

November 14, 2018, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: November 14, 2019

Time: 1:30 p.m.

Location: McCoart Government Complex, Powell's Creek A/B

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve October 10, 2019, CoC Meeting Minutes
- Old Business
 - *CoC Committee Structure*
- New Business
 - *Committee Reports:*
 - Service Continuum
 - Governance
 - *Calendar Update*
 - *DSS Lead Agency Update*
 - *Agency Spotlight – HBHPC, Minerva Labrador*
- Adjourn

ACTION ITEM

ACTION ITEM

Announcements

**Next Meeting: January 9, 2019, 1:30 p.m.
Development Services Building, 202 A/B**

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: October 10, 2019
Time: 1:30 p.m.
Location: Chinn Park Regional Library, Community Room
Facilitator: Elijah Johnson

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Service – Jeff Foy
2. Board of County Supervisors – Occoquan – Jacob Mosser
3. Cooperative Council of Ministries – Becki O’Loughlin
4. Elect Ladies Transition Home – Patricia Profit
5. Manassas Park DSS – Randi Knights
6. Mulligan Services – Allan Jones
7. New Creatures in Christ Ministries, Inc – Helping Neighbors in Need – Cheryl Reid
8. Northern Virginia Family Service – Michael-Sean Adams
9. Operation Renewed Hope Foundation – Katherine Skerl
10. Pathway Homes, Inc. – Michelle Halcombe
11. Prince William County Community Services- Lynn Fritts
12. Prince William County Department of Social Services – Tony Turnage
13. Prince William County OHCD – Joan Duckett
14. Saved Hands Foundation – Pamela Wright
15. StreeLight Community Outreach Ministries – Rose Powers
16. The Church - God’s Assembly – Maria Wells
17. Unsheltered Homeless Coalition – Dori Cook
18. Virginia Cooperative Extension – Victoria Neeley

Organizations with Voting Members not present

1. Catholics for Housing
2. Feeding Friends-Gainesville United Methodist Church
3. Independence Empowerment Center
4. Nu-Start Family Services LLC

Other Attendees

1. Catholic Charities – Deb Rapone
2. City of Manassas DSS – Michele Childs
3. City of Manassas DSS – Michele Gehr
4. Good Shepherd Housing Foundation – Patricia Johanson
5. Melwood Jobs – Crystal Williams
6. Prince William County Department of Social Services – Bibi Brown
7. Prince William County Department of Social Services – Jennifer Jablonski
8. Prince William County Department of Social Services – Alicia La Patra
9. Prince William County Department of Social Services – Minerva Labrador
10. Prince William County Department of Social Services – Courtney Tierney
11. Sentara – Glenn Sheffield
12. SkillSource Group – Rebecca Bennett
13. StreetLight Community Outreach Ministries – Gabrielle Tibbs
14. Virginia Cooperative Extension – Rozlyn Giddens

Meeting called to order at 1:30 p.m.

- *Meeting called to order by Elijah Johnson*
- *Introduction of meeting attendees*

Minutes Approval

- *Minutes were approved for September 12, 2019: 1) Allan Jones, 2) Pamela Wright, all in favor.*

Old Business

No old business was discussed at this meeting.

New Business

- *Committee Reports were approved – 1) Allan Jones, 2) Randi Knights, all in favor.*
 - Data And Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
- *CoC Committee Structure*

The subject of the committee structure moving forward will be going back to the merger committee group for further discussion. A final determination still needs to be made.
- *CES Scheduling Update*

Tony Turnage presented a power point presentation regarding the changes to the CES hours. Starting October 19, 2019 the Coordinated Entry Hotline will be open Monday through Friday, 8:30a.m.-8:00p.m. The hotline will be closed on weekends and county holidays.
- *DSS Lead Agency Update*

Tony Turnage presented the DSS Lead Agency Update on the following matters:

 - CoC:
 - ✓ The 2019 HUD application was successfully submitted.
 - ✓ The CoC is looking for members to served on the 2020 PIT Ad hoc committee.
 - ✓ The CoC 2020 Census group will resume meetings starting October 18, 2019.

- Meeting with Homeless Advocates
 - ✓ Meetings continue to be productive and there are several needs the western side of the county advocates would like to address including a drop in center and additional beds for shelter.
 - ✓ The next scheduled meeting will take place on October 22, 2019 at 6:00 p.m. at the Sudley North building.
- Racial Disparity Presentation
 - ✓ Alicia La Patra delivered the Racial Disparity Presentation and led a round table discussion regarding the current findings and where the data could lead moving forward.
- *Agency Spotlight – The Skill Source Group, Inc. The Workforce Center – Rebecca Bennet*
Rebecca Bennet presented to the CoC regarding the Virginia Career Works Prince William Center, detailing providers and services offered as well as any qualification requirements for specific programs.

Adjourn

- Meeting adjourned at 3:02 p.m.

**Next Meeting: November 14, 2019, 1:30 p.m.
McCoart Government Complex, Powell's Creek A/B**

Committee Summaries

Prince William Area Continuum of Care



Service Continuum Committee

Date: September 19, 2019
Time: 9:30 a.m.
Location: McCoart Government Complex, Powell's Creek AB
Facilitator: Melonie Barrow
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees

1. Action in Community Through Service – Lula Kelly
2. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
3. Northern Virginia Family Service – Michael-Sean Adams
4. Operation Renewed Hope Foundation – Katherine Skerl
5. Prince William County Department of Social Services – Tony Turnage
6. StreetLight Community Outreach Ministries – Gabriele Tibbs
7. The Church – God's Assembly – Maria Wells

Other Attendees

1. Action in Community Through Housing – Valria Martin
2. Northern Virginia Family Service – Jolean Clapp
3. Northern Virginia Family Service – Courtney McGhee
4. Northern Virginia Family Service – Crystal Pitt
5. Prince William County Department of Social Services – Bibi Brown
6. Prince William County Department of Social Services – Jennifer Jablonski
7. Prince William County Department of Social Services – Alicia La Patra
8. VES Easter Seals – Lewis Arnette

Old Business

No old business was discussed at this meeting.

New Business

- *Luis Arnette, Easterseals presentation/discussion*
Luis Arnette presented to the Service Continuum the services offered by Easterseals and detailed persons qualified to receive their services.
- *CES Updates*
Tony Turnage spoke regarding the consistent topic from the outreach organization meetings of how difficult getting through the CES line is. PWC DSS is working to realign resources around the hours of highest need. The committee discussed what this would look like long term as well as planning for future discussion to make sure contingency plans are in place.

- *Service Continuum meeting change*
Per prior discussions regarding the restructuring of the CoC Committees the Service Continuum Committee was to shift to meeting once a month. After committee discussion a motion was made that the Service Continuum Committee meet once a month on the 1st Thursday from 9:30a.m. – 11:30a.m., with the 3rd Thursday as a back up date if needed starting October 3rd. 1) Lula Kelly, 2) Gabrielle Tibbs
- *Diversion in Shelter*
This topic was tabled for next meeting.

Adjourn

- Meeting adjourned at 11:02 a.m.

**Next Meeting: October 3, 2019, 9:30 a.m.
McCoart Government Complex, Powell's Creek A/B**



Service Continuum Committee

Date: October 03, 2019
Time: 9:30 a.m.
Location: Bill Mehr Drop In Center, Classroom
Facilitator: Bibi Brown
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees

1. Action in Community Through Service – Valria Martin
2. Feeding Friends-Gainesville United Methodist Church – Teresa Belcher
3. Northern Virginia Family Service – Michael-Sean Adams
4. Operation Renewed Hope Foundation – Katherine Skerl
5. Prince William County Department of Social Services – Melonie Barrow
6. StreetLight Community Outreach Ministries – Andrea Shaffner
7. The Church – God’s Assembly – Maria Wells

Other Attendees

1. Northern Virginia Family Service – Hope Bauer
2. Northern Virginia Family Service – Kathy Bridgeman
3. Northern Virginia Family Service – Jolean Clapp
4. Northern Virginia Family Service – Crystal Pitt
5. Northern Virginia Family Service – Katrina Soto
6. Prince William County Department of Social Services – Bibi Brown
7. Prince William County Department of Social Services – Alicia La Patra
8. Prince William County Department of Social Services – Minerva Labrador
9. Prince William County Department of Social Services – Tony Turnage
10. Veteran Affairs – Kyla Payne
11. Virginia Department of Veteran Services – Ahime Harris

Old Business

- *Residency Policy*
Alicia La Patra presented data showing 90% of calls received by CES are from the PWA. NVFS and HBHCP reported rare instances when shelter clients are not PWA residents; ACTS reported not having that issue. Bibi Brown reviewed the CES screening used to identify non PWA residents. Tony Turnage discussed warm transfer for non PWA residents.

- *Hypothermia Contingency Plan*
Tony discussed that the PWA providers can no longer send clients to Eleanor Kennedy shelter in Fairfax for overflow. Manassas Baptist is the only hypothermia shelter currently in PWA. The shelter opens up when the temperature falls below 24 degrees. Maria Wells will follow up with the faith-based organizations to see if there are more churches willing to act as hypothermia shelter locations.
- *Policy for CES Change*
Bibi Brown reviewed the CES new hours of operation effective Saturday, 10/19/2019. CES will officially be closed on weekends and county recognized holidays. Effective Monday, 10/21/2019, CES will operate 8:30AM – 8PM Monday through Friday.

New Business

- *Diversion in Shelter*
The committee discussed that success comes from building relationships and identifying resources; not just in moving clients out of shelter. NVFS has new process under development that includes 30/60/90-day tracking model. Minerva Labrador and Crystal Pitts will share with the committee aspects of diversion practices.
- *Representative for Governance Committee*
Tony informed the committee that Lula Kelly will be out through end of the year and therefore a replacement needs to be designated. Maria Wells volunteered and was approved by consensus of the committee.
- *Clear and consistent message for program participants*
The committee discussed the importance of developing a script for each project to maintain a clear and consistence message. Tony Turnage will work with Minerva Labrador on developing that script.

Adjourn

- Meeting adjourned at 11:20 a.m.

**Next Meeting: November 7, 2019, 9:30 a.m.
McCoart Government Complex, Powell's Creek A/B**



Elijah Johnson, Chair
Allan Jones
Lula Kelly
Randi Knights
Jacob Mosser
Tony Turnage

Governance Committee

Date: October 24, 2019
Time: 1:00 p.m.
Location: McCoart Government Complex, Potomac Room
Facilitator: Elijah Johnson

Meeting Summary

Voting Member Attendees

1. City of Manassas Park Department of Social Services – Randi Knights
2. Mulligan Services – Allan Jones
3. Prince William County Department of Social Services – Tony Turnage
4. Prince William County Deputy County Executive – Elijah Johnson

Other Attendees

1. CCoM – Jimmy Rogers
2. Prince William County Department of Social Services – Bibi Brown
3. Prince William County Department of Social Services – Jennifer Jablonski
4. Prince William County Department of Social Services – Courtney Tierney
5. Prince William County Department of Social Services – Sade Thomas

Meeting called to order at 1:00 p.m.

Old Business

No old business was discussed at this meeting.

New Business

- *Approval of October 10, 2019, CoC Minutes*
Minutes Approved – 1) Allan Jones, 2) Tony Turnage
- *Approval of Committee Summaries* – All Committee Reports approved – 1) Allan Jones, 2) Randi Knights
 - *Service Continuum Summaries*
Governance Committee reviewed and discussed the Service Continuum summary
- *CoC Structure Update*
The structure was further discussed in the CORE/DANA/PAR Merger group meeting after the October CoC. The group agreed that the CORE and DANA committees would combine and that the PAR Committee would remain independent due to the nature of their committee’s duties and responsibilities.
- *DSS Lead Agency Update*
Tony Turnage presented the update for DSS.
- *CoC Bylaws Review and Revision*
Topic tabled for future discussion.

- *Develop and Approve CoC Agenda*
The Governance Committee developed the Agenda for the November 10, 2019, CoC Meeting. –
1) Allan Jones, 2) Randi Knights

Adjourn

Meeting adjourned at 2:20 p.m.

**Next Meeting: December 18, 2019, 1:00 p.m.
McCoart Government Complex, Cedar Run**

CORE/DANA/PAR Merger Discussion Meeting

Date: October 10, 2019
Time: After CoC meeting; appx. 2:45 p.m.
Location: Chinn Park Regional Library, Community Room
Facilitator: Courtney Tierney
Governance Representative: Jacob Mosser

Meeting Note

- *Responsibilities of the PWA CoC Calendar workflow*
PWC DSS created a workflow calendar spreadsheet to illustrate the responsibilities of the existing committees. Courtney Tierney presented the chart and round table discussion took place. Additionally discussion regarding trainings took place indicating a need for more frequent trainings beyond the quarterly training at the case manager's meeting.
- *Review of Potential Committee Structure*
Through further discussion of the Committee's responsibilities and roles it was agreed by consensus that PAR would remain an independent Committee and that the DANA and CORE committees would combine, driven primarily by DANA. The Combined DANA/CORE committee would continue to meet directly after the CoC.

Adjourn

- Meeting Adjourned at 3:52p.m.

Next Meeting: November 14, 2019, Approx. 2:45 p.m.
McCoart Government Complex, Powell's Creek A/B