

PRINCE WILLIAM-MANASSAS REGIONAL ADULT DETENTION CENTER



**ANNUAL REPORT
FISCAL YEAR 2016
JULY 1, 2015 – JUNE 30, 2016**

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MESSAGE FROM THE SUPERINTENDENT



Colonel Peter A. Meletis, Superintendent

During FY 2016, Architectural and Planning for Phase II Expansion continued due to the growth of the jurisdiction and the inmate population. Phase II is scheduled for completion December 2019. On June 6, 2016 the Modular Facility fully re-opened after a major repair project.

Staff received several accolades to include thirty-four graduates from two Jail Basic Academies. The ADC 287(g) staff received the Service to Homeland Award from the Director of U.S. Immigration and Custom Enforcement. The highest Federal Award from a Department Director. Ten ADC employees received Employee of the Quarter awards for their exemplary service.

ADC staff continues their involvement in the community. Staff provided food and clothing to the area homeless population and participated in the Santa Cops program which provides underprivileged children a Christmas. The ADC supports the Good News Jail and Prison Ministry and the Staff Education Scholarship. Once again, staff participated in Prince William County's Charitable Giving campaign. This was the second year the ADC participated in the Marine Corps "Toys for Tots" which was a great success. Other initiatives included the Law Enforcement "National Night Out", ADC 5K Run, 9/11 Memorial 5K Run and Wreaths Across America.

The agency provides many programs to the inmate population, which assists with their return to the community. Programs include the General Educational Development, Life Skills, Drug Treatment, Religious Programs, etc. with assistance of over three hundred volunteers. The Serve Safe Program assists inmates seeking restaurant employment. The Re-entry Fair continues to be a success consisting of forty private and public agencies that assist the inmate population when released. Their services include employment, education, housing, drug treatment, and driver's license assistance.

This year the Adult Detention Center staff participated in an Evidence-Based Decision Making Initiative along with other stakeholders of the Criminal Justice System. This will be a long term collaboration which will enhance the system. Thanks to the EBDM process, the ADC staff plan to open a Re-entry Dorm for those inmates returning to the community while providing tools needed to succeed and reduce the ADC recidivism rate.

As the agency looks ahead, our commitment to protect and serve the community by operating a safe and secure jail environment remains the number one priority while offering a wide variety of progressive rehabilitation programs to the inmate population in order to assist in a positive re-entry process back into their community.

STATUTORY AUTHORITY

The Prince William-Manassas Regional Adult Detention Center and its governing Jail Board operate under authority granted by Title 53.1, Chapter III, Article V, of the Code of Virginia.

The Prince William-Manassas Regional Jail Board was formed in 1978. It is the operating authority for the Regional Adult Detention Center. The Board is composed of 11 members from the two participating jurisdictions. Since July 1, 1990, the Sheriff sits on the Board by statutory authority; eight additional members are appointed by the Prince William Board of County Supervisors, and two by the Manassas City Council.

MISSION STATEMENT

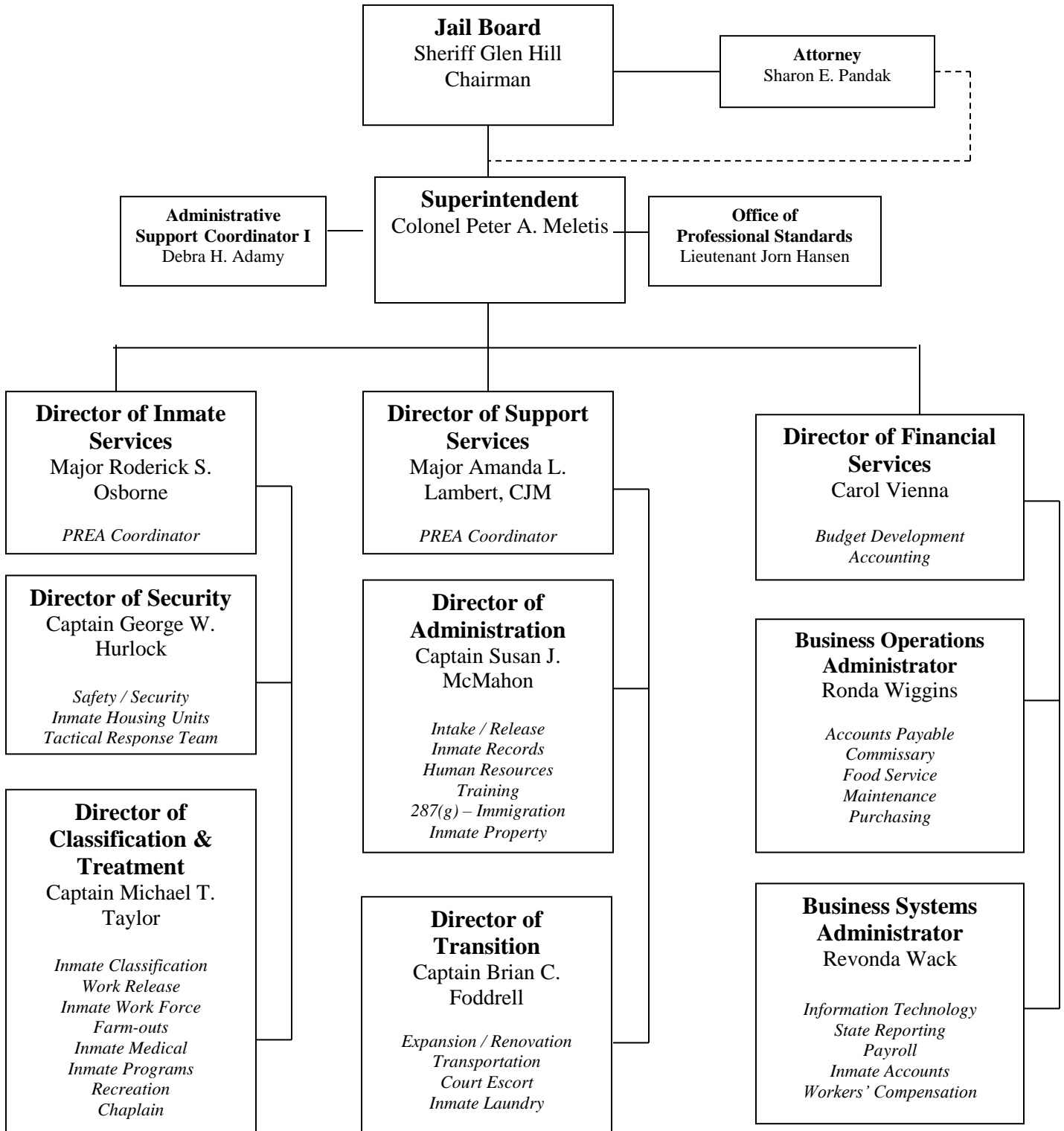
The Mission of the Prince William-Manassas Regional Adult Detention Center is:

- To provide for the secure, safe and healthful housing of the prisoners admitted to the Detention Center.
- To ensure the safety of the Detention Center staff.
- To conduct rehabilitative programs that reduce the likelihood of recidivism among prisoners released from the Detention Center.
- To do these things in as cost-effective manner as possible.

REGIONAL JAIL BOARD MEMBERS JULY 1, 2015 ~ JUNE 30, 2016

<u>Jail Board Member</u>	<u>Jurisdiction</u>	<u>Alternate</u>
Steven R. Austin	Director, Office of Criminal Justice Services Prince William County	
Barry M. Barnard	Chief of Police Prince William County	Major Dawn M. Harman Asst. Chief, Operations Division
Hugh J. Brien	City of Manassas	
Phillip J. Campbell	Asst. to County Executive Prince William County	Tracy J. Gordon Intergovernmental Legislative Director
Paul B. Ebert	Commonwealth's Attorney Prince William County	Claiborne T. Richardson Asst. Commonwealth's Attorney
Austin B. Haynes, Jr.	Citizen-at-Large Prince William County	
Glendell Hill (Chairman)	Sheriff Prince William County	
Anthony Kostelecky (Vice Chairman)	City of Manassas	
Michèle B. McQuigg	Clerk of the Circuit Court Prince William County	
Paul F. Nichols	Citizen-at-Large Prince William County	
Rev. Victor E. Riley	Citizen-at-Large Prince William County	

ORGANIZATIONAL CHART



OBJECTIVES

Year-end Status of FY 2016 Objectives

1. Complete Modular Building Repair Project
Project completed June 6, 2016. Building is fully operational.
2. 287(g) Program
 - Initiate the processing of 95-100% foreign-born commits.
 - Ensure the compliance for training and yearly certification requirements.*New Memorandum of Agreement extended to June 2019.*
3. Automation of the Inmate Medical Records to include special diets and pharmaceutical products.
Adult Detention Center is in the process of preparing the network and developing the database.
4. Prison Rape Elimination Act (PREA)
 - Comply with PREA policies.
 - Prepare for the PREA compliance audit.*Adult Detention Center is in the process of scheduling a compliance audit.*
5. Career Development Training
 - First-line supervisors are to receive supervisory training within one year of promotion.
 - Mid-level to senior level managers must complete a relevant management course within one year to include seminars, conferences, internet courses, etc.*This objective will be on-going.*
6. Peumansend Creek Regional Jail (PCRJ)
 - Monitor any relevant information on admission criteria or participant changes.
 - Update the number of inmates transferred monthly.
 - Status on the continuation of PCRJ.*Participating jurisdictions formed a committee to look at the future of the facility. On May 17, 2016, the Prince William Board of County Supervisors voted unanimously to withdraw from membership in the Peumansend Creek Regional Jail Authority effective June 30, 2017.*
7. Monitor any developments involving or impacting the Central Building Phase II Permanent Expansion.
The construction document phase 50% completed and sent to the Board of Corrections for their approval. The Board of Corrections will review the documents to ensure compliance with the Jail Design & Building Standards.
8. Participate with the Evidence-Based Decision Making (EBDM) Policy Team through collaboration to enhance safety in the community and improve the Criminal Justice System.
Planning stage completed. The EBDM Policy Team has begun implementation within Phase VI. The team anticipates receiving targeted technical assistance through Phase VI.

Adopted FY 2017 Objectives

1. 287(g) Program
 - Initiate the processing of 95-100% foreign-born commits.
 - Ensure the compliance for training and yearly certification requirements.

2. Automation of the Inmate Medical Records to include special diets and pharmaceutical products.

3. Prison Rape Elimination Act (PREA)
 - Comply with PREA policies.
 - Prepare for the PREA compliance audit.

4. Career Development Training
 - First-line supervisors to receive supervisory training within one year of promotion.
 - Mid-level to senior level managers must complete a relevant management course within one year to include seminars, conferences, internet courses, etc.

5. Peumansend Creek Regional Jail (PCRJ)
 - Monitor any relevant information on admission criteria or participant changes.
 - Update the number of inmates transferred monthly.
 - Status of withdrawal from PCRJ.

6. Monitor any developments involving or impacting the Central Building Phase II Permanent Expansion.

7. Participate with the Evidence-Based Decision Making (EBDM) Policy Team through collaboration to enhance safety in the community and improve the Criminal Justice System.

OFFICE OF PROFESSIONAL STANDARDS

The Office of Professional Standards monitors the Standard Operational Procedures (SOPs) to include review, implementation and compliance. This office also conducts Internal Affairs investigations.

For FY 2016, this section assisted the Prince William County Commonwealth's Attorney Office and other outside law enforcement agencies by providing 495 phone recordings and 160 video surveillance footage recordings.

The following inspections and audits were completed:

- Life, Health and Safety Inspection with the Virginia Department of Corrections
- Virginia Department of Corrections Audit of DOC Standards
- Immigration and Customs Enforcement (ICE) Annual IGSA Audit
- Office of Juvenile Justice and Delinquency Prevention Annual Audit
- Fire Marshal Annual Inspection
- U.S. Marshals Service Annual Audit
- Virginia Department of Health Inspection

These inspections and audits review the overall compliance standards in meeting the medical and safety needs of inmates, which also includes staff training and physical condition of the institution.

The agency continues to respond to surveys from the U.S. Census Bureau and U.S. Department of Justice.

INMATE SERVICES

SECURITY



This section consists of four security shifts. Each shift has one Lieutenant, two First Sergeants, four Sergeants and thirty-six jail officers. With an average daily inmate population system-wide of 1,033, the security shifts are tasked with the care and custody of the inmate population. The officers are assigned to the inmate housing units to provide safety for the inmates and to maintain the security of the facility. Each inmate housing unit is staffed twenty-four hours a day, seven days a week.

TACTICAL RESPONSE TEAM

This past fiscal year, members of the Tactical Response Team attended training in February 2016 at the Federal Law Enforcement Training Center (FLETC) in Charleston, South Carolina for “Active Shooter Threat Training Program” and “Active Shooter Threat Instructor Training Program.” TRT members were trained as certified instructors in “OC” spray and Flashbang Diversionary devices. They are always setting their sights on the next level of training to expand on their skills.



(Pictured left to right: Lt. Powell, Sgt. Outland, MJO Molina-Martinez, MJO Carpenter)

Members of the TRT as well as other members of the Adult Detention Center staff take part in events to educate the public on the role the Adult Detention Center plays in the public safety community. “National Night Out” is held every August. Participation in this community event allows law enforcement agencies to promote unity and partnership in fighting crime. It allows the Adult Detention Center to stand shoulder-to-shoulder with citizens at large and openly express a united front against crime in the community. Citizens have the opportunity to meet with Adult Detention Center staff and learn about the agency.

Another event the Adult Detention Center participates in is “Trunk or Treat” which is held every October at the Manassas Park Community Center. TRT members take a lead in the agency’s participation in this event. They interact with the children and their parents, handing out candy and other treats to all the little ones.



“National Night Out” – August 4, 2015

CLASSIFICATION

The Classification Section is responsible for interviewing inmates as they are processed into the Adult Detention Center to determine custody levels and where they will be housed. Staff in this section manages the inmate programs, recreation and inmate workers who work in the jail.

This section works closely with Medical and Mental Health in evaluating and deciding the best course of care for inmates who are special needs or who are mentally or physically challenged.



GED Graduation – May 3, 2016

For FY 2016:

- 7 inmates graduated with a GED
- 5,802 inmates classified
- 12,656 inmate custody levels reviewed
- 6,666 inmates attended religious services
- 416 inmates utilized the Law Library
- 3,083 volunteer hours

Prince William-Manassas Regional Adult Detention Center is always looking for ways to reduce recidivism. A new program was the VDOT Flagger and Traffic Control Program. Inmates who passed this course have gained an edge in getting a job in the traffic/construction field and receive a 2-year certification. During this fiscal year 63 inmates received certification.

The Adult Detention Center continues to provide National Restaurant Association's ServSafe Food Protection Manager's Course, which teaches people how to safely cook, prepare and store food. During this fiscal year 26 inmates received ServSafe certification.

MEDICAL

The Medical Section is comprised of Registered and Licensed Practical Nurses, Corrections Health Assistants and Mental Health Therapists. Medical has examination rooms, a large nurse's station and a negative pressure room designed to accommodate inmates with respiratory diseases.

Medical strives to give inmates the best care possible by qualified personnel. FY 2016 statistics:

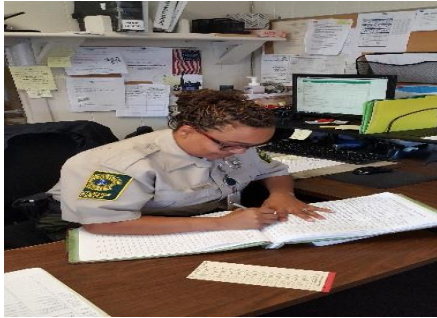
- 4,086 sick call visits by inmates to ADC nursing staff
- 2,083 visits by inmates to the Physician
- 673 visits by inmates to the Dentist
- 21 emergency mental health commits
- 861 mental health referrals
- 222 hospital days
- 206 emergency room visits

WORK RELEASE

The Work Release Program affords inmates the opportunity to maintain their employment or seek new employment while incarcerated. This also gives them an opportunity to support their families, pay court costs and fines, and build a savings so that they can get back on their feet once released. The program has strict guidelines for placement that inmates must meet. Located on Euclid Avenue, this program works closely with employers, probation officers, family members and the court system.

Global Positioning System (GPS) units and random drug testing are some of the tools used by staff to monitor the inmates on the program. Many inmates who have a substance abuse are required to attend programs such as Alcoholics Anonymous (AA) and Narcotics Anonymous (NA), among other life skill classes.

The Work Release Section participates in the Adopt-A-Spot Program for the City of Manassas and collects several hundred bags of trash. The inmates on the program participated in several outside events including the Prince William Senior Center Picnic and the Good News Jail & Prison Ministry Banquet. During these events the inmates were involved in set-up, serving of food and clean-up.



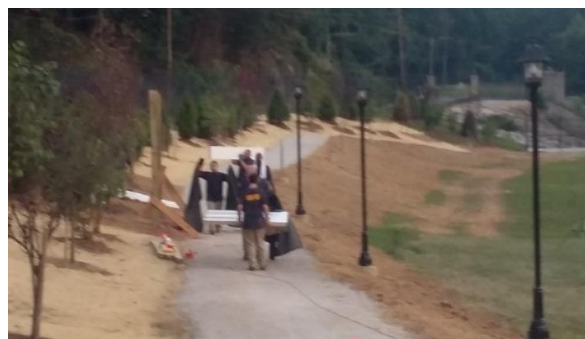
Statistics for FY 2016:

- 65 average daily population
- 277 number of successful program completions
- 285 placements on the program

WORK FORCE

The Work Force Program consists of inmates who have been screened and meet the criteria to perform community-based work under the supervision of an armed officer of the Adult Detention Center.

Daily work activity for the Work Force includes seasonal mowing and landscaping several properties to include the Judicial Complex and a number of historical cemeteries. The program is responsible for janitorial services in Prince William County and litter details along the roadways. During inclement weather they assist in the removal of debris, snow and ice.



Several inmates participating in the Work Force Program move on to be successful in the Work Release Program. The criteria for both programs are similar with the exception of length of time to serve. Time spent on the Work Force helps to develop good work habits and prepares them for labor-oriented jobs. For many of the inmates, it is the first time they have had this level of day-to-day commitment in a work setting.

ELECTRONIC INCARCERATION PROGRAM

The Electronic Incarceration Program (EIP) is an extension of the Work Release Program. Inmates on this program are able to remain at home and work in the community. All EIP participants are monitored by Global Positioning System (GPS) units to ensure compliance with program rules and regulations. They are the lowest risk inmates in our system.

Statistics for FY 2016:

- 9 EIP placements
- 12 EIP completions
- 3 removals from EIP
- 3 average daily population

GOOD NEWS JAIL & PRISON MINISTRY

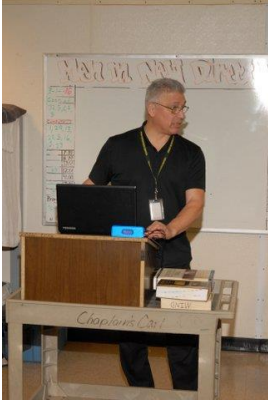
The chaplaincy services are overseen by Chaplain Raymond Perez and are facilitated through Good News Jail and Prison Ministry.

Highlights from this year:

- Maintained a continued positive relationship with the local Muslim community.
- Continued to expand Catholic ministry to better serve the Catholic inmates.
- Expanded Spanish ministry to serve the Hispanic inmates housed in the facility.
- Hosted numerous “Look Behind the Wall Tours” for community volunteers and leaders.
- Continued to involve churches in the region to support the chaplaincy program.

Chaplain Perez serves or is associated with the following programs:

- Prince William County Re-Entry Council
- Evidence-Based Decision Making Committee
- Prince William Ministerial Association
- DIVERT Group – Mental Health Diversion Program
- As a consultant to ministries looking to open aftercare housing in Prince William County



Chaplain Perez serves pastorally throughout the agency for staff, inmates and volunteers. Other areas that he oversees are:

- Recruiting religious volunteers for service in the facility.
- Planning, scheduling and overseeing all religious services in the facility.
- Coordinating pastoral visitation services for inmates of all faiths.
- Overseeing two males and one female faith-based programs in the facility.
- 123 male inmates graduated the MIND Dorm and 44 female inmates graduated the WIND Dorm.

D&A BEHAVIORAL SOLUTIONS

A Life Management Program and Reintegration Services whose specific attention to the elements of behavior awareness and modification augments the quality of the internal security of the Prince William-Manassas Regional Adult Detention Center and the community at large by inspiring the inmates to give greater consideration to the logic of their learned thinking/beliefs and subsequent behavior. Core classes are also provided in Spanish. DABS also assist inmates with Re-Entry referrals for employment, housing, education, credit reports, budgeting and vital records.

Statistics for FY 2016:

- 237 classes with 1,138 class attendees
- 88% successful completion rate
- 88 Personal Counseling sessions
- 475 voluntary essay submissions demonstrating a higher level of participation
- 307 items of clothing issued from DABS Clothing Assistance Program
- 143.5 hours of community service and career development opportunities to a variety of entities, including court-mandated individuals in lieu of incarceration

SUPPORT SERVICES

TRAINING

The Prince William-Manassas Regional Adult Detention Center's Academy is a satellite training facility of the Prince William County Criminal Justice Academy. During FY 2016, the Training Section conducted two Jail Basic classes; thirty-four new Jail Officers successfully graduated.



Jail Basic Academy #020 – November 20, 2015



Jail Basic Academy #021 – April 1, 2016

Training continues for all staff. In-service objectives and annual firearms qualifications were met by all sworn staff. The following are courses and mandated training requirements that were completed in FY 2016:

- 34 officers completed Basic Jail Officers Academy
- 113 officers/staff completed in-service training
- 545 officers completed firearms training
- 96 officers completed Taser recertification
- 128 officers completed VCIN recertification
- 6 officers completed General Instructor recertification
- 14 officers completed General Instructor Development course
- 13 officers completed Master Jail Officer course
- 9 officers completed Direct Supervision training
- 6 officers completed 287(g) Designated Immigration Officer recertification
- 12 officers completed Traffic Control and Direction training

HUMAN RESOURCES

The Human Resources Section coordinates the hiring and separation process for all sworn and civilian staff. Sworn positions range from Jail Officer to the Superintendent. Civilian positions range from Administrative, Accounting, Jail Records, Information Technology, Medical and Mental Health Care, Food Services and Maintenance.

This Section seeks to hire career-minded professionals who desire to join the agency's team-oriented staff. Human Resources staff participates in career fairs at local colleges such as the University of Phoenix, ECPI, Argosy University, Herzing University and Northern Virginia Community College as well as at local military bases such as Fort Belvoir.

In addition, the Human Resources Section coordinates annual TB testing and flu shots with Employee Health, schedules voluntary ICMA financial sessions for staff and facilitates foreign language stipend testing for qualified staff.

Statistics for FY 2016:

- 351 authorized positions
- 44 new staff hired
- 12% turnover rate
- 368 applications processed (254 jail officers; 114 civilians)
- 121 interviews (83 jail officers; 38 civilians)
- 178 polygraphs
- 41 pre-employment medicals
- 40 facility tours
- 83 pre-employment physical fitness tests
- 55 Jail Sergeant tests
- 14 Jail First Sergeant tests

INTAKE & RELEASE

The Adult Detention Center processes arrests for Prince William County, City of Manassas, City of Manassas Park and the Virginia State Police.

During FY 2016, the Intake and Release Section was responsible for processing:

- 10,428 inmates committed into the Adult Detention Center
- 10,365 inmates released from the Adult Detention Center
- 169 inmates transferred to the Virginia Department of Corrections
- 189 inmates transferred to Peumansend Creek Regional Jail
- 604 people processed but not committed to jail

IMMIGRATION AND CUSTOMS ENFORCEMENT / 287(g) Program

The 287(g) Section began operation on July 10, 2007. Operating within the agreement between Immigration and Customs Enforcement (ICE) and the Prince William-Manassas Regional Adult Detention Center, Jail Officers are trained and certified as Designated Immigration Officers to perform immigration enforcement functions as authorized under section 287(g) of the Immigration and Nationality Act.

This section is comprised of one Lieutenant, one Sergeant and eight officers who report to the Director of Administration. The officers screen all foreign-born inmates, incarcerated for local and state crimes, to determine the immigration status.

Officers within the 287(g) section are required to attend Designated Immigration Officer Recertification training every two years. In FY 2016, eight officers completed the recertification training at the Federal Law Enforcement Training Center (FLETC) in Charleston, South Carolina.

On April 12-14, 2016, the Officer of Professional Responsibility (OPR) for Immigration and Custom Enforcement conducted its bi-yearly inspection of the 287(g) Program at the Adult Detention Center. The inspection resulted in a finding of no deficiencies and no areas of concern.

In May 2016, the 287(g) Unit was awarded the Service to the Homeland Award from Director Sarah Saldana, Director of United States Immigration and Custom Enforcement (ICE). The Service to the Homeland Award is given “for exceptional patriotic and distinguished service that contributes substantially to the ICE mission.” In Director Saldana’s letter of congratulations, she stated, “Director’s Awards recognize the superior achievements of the women and men of ICE and our partners and provide an opportunity for me to spotlight those whose efforts went above and beyond the call of duty.”



287(g) Designated Immigration Officers received Service to the Homeland Award
ADC staff with ICE Headquarters staff and Fairfax Field Office staff

TRANSITION

Below is an aerial view that represents the Main, Modular, Central and Jail Annex Buildings. The Main Facility was built in 1982 and is comprised of three floors. The first floor was renovated in 2011. The Modular Building was added in 1990 to house minimum custody inmates. The Central Building opened in 2008. The ADC's Human Resources and Training Department is located in the Jail Annex, along with the Office of Professional Standards and the ADC Transition Team. The Iron Building is located on Euclid Avenue in the City of Manassas and houses minimum custody work release inmates.



During this fiscal year, the Prince William-Manassas Regional Adult Detention Center expansion project completed the Design Phase. The construction for this project is expected to begin July of 2017.



TRANSPORTATION



In FY 2016, the Transportation Section transported 1,833 inmates for a total of 134,364 miles.

INMATE TRANSPORTATION STATS FOR FY 2016													
Transports to/from	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTALS
ADC TO COURT	638	605	691	722	623	593	534	706	722	602	643	770	7849
OFF STREET	215	179	203	228	178	155	176	179	199	185	171	189	2257
LUNCHE'S ADC	532	514	558	621	521	547	521	615	642	415	105	64	5655
LUNCHE'S COURT	110	105	105	105	85	100	75	100	115	90	68	64	1122
VIDEO ARRAIGNMENTS	557	558	560	589	487	456	395	503	495	475	588	602	6265
													Totals
													23148
INMATE TRANSPORT STATS FOR FY 2016													
ALEXANDRIA	0	0	0	2	2	1	1	0	1	0	1	0	8
ARLINGTON JAIL	1	0	1	0	0	1	0	0	0	0	2	0	5
COMMONWEALTH ATTY	1	1	3	1	2	2	3	2	3	3	2	4	27
DEPT. OF CORRECTION	4	5	6	3	2	3	0	9	6	6	7	5	56
EMERGENCY TRANS.	27	25	19	19	10	13	12	10	5	18	15	15	188
FAIRFAX JAIL	2	1	5	2	2	2	2	1	6	1	0	0	24
FAUQUIER JAIL	0	0	0	0	0	0	0	0	0	1	0	0	1
LOUDON JAIL	0	0	0	0	0	0	0	0	0	0	0	0	0
MEDICAL TRANSPORT	73	51	23	49	34	31	42	37	23	46	72	53	534
MENTAL FAC/EVALS	6	12	5	5	5	5	4	5	7	8	5	8	75
Middle Peninsula	0	0	0	0	0	0	0	0	0	0	0	0	0
Middle River	0	0	0	1	0	1	0	0	0	0	0	0	2
NORTHERN NECK	0	0	0	0	0	0	0	0	0	0	0	0	0
NORTHWESTERN	0	0	0	0	0	0	0	0	1	0	0	0	1
OTHER JURISDICTION	1	1	1	2	0	3	0	1	0	2	1	0	12
PEUMANSEND	6	8	8	8	6	6	3	5	6	7	7	6	76
RAPPAHANNOCK JAIL	2	2	2	1	2	3	1	2	0	1	2	1	19
PAMUNKEY	5	4	6	8	3	0	0	1	3	0	3	1	34
TOTAL TRANSPORTS	128	110	79	101	68	71	68	73	61	93	117	93	1062
INDIVIDUAL INMATES TRANSPORTED													
INDIVIDUAL INMATES TRAI	208	184	161	182	113	132	116	125	109	159	170	174	1833
TOTAL VEHICLE MILEAGE													134,364
TOTAL INMATES TRANSPORTED													1,833

FINANCIAL SERVICES

The Financial Services Division directed by a civilian professional is responsible for managing accounting, budgeting, information systems, internal auditing, purchasing, payroll, inmate accounts, funds management, risk management (self-insurance), food service, maintenance, the inmate commissary and inmate mail. There are 30 civilian positions authorized and one contractor for the Financial Services Department. The replacement funding for 800 MHz radios is excluded from the amounts shown in the chart below. The operating cost per inmate per day for the Manassas Complex for FY 2015 was \$116.43 and for FY 2016 was \$121.38, which excludes PCRJ expenditures incurred in both fiscal years.

	<u>FY15 Expenditures</u>	<u>FY16 Final Budget</u>	<u>FY16 Expenditures</u>
Personal Services	21,982,370	23,160,443	22,910,753
Fringe Benefits	7,042,416	7,726,901	7,409,482
Contractual Services	3,219,994	3,293,705	2,812,437
Internal Services	1,291,447	1,212,632	1,156,369
Other Services	4,443,605	4,653,587	4,440,893
Capital Outlay	13,262	0	0
Leases & Rentals	320,696	307,517	281,874
Transfers:LEOS, TIP & Audit	1,304,634	2,074,093	2,074,093
Peumansend Creek Reg Jail	901,784	803,872	801,372
Modular Jail Repairs	1,908,161	2,667,423	1,205,224
Budgeted Agency Savings		<u>(743,302)</u>	
TOTAL	<u>\$42,428,369</u>	<u>\$45,156,871</u>	<u>\$43,092,497</u>

	<u>FY 15 Revenue Earned</u>	<u>FY16 Revenue Budget</u>	<u>FY 16 Revenue Earned</u>
Electronic Incarceration	\$19,813	\$157,486	\$23,248
Non-Consecutive Time Fee	1,545	0	1,065
Work Release Per Diem	237,989	318,726	206,799
Jail Processing Fee	50,142	50,000	44,328
Jail Room & Board Charges	196,427	125,562	195,610
Cafeteria Sales	27,101	11,000	29,887
Miscellaneous Revenue	78,661	57,020	74,702
Manassas Park Per Diem	890,367	476,404	789,405
State Reimbursement	10,319,150	9,637,228	11,091,104
Federal Per Diem	119,367	182,500	42,861
Other Federal Funds ¹	218,211	196,997	196,997
Sale of Vehicles & Equipment	15,483	0	1,251
City of Manassas ²	3,700,356	3,321,590	3,796,713
Prince William County ²	<u>26,822,342</u>	<u>28,002,921</u>	<u>28,002,921</u>
TOTAL	<u>\$42,696,954</u>	<u>\$40,330,264</u>	<u>\$44,496,891</u>

¹ Other Federal Funds were for the State Criminal Alien Assistance Program (SCAAP).

² Actual prisoner day participation percentages for the City and County for FY 2016: 11.5% City; 88.5% County. The \$3,796,713 revenue from the City is the amount already paid for FY 2016. The Operating revenue due from the City is \$3,283,950. In addition, the City will pay 6.7% of the adjusted amount of Modular Jail repairs: \$80,366 and the prisoner percentage of approximate overhead; estimated total \$3,549,936. Revenue for Prince William County includes \$1,032,621 to support Peumansend Creek Regional Jail, which is not considered in City of Manassas figures, as the City does not participate.

KITCHEN

During the Modular Jail repairs, meals are being served from the state-of-the-art kitchen in the Central Jail. It is equipped to serve up to 1,500 inmates per meal. There were 1,173,493 meals prepared and served in the facility during the fiscal year.

COMMISSARY

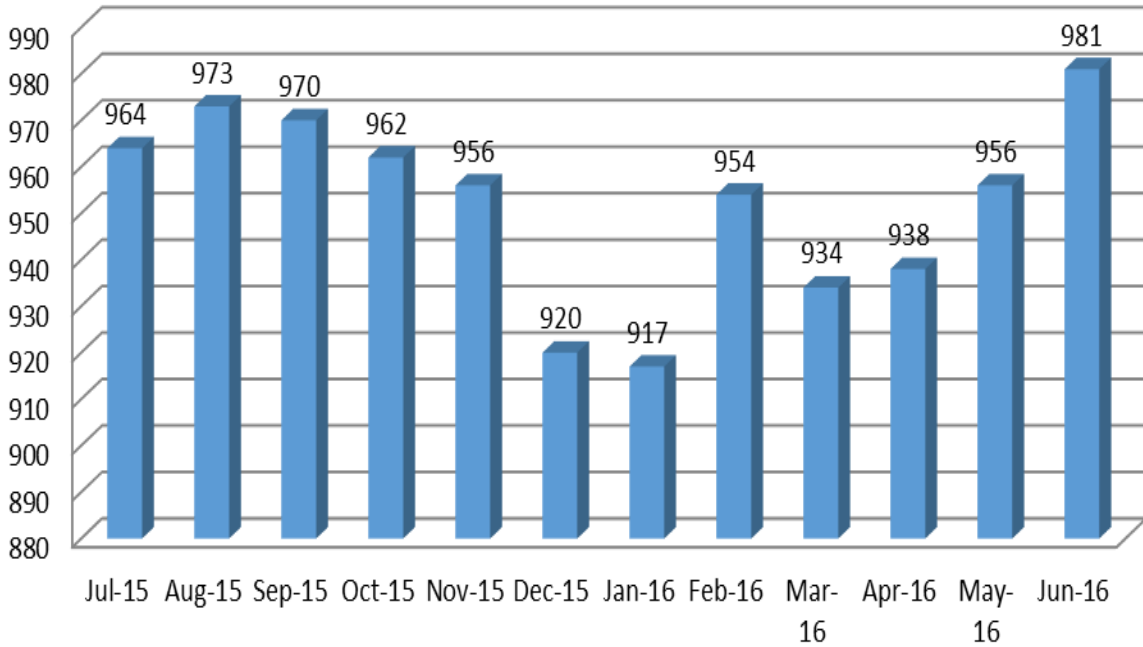
The Commissary provides items such as candy bars, chips, treats and personal care products that inmates may purchase. Profits from the Commissary are used for morale, welfare and other beneficial items for the inmates.

Gross Commissary sales in FY 2016 were \$804,083 with a net profit of \$248,416. In addition, \$291,097 inmate phone revenue was earned that is also used to support inmate programs. With other miscellaneous income earned, net income available to support inmate programs was \$539,519. Expenses less than \$4,000 are approved by the Superintendent or Director of Financial Services, and anything over \$4,000 by the Jail Board. A Commissary budget for inmate support items is submitted to the Jail Board for annual approval and updated at regular meetings.

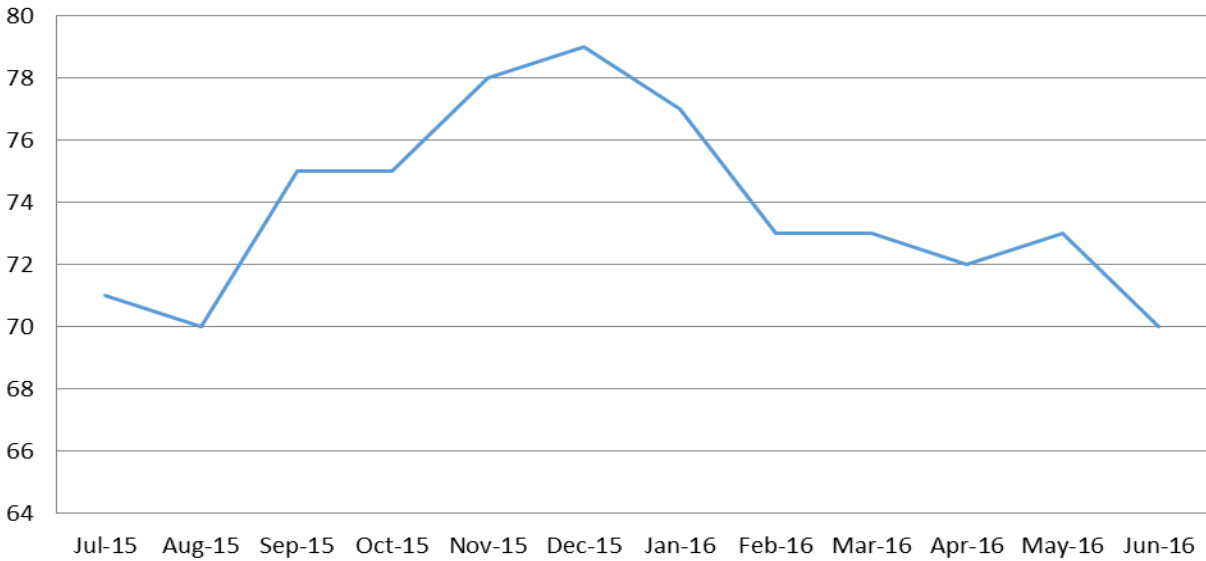
MAINTENANCE

Five maintenance staff manages, maintains and repairs the five Adult Detention Center facilities containing over 270,000 square feet. Maintenance repair requests averaged 221 per month, with 48% percent related to the Central Building in FY 2016. All repair requests involving security issues are given top priority.

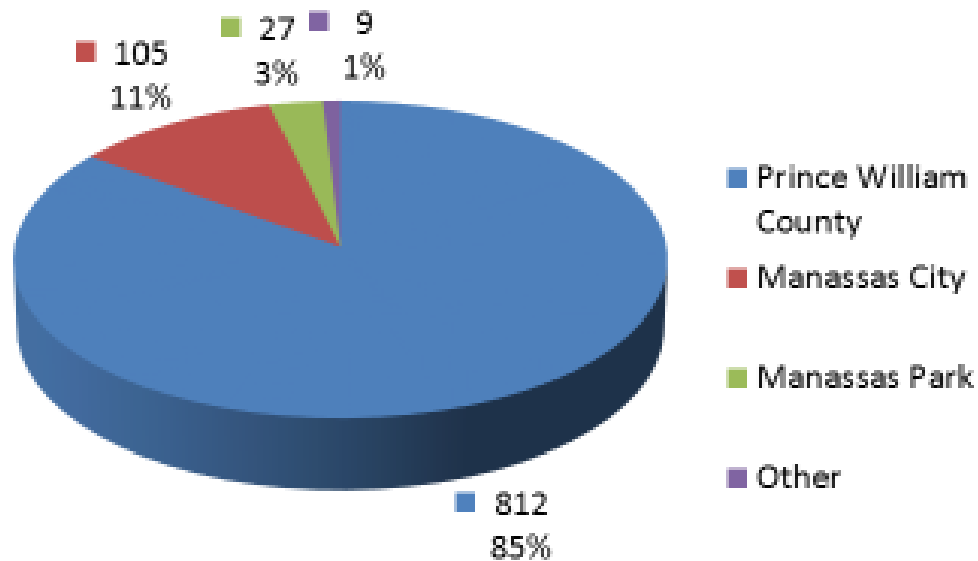
Manassas Complex Average Daily Population



Peumansend Creek Regional Jail Average Daily Population



FY 2016 Average Daily Population Manassas Complex by Jurisdiction



For FY 2016, the Prince William-Manassas Regional Adult Detention Center had an average daily population of 952 on the Manassas Judicial Complex.

Community Service Projects



14th Annual Arlington Police, Fire & Sheriff
9/11 Memorial 5K – September 12, 2015



Dulles Day Plane Pull for Special Olympics Virginia
September 19, 2015



Toys for Tots – December 11, 2015



Wreaths Across America at Arlington National Cemetery
December 17, 2015



1st Annual ADC 5K Run, Fun Walk for SERVE – April 30, 2016