



TO: Shana Terry, Chief Procurement Officer

FROM: Maen Abu Hamdan, Procurement Officer

DATE: 1/16/2024

SUBJECT: Cancel Invitation for Bid 700206-24 for Maintenance, Repair and Minor Construction Services

---

In accordance with Prince William County Procurement Regulations §300.16 Cancellation of Solicitation, I recommend canceling the subject solicitation to revise the pricing schedule and provide task examples. The cancellation is deemed in the best interest of the county to avoid receiving unbalanced bids.

A new Solicitation will be issued as soon as possible with an updated pricing schedule and minor modifications to the Scope of Work and/or Terms and Conditions.

Cancellation of solicitation  is  is not in the County's best interest.

A handwritten signature in black ink, appearing to be 'Maen Abu Hamdan', written over a horizontal line.

Authorized Signature