

April 11, 2019, CoC Packet

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: April 11, 2019

Time: 1:30 p.m.

Location: Development Services Building, 202 A/B

Facilitator: Elijah Johnson, PWC Deputy County Executive

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve March 14, 2019, CoC Meeting Minutes **ACTION ITEM**
- Old Business
- New Business **ACTION ITEM**
 - *Committee Reports:*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
 - *PAR Committee Recommendation for CoC Bonus Funding Priorities* **ACTION ITEM**
 - *DSS Lead Agency Update*
 - *CoC Spotlight – LGBTQIA+ Training*
- Adjourn

Announcements

**Next Meeting: May 9, 2019, 1:30 p.m.
Development Services Building, Room 202 A/B**

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: March 14, 2019
Time: 1:30 p.m.
Location: Development Services Building, 202 A/B
Facilitator: Elijah Johnson

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Services (ACTS) – Jeff Foy
2. Catholics for Housing, Inc. – Karen DeVito
3. City of Manassas Department of Social Services – Ronald King
4. City of Manassas Park DSS – Randi Knights
5. Cooperative Council of Ministries – Becki O’Loughlin
6. Feeding Friends – Ann Rychlik
7. Independence Empowerment Center, Inc. – Roberta McEachern
8. Mulligan Services, Inc. – Allan C. Jones
9. Ministries, Inc. Helping Neighbors-in-Need Outreach – Gala Crum
10. Northern Virginia Family Service – Kathy Bridgeman
11. Occoquan District Supervisor’s Office – Jacob Mosser
12. Operation Renewed Hope Foundation – April Ballard
13. Pathway Homes, Inc. – Sherry Meyers
14. Prince William County Community Services Board – Lynn Fritts
15. Prince William County Department of Social Services – Tony Turnage
16. Prince William County Office of Housing and Community Development – Joan Duckett
17. St. Vincent de Paul All Saints Catholic Church – Kathy Miller
18. StreetLight Community Outreach Ministries – Rose Powers
19. The Church – God’s Assembly – Maria Wells
20. Unsheltered Homeless Coalition – Dori Cook
21. Virginia Cooperative Extension, Prince William – Anita Eggleton
22. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members not present

1. Elect Ladies Transitional Home
2. Elnora Foundation, Inc.
3. Good Shepherd Housing Foundation
4. Ministries, Inc. Helping Neighbors-in-Need Outreach
5. Saved Hands Foundation

Other Attendees

1. Catholic Charities – Veronica Roth
2. CFH – Brenda Via
3. Virginia House of Delegates Representative of the 2nd District – Delegate Jennifer Carroll Foy
4. Feeding Friends – Teresa Belcher
5. Immanuel Anglican Church – Rich Garon
6. O.A.R. – Cindy Montalvan
7. OCJS – Rebecca Polaski
8. Prince William County Department of Social Services – Melonie Barrow
9. Prince William County Department of Social Services – Bibi Brown
10. Prince William County Department of Social Services – Samantha Biller
11. Prince William County Department of Social Services – Jennifer Jablonski
12. Prince William County Department of Social Services – Minerva Labrador
13. Sentara ICM – Glenn Sheffield
14. StreetLight Community Outreach Ministries – Gabriele Tibbs

Meeting called to order at 1:34 p.m.

- *Meeting called to order by Elijah Johnson*
- *Introduction of meeting attendees*

Minutes Approval

- *Minutes were approved for February 14, 2019: 1) Roberta McEachern, 2) Allan Jones.*

Old Business

No old business was discussed at this meeting.

New Business

- *Committee Reports were approved – 1) Allan Jones, 2) Roberta McEachern.*
 - Community Outreach and Relationship Engagement (CORE)
 - Data and Needs Analysis (DANA)
 - Program Analysis and Ranking (PAR)
 - Service Continuum
 - Governance
- *DSS Lead Agency Update*

Tony Turnage presented the DSS Lead Agency Update on the following matters:

 - The RFP for Housing Location Services has been awarded to ACTS for two housing locators who will take on up to 25 cases per person and provide training to staff.
 - For the 2018 HUD Application the PWA scored a total of 172.5/200 points, an increase from last year of 54.5 points finishing third in the NOVA region. This increased score resulted in bonus project funding to operate four additional beds of PSH. The operator will be Pathway Homes.
 - CoC Trainings have started with a Provider's Retreat on 3/1/2019 and a Case Manager's Training on 3/13/2019 with more planned for the future.
 - The Drop In Center recently hosted the Fox 5 News interview of Rich Garon for his new book Lee Fitts.

- The Drop in Center has also recently added an Opioid Group for the day programming.
- Coordinated Entry celebrates one year in operation.
- Tony Turnage presented the CES Stats for the month of February.
- Hilda Barg is continuing renovations and is partnering with Saved Hands to hold a Resume Writing Workshop 3/9/2019.
- *Note*
Allan Jones put forward to officially recognize the outstanding work of the DSS Homeless Services team in working towards and succeeding in raising the HUD Application score by over 50 points.
- *CoC Spotlight*
 - Rich Garon
Presented on his second novel Lee Fitts which was released a few weeks ago. Rich Garon spoke to the importance of raising awareness about homelessness by means of multiple media. All proceeds from the book will be provided to the Bill Mehr Drop-In Center through Servants at Work.

Adjourn

- Meeting adjourned at 2:12 p.m.

**Next Meeting: April 11, 2019, 1:30 p.m.
Development Services Building, 202 A/B**

Committee Summaries

Prince William Area Continuum of Care



Community Outreach and Relationship Engagement Committee

Date: March 14, 2019
Time: After CoC meeting
Location: Development Services Building, 202 A/B
Facilitator: Tony Turnage
Governance Representative: Jacob Mosser

Meeting Summary

Voting Member Attendees

1. ACTS – Jeff Foy
2. City of Manassas Park DSS – Kofi Djanphie
3. Cooperative Council of Ministries – Becki O’Loughlin
4. Independence Empowerment Center – Roberta McEachern
5. Mulligan Services, Inc. – Allan C. Jones
6. Northern Virginia Family Service – Carole Huell
7. Occoquan District Supervisor’s Office – Jacob Mosser
8. Virginia Cooperative Extension, Prince William – Anita Eggleton

Other Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Northern Virginia Family Service – Kathy Bridgeman
3. OAR – Tami Hunt
4. Prince William County Department of Social Services – Jennifer Jablonski
5. Prince William County Department of Social Services – Tony Turnage

Old Business

- *Video Update*
Round table discussion was held regarding the matter and how to proceed. NVFS suggested a potential to partner with the Bread Coin program currently in place in the DC jurisdiction.
- *Update on CCoM and Data*
CCoM will be meeting later this month, the original proposed data forms and mission statement will be provided to CCoM again.

New Business

- *HUD Application/CoC Membership/Outreach*
 - Roundtable discussion took place regarding the organization types listed in the HUD Application and how CORE could possibly target and bring on providers of services not represented at the PWA CoC table. Suggestion was made for potential MOAs with organizations for a main contact who will be able to respond when we reach out to them if they are not able to attend the CoC meetings due to scheduling.
- *Draft CORE Agenda*

The committee developed a draft agenda for the next meeting.

Adjourn

- Meeting adjourned at 3:58 p.m.

**Next Meeting: April 11, 2019, Approx. 2:45 p.m.
Development Services Building, 202 A/B**



Data and Needs Analysis Committee

Date: March 19, 2019
Time: 11:00 a.m.
Location: McCoart Government Complex, Cedar Run
Facilitator: LoToya Bass
Governance Representative: Allan Jones

Meeting Summary

Voting Member Attendees

1. ACTS – Lula Kelly
2. Good Shepherd Housing Foundation - Elizabeth Funes
3. Mulligan Services- Allan Jones
4. Northern Virginia Family Service – Andrew Beverage
5. Prince William County Community Services – Lynn Fritts
6. Prince William County Department of Social Services – LoToya Bass

Other Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Prince William County Department of Social Service– Jennifer Jablonski
3. Prince William County Department of Social Services – Tony Turnage

Old Business

- *Racial Disparity*
Tony Turnage reviewed the HUD- Racial Disparity Tool and how it can potentially be used to assess if the CoC has Racial Disparities. The topic was opened to the committee for discussion. It was requested to resend the HUD -Racial Disparity Tool to the committee for further review and round table discussion took place regarding the tool. The committee discussed using current HMIS data to aide in the assessment of Racial Disparity within the CoC system. It was agreed to pull HMIS-APR data from February 2018- February 2019 to start discussions for the Racial Disparity assessment at the next meeting.

New Business

- *Update from HMIS Working Group*
The work group is on hold until the new HMIS Administrator is on board and acclimated; to be revisited at the next meeting.

- *2nd Quarter CoC Report Card*
Tony presented the CoC Report Card tool for Q2. DSS is awaiting confirmation of data from the PSH programs. DSS requested to generate the Q2 report and Q1/Q2 comparison report once the data is confirmed for PSH programs. The request is approved by consensus.
- *HMIS Administrator update and HMIS Training Calendar Update*
The new HMIS Administrator, Alicia La Patra, will start on March 25th. The first two weeks of her onboarding will focus on internal orientation and reaching out to providers to set up meetings.
- *Develop the next meeting's agenda*
Committee drafted the next meeting's agenda.

Adjourn

Meeting adjourned at 12:05 p.m.

**Next Meeting: April 16, 2019, 11:00 a.m.
McCoart Government Complex, Cedar Run**



Program Analysis and Ranking Committee

Date: March 12, 2019
Time: 3:00 p.m.
Location: McCoart Government Complex, Cedar Run
Facilitator: Tony Turnage
Governance Representative: LoToya Bass

Meeting Summary

Voting Member Attendees

1. Catholics for Housing – Karen DeVito
2. Cooperative Council of Ministries – Jimmy Rogers
3. Prince William County Department of Social Services – LoToya Bass
4. Prince William County Department of Social Services – Tony Turnage
5. Prince William County Office of Housing and Community Development – David Watkins

Other Attendees

1. Prince William County Department of Social Services – Jennifer Jablonski

Old Business

- *Grant Expenditure Report*
All spending is on track, LoToya Bass is monitoring and shifting funds as appropriate to ensure spend out.
- *Consultant Update*
The Grant Consultant RFP was awarded to Donna T. Meyers. The contract is out for final signing and DSS is hoping to have the fully executed contract by the end of the week.
- *Establishing Guidelines for New Projects (HUD & VHSP)*
LoToya Bass put forward to the committee the topic of thresholds in regards to scoring applicants. After round table discussion general consensus was that a score of 75 or higher will be considered for funding and the highest scoring application will receive the available funding award.

New Business

- *New Project Application and Renewals*
LoToya Bass reviewed the Timeline with the committee and dispersed the standing policies for reallocation, ranking, and appeals. Discussion was held regarding the time period of programs that would be reviewed. General consensus was to see the full 9 months for the projects with new projects will provide a report to assure compliance of standards and that they are prepared to start. Discussion was held regarding changing of certain dates on the timeline calendar. Timeline approved by consensus. Members will confirm June meeting date and time.
- *Needs Analysis to target HUD Funding applications*
Tony Turnage reviewed the PIT Totals, PSH By-Names list, funding (current and projected). DSS made the recommendation based on the presented data for the next CoC-PH- Bonus application to focus on PSH. Round table discussion regarding current clients needing services and hurdles for clients being classified as Chronically Homeless took place. A motion was put forward to establish a prioritization for the FY2019 HUD Application for PSH Bonus that will serve the Chronically Homeless. If available the second priority will be for a DV Bonus. 1) Karen DeVito, 2) Jimmy Rogers; none opposed, CCoM abstained.
- *Development of next meeting agenda*
Drafted next meeting agenda.

Adjourn

- Meeting adjourned at 4:17 p.m.

**Next Meeting: April 9, 2019, 3:00 p.m.
McCoart Government Complex, Cedar Run Room**



Service Continuum Committee

Date: March 7, 2019
Time: 9:30 a.m.
Location: McCoart Government Complex/Cedar Run
Facilitator: Melonie Barrow
Governance Representative: Lula Kelly

Meeting Summary

Voting Member Attendees

1. Action in Community Through Housing – Lula Kelly
2. Feeding Friends (GUMC) – Ann Rychlik
3. Northern Virginia Family Service – Michael-Sean Adams
4. Operation Renewed Hope Foundation – Katherine Skerl
5. Prince William County Department of Social Services – Melonie Barrow
6. Streetlight Community Outreach Ministries – Gabriele Tibbs
7. The Church-God’s Assembly – Maria Wells
8. Virginia Employment Commission – Serena Bermudez

Other Attendees

1. Department of Veteran Services – Ahime Harris
2. Feeding Friends (GUMC) – Teresa Belcher
3. Friendship Place – Rachel Goodling
4. Northern Virginia Family Service – Allison Collazo
5. Northern Virginia Family Service – Veronica Newman
6. Northern Virginia Family Service – Milton Rodriguez
7. Prince William County Department of Social Services – Bibi Brown
8. Prince William County Department of Social Services– Jennifer Jablonski
9. Streetlight Community Outreach Ministries – Andrea Shaffner
10. Veteran Affairs CRRC– Ahmadu Jalloh
11. Volunteers of America, Chesapeake, Inc. SSVF Veteran Services – Michele Porter

Old Business

- *Rapid Rehousing Update*
The weekly RRH provider calls have been productive and will continue to ensure households are moving through the system.
- *CES Evaluation*
Discussion regarding the unanimous electronic vote by the committee to approve the CES evaluation by a third party. PWC DSS will take the lead on ensuring a vendor is selected.



Governance Committee

LoToya Bass
Elijah Johnson, Chair
Allan Jones
Lula Kelly
Ronald King
Jacob Mosser

Governance Committee

Date: March 28, 2019
Time: 1:00 p.m.
Location: McCoart Government Complex, Potomac Room
Facilitator: Elijah Johnson

Meeting Summary

Voting Member Attendees

1. Action and Community Through Service – Lula Kelly
2. City of Manassas Department of Social Services – Ronald King
3. Mulligan Services – Allan Jones
4. Occoquan District Supervisor’s Office – Jacob Mosser
5. Prince William County Department of Social Services – LoToya Bass
6. Prince William County Deputy County Executive – Elijah Johnson

Other Attendees

1. Cooperative Council of Ministries – Jimmy Rogers
2. Prince William County Department of Social Services – Jennifer Jablonski
3. Prince William County Department of Social Services – Alicia La Patra
4. Prince William County Department of Social Services – Courtney Tierney

Meeting called to order at 1:02 p.m.

Old Business

No old business was discussed at this meeting.

New Business

- *Approval of March 14, 2018, CoC Minutes*
Minutes Approved – 1) Allan Jones, 2) Jacob Mosser
- *Approval of Committee Summaries* – All Committee Reports approved – 1) Jacob Mosser, 2) Allan Jones
 - *CORE Committee Summary*
Governance Committee reviewed and discussed the CORE Committee summary.
 - *DANA Committee Summary*
Governance Committee reviewed and discussed the DANA Committee summary.
 - *PAR Committee Summary*
Governance Committee reviewed and discussed the PAR Committee summary.
 - *Service Continuum Summaries*
Governance Committee reviewed and discussed the Service Continuum summary.

- *DSS Lead Agency Update*
Courtney Tierney presented the update for DSS.
- *Develop and Approve CoC Agenda*
The Governance Committee developed the Agenda for the April 11, 2019, CoC Meeting. – 1) Allan Jones, 2) Jacob Mosser
- *CoC Bylaws Review and Revision*
The Governance Committee began the annual review of the CoC Bylaws and will continue review and revision of the document at next month's meeting.

Adjourn

Meeting adjourned at 2:52 p.m.

**Next Meeting: April 23, 2019, 1:00 p.m.
McCoart Government Complex, Potomac Room**