

February 14, 2019, CoC Packet

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: February 14, 2019

Time: 1:30 p.m.

Location: Development Services Building, 202 A/B

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve January 10, 2019, CoC Meeting Minutes **ACTION ITEM**
- Old Business
 - PIT update*
- New Business
 - *Committee Reports* **ACTION ITEM**
 - Community Outreach and Relationship Engagement (CORE)
 - Data Needs and Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Reallocation Policy **ACTION ITEM**
 - Service Continuum
 - Governance
 - *Quorum at Committee meetings*
 - *CoC Report Card Quarter One Report* **ACTION ITEM**
 - *DSS Lead Agency Update*
 - Coordinate Entry
 - Training Calendar
 - *Agency Spotlight*
 - Serving Together
- Adjourn
- Announcements

Next Meeting: March 14, 2018, 1:30 p.m.
Development Services Building, Room 202 A/B

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: January 10, 2019
Time: 1:30 p.m.
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Courtney Tierney

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Services (ACTS) – Lula Kelly
2. Catholics for Housing, Inc. – John Kunu
3. City of Manassas Department of Social Services – Ronald King
4. City of Manassas Park DSS – Randi Knights
5. Cooperative Council of Ministries – Becki O'Loughlin
6. Good Shepherd Housing Foundation – Patricia Johanson
7. Independence Empowerment Center, Inc. – Roberta McEachern
8. Mulligan Services, Inc. – Allan C. Jones
9. Northern Virginia Family Service – Kathy Bridgeman
10. Operation Renewed Hope Foundation – April Ballard
11. Pathway Homes, Inc. – Sherry Meyers
12. Prince William County Community Services Board – Lynn Fritts
13. Prince William County Department of Social Services – Tony Turnage
14. Prince William County Office of Housing and Community Development – David Watkins
15. Saved Hands, Inc. – Pamela Wright
16. StreetLight Community Outreach Ministries – Rose Powers
17. The Church – God's Assembly – Maria Wells
18. Unsheltered Homeless Coalition – Dori Cook
19. Virginia Cooperative Extension, Prince William – Victoria Neeley
20. Virginia Employment Commission – Joe Kelley

Organizations with Voting Members not present

1. Elect Ladies Transitional Home
2. Elnora Foundation, Inc.
3. Ministries, Inc. Helping Neighbors-in-Need Outreach

Other Attendees

1. Catholic Charities – Veronica Roth
2. Gainesville United Methodist Church (GUMC) – Teresa Belcher
3. Gainesville United Methodist Church (GUMC) – Ann Rychlik
4. Good Shepherd Housing Foundation – Veronique Collia
5. Legal Services of Northern VA – Kaitlin Walker Esq.
6. O.A.R. – Cindy Montalvan
7. Office of Criminal Justice Services – Rebecca Polaski
8. Prince William County Department of Social Services – Melonie Barrow
9. Prince William County Department of Social Services – LoToya Bass
10. Prince William County Department of Social Services – Bibi Brown
11. Prince William County Department of Social Services – Jennifer Jablonski
12. Prince William County Department of Social – Minerva Labrador
13. Prince William County Office of Executive Management – Elijah Johnson
14. StreetLight Community Outreach Ministries – Gabriele Tibbs
15. Virginia Cooperative Extension, Prince William – Anita Eggleton

Meeting called to order at 1:30 p.m.

- *Meeting called to order by Courtney Tierney*
- *Introduction of meeting attendees*

Minutes Approval

- *Minutes were approved for November 8, 2018 as amended: 1) Allan C. Jones, 2) Roberta McEachern. Elijah Johnson abstained from the vote.*

Old Business

- *No old business was discussed at this meeting.*

New Business

- *Committee Reports were approved – 1) Allan Jones, 2) Randi Knights*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
- *DSS Lead Agency Update*
 - Temporary HMIS Administrator has been hired.
 - The transition of the Hilda Barg Prevention Center has been going well and the hiring process for all full time positions is underway.
 - HUD has replaced the Annual Homeless Assessment Report (AHAR) with the Longitudinal Systems Analysis Report (LSA). The LSA has been submitted to HUD and is in the review process.
 - DSS is in the process of securing a grant consultant for the HUD Continuum of Care Grant.
 - The 2019 PIT- Count is scheduled for January 23, 2019. Emergency Shelter and Transitional Housing programs will provide data on households served on the night January 23, 2019. Outreach will occur on the January 24, 2019, and January 25, 2019. DSS has been working with the PWC-GIS team digitalize the survey completion process. There will be two Train-the-Trainer trainings on January 18th and 22nd at the Bill Mehr Drop-In Center.

- Since Medicare Expansion has gone into effect most applications have been submitted electronically.
- *Agency Spotlight*
 - Virginia Cooperative Extension
Victoria Neeley presented to the CoC regarding the Virginia Cooperative Extension and its services regarding financial education and counseling.
 - Legal Services of Northern Virginia
Kaitlin Walker Esq. presented to the CoC regarding Legal Services of Northern Virginia's services. A brief presentation/training was also provided on the Commonwealth of Virginia's eviction laws.

Adjourn

- Meeting adjourned at 2:55 p.m.

**Next Meeting: February 14, 2019, 1:30 p.m.
Development Services Building, 202 A/B**

Committee Summaries

Prince William Area Continuum of Care



Community Outreach and Relationship Engagement Committee

Date: January 10, 2019
Time: After CoC meeting
Location: McCoart Government Complex, Powell's Creek A/B
Facilitator: Courtney Tierney
Governance Representative: Jacob Mosser

Meeting Summary

Voting Member Attendees

1. City of Manassas Park DSS – Ferrina Starks
2. Cooperative Council of Ministries – Becki O'Loughlin
3. Independence Empowerment Center – Roberta McEachern
4. Mulligan Services, Inc. – Allan C. Jones
5. Prince William County Department of Social Services – Courtney Tierney
6. Virginia Cooperative Extension, Prince William – Victoria Neeley

Other Attendees

1. Prince William County Department of Social Services – Jennifer Jablonski
2. Virginia Cooperative Extension, Prince William – Anita Eggleton

Old Business

- *Regroup on "outreach"*
Open floor discussion was held regarding progress made in reaching out to hospital, faith-based organizations, and detention center personnel. Members of the CORE committee will continue to work at re-establishing and strengthening relationships with target organizations and institutions and inviting them to the table for discussion regarding homeless issues. Discussion was held regarding looking into road signage for funneling donations to assist homeless services and discourage pan-handling.
- *Update on CCoM and Data*
CCoM representation will update at the next meeting.

New Business

- *Draft CORE Agenda*
The committee developed a draft agenda for the next meeting.

Adjourn

- Meeting adjourned at 4:08 p.m.

**Next Meeting: February 14, 2019, Approx. 2:45 p.m.
Development Services Building, 202 A/B**



Data and Needs Analysis Committee

Date: January 15, 2019
Time: 11:00 a.m.
Location: McCoart Government Complex, Cedar Run
Facilitator: LoToya Bass
Governance Representative: Allan Jones

Meeting Note

- There was not a quorum for scheduled January 15, 2019, DANA committee meeting. Due to the lack of a quorum there is no official summary for the January 15, 2019, meeting.
- An electronic vote was held to approve the CoC Report Card for Governance Committee review and approval. All DANA committee members approved the CoC Report Card to move forward to the Governance Committee for review and approval, DSS abstained, and CCoM's voting membership was not active at the time of vote.

**Next Meeting: February 19, 2019, 11:00 a.m.
McCoart Government Complex, Cedar Run**



Program Analysis and Ranking Committee

Date: January 8, 2019
Time: 3:00 p.m.
Location: McCoart Government Complex, Cedar Run
Facilitator: Tony Turnage
Governance Representative: LoToya Bass

Meeting Summary

Voting Member Attendees

1. Catholics for Housing – Karen DeVito
2. Prince William County Department of Social Services – LoToya Bass
3. Prince William County Office of Housing and Community Development – David Watkins

Other Attendees

1. Prince William County Department of Social Services – Bibi Brown
2. Prince William County Department of Social Services – Jennifer Jablonski

Old Business

- *Financial Reports*
The financial report and grant spreadsheets will be sent out to funded parties and received back by the end of the month.
- *HMIS Update*
The HMIS Administrator is no longer with the county, a temporary HMIS Admin has been brought on for the interim.

New Business

- *Grant Timeline*
LoToya Bass presented a draft timeline to the committee. After discussion, DSS will create a calendar format of the timeline including all projects including the reallocation process.
- *CoC/VHSP community applications for new projects*
The committee discussed the application process for new projects in tandem with the development of a calendar for grant projects. The committee will finalize the assessment and funding reallocation criteria for BARN-Rapid Re-housing funding at the next meeting.
- Drafted next meeting agenda

Adjourn

- Meeting adjourned at 4:17 p.m.

**Next Meeting: February 12, 2019, 3:00 p.m.
McCoart Government Complex, Cedar Run Room**



Service Continuum Committee

Date: January 10, 2019
Time: 9:30 a.m.
Location: McCoart Government Complex/Cedar Run
Facilitator: Melonie Barrow
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees

1. Action in Community Through Housing – Lula Kelly
2. Catholics for Housing – John Kunu
3. Northern Virginia Family Service – Kathy Bridgeman
4. Operation Renewed Hope Foundation – Katherine Skerl
5. Prince William County Department of Social Services – Melonie Barrow
6. StreetLight Community Outreach Ministries – Gabriele Tibbs
7. The Church-God’s Assembly – Maria Wells

Other Attendees

1. Feeding Friends (GUMC) – Ann Rychlik
2. Feeding Friends (GUMC) – Teresa Belcher
3. Friendship Place – Rachel Goodling
4. Northern Virginia Family Service – Michael-Sean Adams
5. Northern Virginia Family Service – Widely Chouloute
6. Prince William County Department of Social Services – Bibi Brown
7. Prince William County Department of Social Services – Jennifer Jablonski
8. StreetLight Community Outreach Ministries – Andrea Shaffner
9. VAMC – Outreach – Ahmadu Jalloh
10. Volunteers of America, Chesapeake, Inc. SSVF Veteran Services – Michele Porter

Old Business

- *RRH/Prevention referral Update*
Melonie Barrow presented the update to the community referral process. A spreadsheet will be used to track referrals.

New Business

- *Veteran’s Report*
Providers held open floor discussion regarding current Veteran cases.
- *Draft Service Continuum Agenda*
Moving forward agendas for the next scheduled meeting will be developed at the end of committee meetings.

Adjourn

- Meeting adjourned at 11:08 a.m.

**Next Meeting: January 24, 2019, 9:30 a.m.
McCoart Government Complex, Cedar Run**



Governance Committee

LoToya Bass
Elijah Johnson, Chair
Allan Jones
Lula Kelly
Ronald King
Jacob Mosser

Governance Committee

Date: January 24, 2019
Time: 1:00 p.m.
Location: McCoart Government Complex, Potomac Room
Facilitator: Elijah Johnson

Meeting Note

- There was not a quorum for the Governance Committee meeting scheduled, January 24, 2019. Due to the lack of quorum there is no official summary for the January 24, 2019 meeting.
- The Governance Committee approved the CoC January minutes, all committee summaries, and CoC Report Card presentation through electronic vote.

**Next Meeting: February 28, 2019, 1:00 p.m.
McCoart Government Complex, Potomac Room**