



PRINCE WILLIAM COUNTY CIRCUIT COURT

Land Records Copy Request

Not for marriage licenses, court cases or DD-214 copies

Email this request to: circuitcourt@pwcgov.org

This is to request a copy of the documents listed below. The cost is \$.50 per page and \$2.00 per certified copy. Method of payments accepted are cash, check, money order, Visa, Mastercard, and American Express (a \$2.00 or 3% convenience fee whichever is greater, will be assessed on all credit card payments). If copies are to be mailed, an additional amount will be charged to cover the cost of mailing.

This is a request for a copy of the following documents.

Party's Names: _____

Document	# pages (\$.50 per page)	certified copy \$2.00 per document	Instrument # or Deed Book & Page
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional information or comments: _____

Please send the copies to:

Name: _____

Address: _____

City, State, Zip: _____

In case the Clerk needs additional information, please provide requestor's:

Name _____

E-Mail _____

Phone # _____

Note: Large orders may take several days. Thank you