



FINANCE
DEPARTMENT

COUNTY OF PRINCE WILLIAM

4379 Ridgewood Center Drive, Suite #203. Prince William, Virginia 22192-5308
Real Estate Assessments Office (703)792-7417. FAX: (703) 792-6775.
www.pwcva.gov/department/finance

PROPERTY TAX EXEMPTION REQUEST

Virginia law authorizes tax exemption on real and personal property owned by churches or religious bodies and exclusively occupied or used for religious worship or for the residence of its minister and such additional adjacent land reasonably necessary for the exempt use.

GENERAL INFORMATION	
Owner and Property Address	
	Business phone
Mailing Address	
Contact person	Phone number
Contact email address	

PROPERTY INFORMATION	
State the organization's purpose, mission and primary goal	
Is the organization incorporated?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "No", what is the form of organization?	
Is any portion of the property rented or leased?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "Yes", attach a copy of all active rental and/or lease contracts for last year.	
Is any portion of the property used for non-exempt tax purposes?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If "Yes", attach a detailed explanation.	

In order for your application to be considered, please attach the following:

- **A detailed chronological description of the organization's religious activities on this property.**
- **A copy of the application and supporting documents submitted by the organization to the Internal Revenue Service ("IRS") for §501(c) tax-exempt status, together with copies of all responses from the IRS.**

I, _____, on behalf of the above-named organization/applicant, hereby certify that:	
<ol style="list-style-type: none"> 1. I am authorized to sign and submit this application. 2. The information and documents submitted herewith are true and correct to the best of my knowledge. 3. The above property I am seeking exemption on is exclusively used for religious purposes. 	
Signature	Date