



COUNTY OF PRINCE WILLIAM

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HISTORICAL COMMISSION

B R I E F

Development Services Building
Conference Rooms 202 A & B

July 14, 2009
Regular Meeting

In Attendance

Chairman Van Derlaske, Commissioners Anderson, Burgess, Culp, Cunard, Duley, Frank, Hawkins, MacDonald, Smith, Swavely, Wright, Yankey

John Lassiter – Staff Liaison; Heather Hembrey - Public Works Liaison; Don Wilson – Library Liaison; Toni Brzyski - Commission Secretary

Judith Miller, Theodore Miller, Terrance Miller, Jerry MacDonald – Citizens/Guests

7:35 PM

Citizens' Time

Cemetery Project – Terrance Miller provided some details about his Eagle Scout project on the Dulin/Evans Cemetery and passed around pictures showing the current condition of the cemetery.

RES 09-042

Support Terrance Miller's Eagle Scout project on the Dulin/Evans Cemetery - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Duley, Yankey; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

RES 09-043

Approve June 9, 2009 Meeting Brief and Resolutions as Amended - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Swavely, Smith; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

Chairman's Time

Five Year Plan – Chairman Van Derlaske advised he has established a Five Year Plan Committee consisting of Jan Cunard, Linda Wright, and himself; with Ron Smith serving as Chairman. Commissioner Smith reported he will have a plan of action available in the near future.

Certificate – Chairman Van Derlaske reported the Commission received a Certificate of Appreciation from Historic Dumfries, VA in recognition of the Commission's recent donation.

Historical Markers – Chairman Van Derlaske expressed his thanks to members for the time and effort they put into researching and determining the accuracy of the information on and location of the historical markers.

Chairman's Time (continued) **Meeting Location** - Chairman Van Derlaske advised that the September Commission meeting will probably be held at the Brentsville Courthouse Historic Centre.

Vice Chairman's Time No report.

Staff Time Planning **Cemeteries** – John Lassiter thanked Commissioner Culp for her work inputting information into the cemeteries database.

Architectural Review Board (ARB) – Mr. Lassiter reported the ARB approved its first Certificate of Appropriateness last Wednesday.

Staff Time – Public Works **Marker** – Heather Hembrey reported staff of the Historic Preservation Division is in the process of installing the Stony Lonesome Farm Historical Marker.

Bristoe Station Battlefield Park – Ms. Hembrey reported a group is being established to begin work in September to create a master plan for the Bristoe Station Battlefield Park.

Historic Perspectives – Ms. Hembrey reported the current color electronic version of Historic Perspectives has been sent out. The black and white version is being copied and will be mailed soon. Please let her know if you'd like to receive the electronic version.

Staff Time – Libraries **Activities** – Don Wilson reported he sent out an email recently with information on upcoming activities and programs and an email noting the current issue of Reliquary has been posted.

Map – Mr. Wilson reported the framing of the restored 1901 Brown Map of Prince William County is complete and the map is hanging on the wall outside RELIC. Staff is working on the best method to cover the map on a regular basis to limit light damage.

Old Business **Historical Marker** – Commissioner Burgess reported an installation ceremony for the Stony Lonesome Farm marker will take place on Saturday, July 25, 2009 at 10:00 am at the Greenwich Presbyterian Church near the existing historical marker. Everyone is invited.

Telecommunications – Commissioner Anderson read aloud language as a starting point for the policy statement she is working on with Commissioner Olson regarding the proximity of cell towers to cemeteries.

**Cemeteries
Committee**

No report.

**Budget
Committee**

Budget Update – Commissioner Smith distributed copies of the Historical Commission’s FY-09 Budget – Month 12 thru June 30, 2009. Additionally, Commissioner Smith distributed copies of the Historical Commission’s FY-2010 Budget and noted that the new budget has been reduced \$1000 from the previous budget.

**Publications
Committee**

Selecman’s Ford Historical Marker – Commissioner Burgess provided some edits to the text for this marker. The location of the ford has not been established. Additional research is being done before selecting an appropriate location for the marker.

Disbursements Committee – No report.

Legislative Committee – No report.

Historic Properties – No report.

**Historical
Plaques
Committee**

Update – Commissioner Swavely reported the new plaques have not arrived. There are no recommendations for plaque presentations at this time. Another group presentation may occur in the future.

Proposed Consent Form – Members discussed recommendations from the County Attorney and agreed to approve the consent form as previously recommended by the County Attorney with some minor edits.

RES 09-044

Agree to use the following commemorative plaque consent form as amended tonight and including the recommendations of the County Attorney - APPROVED – MOTION CARRIED [VOTING RECORD: Motion Cunard, Smith; Ayes-by acclamation; Nays-Frank, Swavely, Yankey; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

**Review of
Pending Land
Development
Applications**

Historical Commission members expressed concern that the land development applications included on tonight’s agenda were not sent to them for review. Staff was unable to explain why the Commission was not provided with copies of the applications but supposed it was merely an oversight. Members discussed possible actions.

RES 09-045

Make no recommendations at this meeting regarding the three (3) land development applications on tonight's agenda; request these applications be reviewed by members of the Historical Commission and request future cases be provided to Historical Commission members in a timely manner – APPROVED – MOTION CARRIED
[VOTING RECORD: Motion Yankey, Burgess; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

Brentsville Trust

Update – Commissioner Cunard reported the Trust met last month. A trial balance of the Friends account was provided. Ms. Cunard requested a letter from the auditor confirming the audit. The expectation is to have the Friends Corporation closed by the end of the summer.

Ms. Cunard reported plans are to work on the jail next. A preliminary estimate to stabilize and keep it as a 1830s jail is \$550,000. Design work for the stabilization is underway. The second restroom in the school house has been installed and an outhouse (not useable) is being constructed near the cabin.

Ms. Cunard reported airing of the SCI FI Channel's Ghost Hunters show at Brentsville has been delayed until September.

Historic Preservation Foundation

Update – Commissioner Anderson reported the Foundation met in June. Ms. Anderson suggested member see the just released issue of Historic Perspectives which includes an article and information on the Foundation. The Foundation's Annual Meeting is scheduled for Saturday, October 17, 2009 at Rippon Lodge.

New Business

Publications Inventory – John Lassiter conducted an inventory of Commission publications. There are 29,000+ publications in various storage locations. There are fewer than 100 copies of "Landmarks of Old Prince William" and "Bull Run Remembers".

Members discussed providing copies of publications at no charge to interested parties.

RES 09-046

Provide up to 10 copies of the publication "Prince William: A Past to Preserve" at no charge to each member of the Historical Commission – APPROVED – MOTION CARRIED [VOTING RECORD: Motion Anderson, Burgess; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

Don Wilson asked if the Commission would be willing to provide some publications free of charge to RELIC to be used as door prizes.

RES 09-047

Donate 20 Historical Commission publications, chosen by Don Wilson, to be used as door prizes at an upcoming RELIC event -
APPROVED – MOTION CARRIED [VOTING RECORD: Motion Yankey, Wright; Ayes-by acclamation; Nays-None; Absent from vote None; Absent from meeting Cavossa, Olson, Stickley]

Potential Improvements to Route 29 and Route 15 – Commissioner Wright provided handouts on The Journey Through Hallowed Ground and talked about how important it is to keep this plan visible. The Journey Through Hallowed Ground needs to be reminded how historic Prince William County is and that it should be included in the project. It's necessary to educate and be proactive. We don't want Prince William County to be left out.

Adjournment

10:02 PM