



Library Board of Trustees **BRIEF**

Chinn Park Regional Library
Trustees' Room
Administrative Support Center

June 25, 2009

Pledge of Allegiance

6:46 p.m.

Roll Call

Trustees Present: B. Murphy, A. Foster, F. Chavez, J. Chendorain, B. Andrews, W. Boyce, J. Gehlsen, C. Turner,

Trustees Absent: S. DeBolt, M. Rigby

Library/County Staff: R. Murphy, V. Dorkey, L. Wieland

Visitors: Former Trustee S. Bass

Press: None

Disposition of Minutes

RES 09/6-1 Approved Brief of May 28, 2009 Meeting.

Approval of Agenda

RES 09/6-2 Approved Agenda as presented.

Citizens' Time

None

Presentation

Chairman spoke of Former Trustee Sheryl Bass' 13 year service to the patrons of the Prince William Public Library System as the City of Manassas representative to the Prince William Public Library Board of Trustees. He further congratulated her on her appointment to the Manassas City Council. He then presented her with an engraved Jefferson Cup as a small token of the Library Board's appreciation. Former Trustee Bass spoke of her transition. She stated that the Cities of Manassas and Manassas Park are fortunate to have a great regional library system as part of their shared services with the County. The Library Director presented an engraved clock from the Library staff.

The meeting recessed briefly for refreshments.

Chairman's Time

Chairman recognized the new appointee from the City of Manassas, William Boyce.

Unfinished Business

City of Manassas Park – Director gave a copy of the Library Board approved flier which was distributed to the citizens of Manassas Park through the school system.

The comment period ended June 12th. We have not heard anything else from the City. Director has staff conducting a survey to provide additional data on City use of the library for the Council. In response to Trustee Chendorain's question, the Director said the system could lose \$545,000 if the City pulled out of the agreement. However, the biggest issue is the staff having to deal with patrons who can no longer use the Library System. Trustee Murphy mentioned the non-resident fee card stating he understands the fee doesn't actually cover the cost of the services it provides. He asked what the full fee would be for the City of Manassas Park residents if they pulled out. Director will have staff compile the information and present results at the July meeting.

Victory Lakes Proffer – Gave a list of items staff would like to purchase with the approximate \$88,000 proffer money for Bull Run Regional Library. The Nokesville Neighborhood Library had wanted to spend the approximate \$22,000 proffer money on a gazebo. After discussion of some security concerns, staff would like to amend their request to a brick patio in front of the building. Director asked to have the Board's approval of the expenditure items. Trustee Murphy made the motion to approve.

RES. 09/6-3 – Approved – Moved approval of the Bull Run expenditure items as detailed in the packet report.

B. Murphy, C. Turner – Unanimous (M. Rigby, S. DeBolt Absent)

RES. 09/6-4 – Approved – Moved preliminary approval, subject to a full review prior to spending, of the Nokesville Library's patio plan.

B. Murphy, C. Turner – Unanimous (M. Rigby, S. DeBolt Absent)

Staff will now begin the process of a BOCS Resolution approving the appropriation of the proffer money.

Former Trustee Bass left the meeting at 7:12 p.m.

No New Business

Library Director's Time

Carryover Request – Director explained the need to change the computer system that operates the checkout catalogue. We negotiated with a vendor through COG-affiliated contract. Finance Director advised the contract could not be signed until all the money was in place. Unfortunately some of the money was from the next fiscal year and some is from the current fiscal year. Therefore, we must request a carryover to move the money from one year to another. If we can carry this money forward, we hope to implement the new system early December. Trustee Chendorain moved to approve the carryover. Brief discussion of contract followed.

RES. 09/6-5 – Approved – Moved approval of the initiative to put forth a carryover request to BOCS to Budget and Appropriate \$150,000 to complete the purchase of a new computer system for the Library System as described in June 25, 2009 Library Board of Trustees' meeting.

J. Chendorain, F. Chavez – Unanimous (M. Rigby, S. DeBolt Absent)

Budget – Deputy Director went over a budget document outlining where the cuts were. Our Budget was reduced by \$885,090, an 8% reduction in County tax support (6.3% overall). This translated into 27 positions eliminated, a 9.4% reduction of the FY09 Library positions. None of the 27 employees lost a job; all were placed in other positions, some with other County agencies.

The planning has begun for FY11. The Library is in the Community Development category of the Budget Congress. We are taking the work of FY10 Budget Congress and starting from there. The Trustee Budget Committee needs to meet to verify the order of cuts for planning purposes of the FY11 Budget. The reason we are proposing to reduce public service first then support staff is that support has already lost 18 positions over the last few years as well as materials. Discussion continued regarding State Aid. Director thanked Deputy Director for the budget work she has done and getting all RIF'd staff placed.

Summer Quest – Director mentioned the wonderful graphics done by Nerine Clemenzi and Rene LeCompte and the sponsorship work done by Mary Tompkins of Marketing and Development. The Library Board also conveyed “a job well done”.

Complaint – Director went over a suggestion that a patron said was to have been forwarded to him about obtaining scanners for the Library patrons. He had not received this suggestion. Equipment that would be connected to the Library's computers must be approved by OIT since it will be on the County's system. The cost could be prohibitive for quality scanners.

Goals – Director went over his goals and answered questions. He requested the Board review and let him know if there are any additions, deletions, or concerns the Board might have. This will be on the agenda for final discussion and vote at the July meeting.

Election

Chairman mentioned that we were missing two Trustees this evening and felt that all members should be heard. He recommended the election be put off until the next meeting in July.

RES. 09/6-6 – Approved – Moved approval of postponing the election of officers to the July 23, 2009 meeting.

B. Andrews, J. Chendorain – Unanimous (M. Rigby, S. DeBolt Absent)

Trustees' Time

Trustees generally welcomed newest member, William Boyce, and offered assistance if he needs any.

Trustee Turner congratulated Deputy Director for placing all 27 RIF'd staff members in positions. She has been reading about Summer Quest and it is wonderful. Congratulations on making it a success.

Trustee Boyce said he was glad to be a part of the Library Board. This is an exceptional system and looks forward to working with everyone.

Trustee Chendorain mentioned the participation in the Library of Virginia Awards Celebration. She mentioned a previous suggestion to display books by Virginia authors. Director will pass the suggestion on to appropriate staff.

Trustee Chavez asked about the suggestion boxes and how they work. Director explained that appropriate staff is assigned to respond. For example, a book suggestion will be answered by a Selector.

Trustee Foster has put an announcement in his HOA regarding Wowbrary. He thanked staff for all their efforts on the budget.

Trustee Murphy thanked former Trustee Bass for her service on the Library Board. He mentioned how much his child is enjoying Summer Quest. Question on any Library impacts on the OIT contracting issue. Director advised that he was not aware of any, but there is an ongoing investigation and he would be advised if anything is found. We do the contracting as our circulation and catalog system is specialized.

Chairman Andrews offered a final welcome from the Board to Trustee Boyce. Thanked staff for all they've done for the Board.

Adjourn Meeting

8:07 p.m.

Dick Murphy, Library System Director

Burk Andrews, Chair

Brief/2009/6-25-09