - FY 2018 PIT Count Report with historical data was presented by LoToya Bass.
- *Agency Spotlight – Youth For Tomorrow*
 - Terry Tinsley and Lakesha King from Youth for Tomorrow presented and answered questions about their organization and the Girls on a Journey Shelter program.

Adjourn

Meeting adjourned at 2:12 p.m.

**Next Meeting: June 14, 2018, 1:30 p.m.
McCoart Government Complex, Room Powell's Creek A/B**

Committee Summaries

Prince William Area Continuum of Care

Community Outreach and Relationship Engagement Committee

Date: May 10, 2018
Time: After CoC meeting
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Courtney Tierney
Governance Representative: Debra Rapone

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Service – Jeffrey Foy
2. Cooperative Council of Ministries CoM – Jimmy Rogers
3. Independence Empowerment Center – Roberta McEarchern
4. Mulligan Services Inc. – Allan C. Jones
5. Northern Virginia Family Service – Debra Rapone
6. Prince William County Department of Social Services – Courtney Tierney
7. Virginia Cooperative Extension – Victoria Neeley

Other Attendees:

1. Action in Community Through Service – Lula Kelly
2. Prince William County Department of Social Services – Jennifer Jablonski
3. Virginia Cooperative Extension – Anita Eggleton

Old Business

- *Room Raiser*
There were no updates at this meeting.
- *Public Outreach, Non-HMIS Homeless Service Providers Collaboration Event, CCoM June Meeting*
Round table discussion took place regarding outreach to the Non-HMIS Service Providers Collaboration Event which will be spear-headed with an initial presentation to the CCoM at their June 9th meeting. This will be used to thank providers for all their efforts, and press the importance for the community as a whole to share information and statistics openly.

New Business

- *There was no new business*

Adjourn

Meeting adjourned at 4:03 p.m.

**Next Meeting: June 14, 2018, after CoC Meeting
McCoart Government Complex, Powell's Creek A/B Room**



LoToya Bass
Brandi Day
Elijah Johnson, Chair
Lula Kelly
Ronald King
Debra Rapone

Governance Committee

Date: May 24, 2018
Time: 1:00 p.m.
Location: McCoart Government Complex, Potomac Room
Facilitator: Elijah Johnson

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Service – Lula Kelly
2. Manassas Park Department of Social Services – Ronald King
3. Northern Virginia Family Service – Debra Rapone
4. People Incorporated of Virginia – Brandi Day
5. Prince William County Department of Social Services – LoToya Bass

Other Attendees:

1. Cooperative Council of Ministries – Jimmy Rogers
2. Prince William County Department of Social Services – Courtney Tierney
3. Prince William County Department of Social Services – Jennifer Jablonski
4. Prince William County Department of Social Services – Tony Turnage

Meeting called to order at 1:06 p.m.

Old Business

No old business was discussed at this meeting.

New Business

- *Approval of April 12, 2018, CoC Minutes.*
Minutes approved 1) Lula Kelly, 2) Ronald King
- *Approval of Committee Summaries – All Committee reports approved – 1) Brandi Day, 2) Lula Kelly*
 - *Community Outreach and Relationship Engagement (CORE) Committee*
Debra Rapone presented the CORE Summary for review. The committee will be presenting to the CCoM at their June 9th meeting in conjunction with the DANA and Service Continuum Committees.
 - *Data and Needs Analysis (DANA) Committee*
No Summary was presented, committee meetings were replaced with special work groups this month. DANA Committee is working with services providers to develop community performance standards.

- *Program Analysis and Ranking (PAR) Committee*
LoToya Bass presented the PAR summary for review. Meeting dates for the committee are being discussed to improve attendance.
- *Service Continuum Committee*
Lula Kelly presented the two Service Continuum Summaries. Services Continuum Committee requested that the Governance Committee have an electronic vote on the proposed changes to the CES Policy and Procedures. Governance Committee declined the request for an electronic vote but will have a Special Governance Committee meeting on Monday, June 4, 2018, at 9 a.m. to discuss the proposed CES Policy and Procedures.
- *DSS Lead Agency Update*
LoToya Bass presented the current status of the federal and state grant process to include the reallocation status of the VHSP funding.
- *Develop and Approve CoC Agenda*
The Governance Committee approved the CoC Agenda. 1) Brandi Day, 2) Ronald King
- *Member's Corner*
Member's discussed current concerns and upcoming events. The next regularly scheduled meeting's agenda will include a review of the Bylaws. The DSS will also present the updated CoC registration.

Adjourn

Meeting adjourned at 2:35 p.m.

**Special Meeting: June 4, 2018, 9:00 a.m.
McCoart Government Complex, Potomac Room**

**Special Meeting: June 11, 2018, 2:00 p.m.
McCoart Government Complex, Potomac Room**

**Next Regularly Scheduled Meeting: July 5, 2018, 1:00 p.m.
McCoart Government Complex, Potomac Room**

Program Analysis and Ranking Committee

Date: May 16, 2018
Time: 9:00 a.m.
Location: McCoart/Potomac Room
Facilitator: Tony Turnage
Governance Representative: LoToya Bass

Meeting Summary

Voting Member Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Prince William County Department of Social Services – LoToya Bass
3. Prince William County Department of Social Services – Tony Turnage
4. Prince William County Office of Housing and Community Development – David Watkins

Other Attendees

1. Prince William County Department of Social Services – Jennifer Jablonski

Old Business

- *CoC MOA for VHSP Grant*
The document will be sent out for final committee review, all suggestions are due back by May 21st. The Document will be referred to as a CoC Agreement, not a CoC MOA.
- *HUD Ranking, review, and future process for reviewing projects*
Tony Turnage presented the PWC CoC 2017 Scoring Reports excel workbook. This tool will be presented again at the special meeting on May 30th.

New Business

- *Grant Timelines (HUD and VHSP)*
Discussion briefly took place regarding the HUD and VHSP grant timelines.
- *Proposed HUD RFP process*
A copy of the document will be sent out to the committee by the end of this week for review.
- *Proposed Additional meeting during the month of June*
An additional meeting will be held on May 30th, 2018, from 9-11a.m., in the Cedar Run Conference Room.

Adjourn

Meeting adjourned at 10:41 a.m.

**Next Meeting: May 30, 2018, 9:00 a.m.
McCoart Government Complex, Cedar Run Room**



Service Continuum Committee

Date: May 3, 2018
Time: 9:00 a.m.
Location: McCoart Government Center/Cedar Run
Facilitator: Melonie Barrow
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Service – Lula Kelly
2. BARN Community Housing – Ashley Speaks
3. Friendship Place – Rachel Goodling
4. Northern Virginia Family Service – Deb Rapone
5. Operation Renewed Hope Foundation – Katherine Skerl
6. Prince William County Department of Social Services – Melonie Barrow
7. Streetlight Community Outreach Ministries – Gabriele Tibbs
8. Virginia Department of Veteran Services – Ahime Harris
9. VOC Chesapeake Inc. SSVF/Veteran Services – Michele Porter

Other Attendees:

1. Action in Community Through Service- Jeffrey Foy
2. BARN Community Housing – Carla Valle
3. Citizen- Jimmy Rogers
4. Military Child Education Coalition – Dalena Kanouse
5. Northern Virginia Family Service – Allison Collazo
6. Northern Virginia Family Service – Kathy Bridgeman
7. Prince William County Department of Social Services – Jennifer Jablonski
8. Prince William County Department of Social Services – Tony Turnage

Guest Speaker

- *Military Child Education Coalition*
Guest speaker Dalena Kanouse presented regarding the organization and its programs.

Old Business

- *CES Policy and Procedures*
Discussion took place regarding certain language contained within the Guidelines Document.

New Business

- *Veterans*
Open floor case conferencing on select clients took place.

- *Transgender Shelter Admission*
Discussion took place regarding the LGBTQ Equal Access Policy and how transgender individuals are being entered into shelter. A suggestion was offered proposing LGBTQ Sensitivity training for provider staff.
- *CES Future Trainings*
There will be two upcoming CE Training dates requiring provider participation. June 4th, 2018 will have SPDAT Training for approximately 3 hours. Providers were asked to block the day off for this training. June 11th will be used to discuss and train on CE System changes regarding different prevention and interventions.

Adjourn

Meeting adjourned at 11:42 a.m.

**Next Meeting: May 17, 2018, 9:00 a.m.
McCoart Government Complex, Cedar Run Room**



Fadumo Ahmed
April Ballard
Melonie Barrow
Rachel Goodling
Misty Hardman
Ahmadu Jalloh
Lula Kelly
Jimmy Rogers
Debra Rapone
Gabriele Tibbs

Service Continuum Committee

Date: May 17, 2018
Time: 9:00 a.m.
Location: McCoart Government Center/Cedar Run
Facilitator: LoToya Bass
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees:

1. Action in Community Through Service – Lula Kelly
2. BARN Community Housing – Fadumo Ahmed
3. Cooperative Council of Ministries - Jimmy Rogers
4. Friendship Place – Rachel Goodling
5. Northern Virginia Family Service – Deb Rapone
6. Operation Renewed Hope Foundation – Katherine Skerl
7. Prince William County Department of Social Services – LoToya Bass
8. St. Margaret of Cortona Transitional Housing – Veronica Roth
9. Streetlight Community Outreach Ministries – Gabriele Tibbs

Other Attendees:

1. Action in Community Through Service- Jeffrey Foy
2. BARN Community Housing – Ashley Speaks
3. Northern Virginia Family Service – Kathy Bridgeman
4. Prince William County Department of Social Services – Jennifer Jablonski
5. Prince William County Department of Social Services – Tony Turnage
6. SCAN – Allyson Halverson

Old Business

New Business

- *SCAN Presentation “No Hit Zone”* - Allyson Halverson
- *Coordinated Entry System Policy and Procedures Vote and Approval*
After further discussion regarding the policy and procedures a vote will be taken electronically next week.
- *Shelter Nightly Occupancy Report*
Tabled for the next meeting on the 31st when the regular facilitator will be able to attend.
- *June 11th CoC Training*
Tabled for the next meeting on the 31st when the regular facilitator will be able to attend.

Adjourn

Meeting adjourned at 10:34 a.m.

**Next Meeting: May 31, 2018, 9:00 a.m.
Cedar Run Room, McCoart Government Complex**