

2009 HOA /COA Leadership Seminar

Neighborhood Services is pleased to present the 2009 HOA / COA Leadership Seminar which focuses on the topics of “Dollars and Sense” - the financial and budgetary requirements of common interest communities and specific proactive measures to ensure cash flow and regulatory compliance.

Greg Brooksher is a Professional Community Association Manager with Legum and Norman, serving as general manager for Leisure World of Virginia. Greg will go in depth on the financial responsibilities of boards of directors. Budget decisions are never easy, but with attention to priority items, boards will have a framework for expenditures that will increase owner satisfaction.

Donna Mason and **Bill Mason** are partners in the firm Segan, Mason and Mason which values being user-friendly in its approach to legal services for community associations. Donna will share her methods for learning of pending foreclosures and strategies for obtaining covenant compliance from bank-owned properties. Bill is involved in HOA /COA legislation in Richmond and the two together have extensive experience with the regulations and processes governing collections of delinquent fees.

Pia Trigiani is chair of the new state Common Interest Community Board and partner in the firm of Mercer Trigiani. Pia will update on HB516 which establishes management company performance standards and the procedures by which complaints of owners are handled by the CIC Ombudsman and adjudicated by the CIC Board.

While the seminar features these heavy hitters speaking on timely topics, this seminar offers the unique opportunity to network with other associations in Prince William County. County staff will also be available to offer advice on accessing services available to common interest community associations.

Seminar Schedule	
8:30 - 9:00	Registration with coffee, tea
9:00 - 9:30	Welcome & Introductions
9:30 - 12:00*	Financial Responsibilities, Budget Priorities and Decisions
12:00 - 1:00	Lunch of sandwiches, salads
1:00 - 2:45*	Foreclosures, Delinquent Fees, Collection Techniques and Liens
3:00 - 4:00	HB516 Update (Ombudsman's Office, Manager Requirements)
* Breaks will occur at the mid-point of sessions and between sessions	

The registration fee of \$20 includes seminar materials, lunch and breaks. Please make checks payable to **Prince William County**.

Please complete the registration form, detach and mail with the registration fee to:

Neighborhood Services
5 County Complex Court, Suite 280
Woodbridge VA 22192

Space is limited so registration will close when filled. **No refunds after Tuesday, September 15, 2009**, but a substitute attendee will be welcomed. A confirmation and directions to the seminar room at the County Complex will be emailed after your registration is received.

Registration Form

Name _____

Address _____

City, Zip code _____

Email _____

Phone _____

Association Name _____

Method of Payment

- Check
 Cash
 Credit Card Number _____

Expiration Date _____ Security Code _____

Name as it appears on the card _____

Please understand that there are no refunds after 9/15. Charges will appear on your credit card bill from The Reilly Group, Wetlands Workgroup.

Please tell us about your association

HOA or COA? (Please circle one.)

Are you a board member, property manager or interested owner? (Please circle one.)

Is your association self managed?

How many units in your association?

What do you consider your association's three biggest challenges? Three biggest strengths?

Thank you. We look forward to seeing you!