

April 8, 2021, CoC Packet

Prince William Area Continuum of Care

Agenda

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: April 8, 2021

Time: 1:30 p.m.

Location: Virtual Meeting

Facilitator: Courtney Tierney, PWC DSS Director

AGENDA

- Registration of Attendance
- Welcome and Introductions
- Approve March 11, 2021, CoC Meeting Minutes. **ACTION ITEM**
- Old Business
- New Business
 - Committee Reports: **ACTION ITEM**
 - Data and Needs Analysis (DANA) – Alicia LaPatra
 - Program Analysis and Ranking (PAR) – Oliver Reid
 - Service Continuum – Crystal Pitt
 - Governance – Courtney Tierney
- DSS Lead Agency Update
- Agency Spotlight - Data – CoC Report Card and Financials - (Tony Turnage, PWC DSS Assistant Director of Homeless Services Division)
- Adjourn
- Announcements

**Next Meeting: Thursday, May 13, 2021, at 1:30 p.m.
Virtual – WebEx Meeting info to follow.**

Meeting Minutes

Prince William Area Continuum of Care



Prince William Area Continuum of Care (CoC)

Date: March 11, 2021
Time: 1:30 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, PWC DSS Director

Meeting Minutes

Voting Member Attendees

1. Action in Community Through Service – Laurel Turay
2. CFH Inc. – Brenda Via
3. Cooperative Council of Ministries – Becki O’Loughlin
4. Easterseals Homeless Veterans Reintegration Program – Lewis Arnette
5. Feeding Friends-Gainesville United Methodist Church – Ann Rychlik
6. Helping neighbors-in-Need Outreach Center – Madlin Edmonds
7. Manassas Church of Brethren -Tina Fisher
8. Manassas City Department of Social Services – Michele Gehr
9. Manassas Park Department of Social Services – Randi Knights
10. New Creatures-in-Christ Ministries – Madlin Edmonds
11. Northern Virginia Family Service – Michael-Sean Adams
12. Operation Renewed Hope Foundation – April Ballard
13. Pathway Homes Inc. – Sherry Myers
14. People Incorporated – Andrea Wilson
15. Private Citizen – Karen DeVito
16. Prince William County Community Service – Lynn Fritts
17. Prince William County Department of Social Services – Tony Turnage
18. Prince William County – OHCD – Joan Duckett
19. Saved Hands Foundation – Pamela Wright
20. Serving Our Neighbors - Teresa Belcher
21. Streetlight Community Outreach Ministries – Rose Powers
22. The Church – God’s Assembly – Maria Wells
23. Unsheltered Home Coalitions – Dori Cook
24. Virginia Cooperative Extension – Rozlyn Giddens
25. Virginia Employment Commission – Serena Bermudez

Organizations with Voting Members not present

1. Carried to Full Term
2. Catholic Charities-St. Margaret of Corona
3. Good Shepherd Foundation
4. Independence Empowerment Center

Other Attendees

1. Action in Community Through Service – Darlene Robinson
2. Action in Community Through Service – Lisa Chill
3. Easterseals Homeless Veterans Reintegration Program – Latoya Eddie
4. Friendship Place – Brendan Rempert
5. Friendship Place – Athena Lemus
6. Northern Virginia Family Service – Crystal Pitt
7. Northern Virginia Family Service – Katrina Soto
8. Northern Virginia Family Service – Anna Briceno
9. Northern Virginia Family Service – Mychal Tamillow
10. Prince William County Department of Social Services – Duanchy Cayetano
11. Prince William County Department of Social Services – Jeanine Gravette
12. Prince William County Department of Social Services – Tonya Golden
13. Prince William County Department of Social Services – Oliver Reid
14. Prince William County Department of Social Services – Samantha Marandino
15. Prince William County School – Tamara Eppolite
16. Virginia Cooperative Extension – Marjorie Leon
17. Virginia Employment Commission – Lakia Graham

Meeting called to order at 1:35 p.m.

- Due to COVID-19, the meeting was held as a virtual conference call.
- The meeting was called to order by Courtney Tierney.

Welcome and Introductions

- Tony Turnage introduced Samantha Marandino, the new Senior Case Manager at Ferlazzo. Emergency Shelter.

Minutes Approval

- CoC Minutes for March 11, 2021 were approved unanimously. 1) Randi Knights 2) Lynn Fritts

Old Business

- No old business was discussed.

New Business

- **Committee Reports:**
 - Data and Needs Analysis (DANA), Program Analysis and Ranking (PAR), Service Continuum and Governance Committee Reports were submitted. Motion to accept was approved unanimously. 1) Lakia Graham 2) Michele Gehr

Lead Agency Updates

- Tony Turnage presented the DSS Lead Agency Update (*attachment*).

Continuum of Care

- 2021 Point-In Time (PIT) Survey
 - The final numbers for the PIT count will be ready by the end of the month. The final numbers will be sent to the CoC Committee.

Hotel Program

- The COVID-19 Hotel is open for individuals that test positive for COVID-19 or have been recently exposed.

COVID-19 Vaccination for Persons Who Are Homeless

- Homeless Services Division is currently working with the Health District to administer vaccinations.
- Homeless Services Division is working closely with homeless providers and contract provider to get them administered.
- The vaccinations will start Friday, March 12, 2021.

Supportive Shelter

- Streetlight Ministries has assumed the operation of the Supportive Shelter program.
- The eight-bed shelter program is designed to serve individuals with disabilities and a need for one-on-one services.
- Clients must be referred through Coordinated Entry.

Encampments

- Tony Turnage announced that a training will be held in the future on the homeless encampment process that has been implemented in Prince William County.
- Tony Turnage is scheduled to meet tomorrow with each of the police districts (East, West and Central) to discuss the homeless encampments and the Ferlazzo Emergency Shelter to ensure clarity on process.

Agency Spotlight:

Prince William County CIP Homeless Shelter

- Courtney Tierney, the Director, of PWC Department of Social Services provided an overview of the Prince William County CIP Homeless Shelter presentation (*attachment*).
- The presentation will be sent to the CoC Committee after the meeting.

Adjourn

- Meeting adjourned at 2:09 p.m.

**Next Meeting: Thursday, April 8, 2021, 1:30 p.m.
Virtual – Meeting Info to Follow.**

Committee Summaries

Prince William Area Continuum of Care



Data and Needs Analysis Committee

Date: March 11, 2021

Time: 3:00 p.m.

Location: Virtual Meeting

Facilitators: Alicia La Patra & Samantha Biller

Governance Representative: Vacant

MEETING SUMMARY

Voting Member Attendees

1. April Ballard
2. Andrew Beverage
3. Lynn Fritts
4. Elizabeth Funes
5. Lauren Leventhal
6. Becki O'Loughlin
7. Gabriele Tibbs
8. Laurel Turay

Other Attendees

1. Jessica Acuna
2. Samantha Biller
3. Duanchy Cayetano
4. Troy Hatcher
5. Samantha Marandino
6. Alicia LaPatra
7. Michael-Sean Adams
8. Katrina Soto

Welcome and Introductions

- Alicia introduced Samantha Marandino, the new Senior Case Manager for the Ferlazzo Emergency Shelter (formerly the Overnight Shelter)

Old Business

- **2021 Point in Time (PIT) Count**
 - Alicia reviewed the preliminary PIT data with the committee (see attached)
 - Alicia noted numbers may change slightly after the data quality review is complete; an updated report will be provided.
 - Alicia noted highlights of the report data such as a decrease in the unsheltered count and an increase in the hypothermia shelter count.

- **System Performance Measures (SPM)**
 - Alicia reviewed the FY2020 SPM report with the committee (see attached)
 - Alicia noted highlights of the report data such as a decrease in recidivism, shelter utilization, and improved data quality.
- **Other**
 - Alicia confirmed committee members may share data/reports reviewed in this meeting with their respective organizations.

New Business

- **FY21 QTR2 Provider Report Card (PRC)**
 - Alicia reviewed the FY21 QTR2 PRC with the committee(see attached)
 - Alicia noted highlights of the report data such as excellent data quality and increases in income as well as areas of concern such as missing service transactions and timeliness of data entry
- **Governance Representative**
 - The vote on this item has been pushed back to the April 2021 meeting as per DSS leadership.
- **Housing Inventory Count (HIC)**
 - Alicia reviewed the 2021 HIC form with the committee as well as the purpose of the report (see attached)
 - Alicia noted areas where special attention is needed such as recording inventory for emergency shelter and rapid rehousing projects.
 - Alicia will follow-up with providers and provide additional information.

Adjourn

- Meeting adjourned at 4:03 p.m.

**Next Meeting: Thursday, April 8, 2021 at 3:00 p.m.
Virtual – Meeting Info to Follow.**



Program Analysis and Ranking Committee

Date: March 9, 2021
Time: 3 p.m.
Location: Virtual Meeting
Facilitator: Oliver Reid
Governance Representative: Oliver Reid

Meeting Summary

Voting Member Attendees

1. Dori Cook
2. George Davis
3. Karen DeVito
4. Tony Turnage
5. David Watkins

Other Attendees

1. Duanchy Cayetano
2. Crystal Pitt
3. Michael-Sean Adams

Welcome and Introductions

- Oliver Reid introduced Crystal Pitt, the Director of Homeless Services and Michael-Sean Adams, the Program manager of Northern Virginia Service (NVFS), to the PAR committee.

Old Business: No old business was discussed.

New Business

Northern Virginia Family Service (NVFS) Presentation

- NVFS gave a brief presentation on the Homeless Services Division. (see attached)
 - Oliver opened the floor for feedback from the committee.
 - Oliver will address the feedback received from the committee with NVFS and present the results in the next meeting.

Rolling out the Monitoring Evaluation

- PWC DSS is currently working on fine-tuning the monitoring evaluation tool and desk audit process. The process has been approved and there is no change to the on-site desk audit.
- The committee will continue with the timeline of the monitoring evaluation process in the next meeting schedule for April 13, 2021.

- Oliver will be working with the consultant of Diana T. Myers and Associates (DMA) to implement a County-wide survey that will consist of the following.
 - How the providers feel about their client.
 - How clients could survey themselves.
 - How agencies work together with other agencies.
 - Explore training and support for the PWA CoC.

HUD Renewal Update

- All current grants received from HUD are automatically renewed.
- All grantees will continue to maintain all renewed grants received.

Adjourn

- Meeting adjourned at 3:45 p.m.

**Next Meeting: Tuesday, April 13, 2021, at 3 p.m.
Virtual – Meeting Info to Follow.**



Service Continuum Committee

Date: March 4, 2021
Time: 9:30 a.m.
Location: Virtual Meeting
Facilitator: Jeanine Gravette
Governance Representative: Crystal Pitt

Meeting Summary

Voting Member Attendees

1. Lewis Arnette
2. Teresa Belcher
3. Madlin Edmonds
4. Lakeria Graham
5. Ahime Harris
6. Crystal Pitt
7. Ann Rychlik
8. Gabriele Tibbs
9. Laurel Turay
10. Maria Wells
11. Andrea Wilson

Other Attendees

1. Shanka Bivans
2. Anna Brown
3. Bibi Brown
4. Sara Burrell
5. Duanchy Cayetano
6. Lotoya Eddie
7. Tamara Eppolite
8. Troy Hatcher
9. Maggie Perez
10. Brendan Rempert
11. Katrina Soto
12. Mychal Tamillow
13. Tony Turnage
14. Aleisha Wilhite

Welcome and Introductions

Old Business

- No old business was discussed.

New Business

CES Policies and Procedures Manual

- Bibi Brown announced the 3-year anniversary of the Coordinated Entry System with the committee and thanked the providers for their continued support.
- Jeanine Gravette gave the committee a brief overview of the case summary form and community case conferencing revisions (*see attachment*).
- There will be a training in June on how to submit a request for a case conference and how to upload the documentation.

Motion was made to modify the agenda to add a Shelter Entry and Referral Standards presentation. Motion unanimously approved. 1) Teresa Belcher 2) Lakia Graham

Shelter Entry and Referral Standards

- Tony Turnage and Aleisha Wilhite gave a brief presentation on the Shelter Entry and Referral Standards (*see attachment*).

Veterans Report

- Jeanine Gravette made the following announcements on behalf of Katherine Skerl – Operation Renewed Hope Foundation (ORHF).
 - The VA is moving forward with HUD VASH vouchers and two Veterans were approved.
 - All Veterans must have an honorable discharge and be over the income requirement at intake to be eligible for Rapid Re-housing services.

A motion was made to adjourn the meeting: 1) Ann Rychlik 2) Lewis Arnette. Approved to adjourn.

- Meeting adjourned at 10:58 a.m.

**Next Meeting: Thursday, April 1, 2021, at 9:30 a.m.
Virtual – Meeting Info to Follow.**



Governance Committee

Date: March 25, 2021
Time: 1:00 p.m.
Location: Virtual Meeting
Facilitator: Courtney Tierney, Director, PWC DSS

Elijah Johnson, Chair
Michele Gehr
Crystal Pitt
Tony Turnage
Pamela Wright
Vacant

Meeting Summary

Voting Member Attendees:

1. Michele Gehr
2. Serena Bermudez
3. Courtney Tierney, alternate for Elijah Johnson
4. Tony Turnage

Other Attendees:

1. Duanchy Cayetano
2. Alicia LaPatra
3. Oliver Reid
4. Randi Knights

Welcome and Introductions

Meeting called to order: Courtney Tierney at 1:08 p.m.

Approval of March 11, 2021, CoC Meeting Minutes.

- **Approval of CoC Minutes** – March 11, 2021, CoC Minutes approved: 1) Michele Gehr
2) Tony Turnage
- **Approval of Committee Summaries**
 - Data and Needs Analysis (DANA) Committee
 - Alicia LaPatra reviewed the DANA summary.
 - Program Analysis and Ranking (PAR)
 - Oliver Reid reviewed the PAR summary.
 - Service Continuum Committee
 - Tony Turnage reviewed the Service Continuum summary.

A Motion was made to accept the committee summaries as submitted. Motion was approved by consensus.
1) Michele Gehr 2) Serena Bermudez

DSS Lead Agency Update:

- Tony Turnage presented the DSS Lead Agency Update.

FY21 QTR2 Financial Report

- Tony Turnage provided an overview on the HSD Grant Financial Report (*see attachment*).

FY21 QTR2 Provider Report Card

- Tony Turnage gave a presentation on the Provider Report Card (*see attachment*).

Develop and Approve CoC Agenda

- The Committee developed and approved the CoC Agenda.

Adjourn

- Meeting adjourned at 2:12 p.m.

**Next Meeting: Thursday, April 22, 2021, at 1:00 p.m.
WebEx – Meeting Info to Follow**