



# COUNTY OF PRINCE WILLIAM

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## HISTORICAL COMMISSION

### B R I E F

Development Services Building  
Conference Rooms 202 A & B

November 18, 2008  
Regular Meeting

#### In Attendance

Chairman Duley, Commissioners Anderson, Burgess, Culp, Cunard, Frank, Hawkins, MacDonald, Olson, Smith (left @ 9:08 PM), Stickley, Swavely, Van Derlaske, Yankey

John Lassiter – Staff Liaison; Don Wilson – Library Liaison; Toni Brzyski - Commission Secretary

Mark Trbovich, Chris Godart, Rob Orrison, Jerry MacDonald – Citizens/Guests

7:35 PM

#### Citizens' Time

Mark Trbovich and Chris Godart distributed biographical information about Richard Stoddert Ewell and suggested Mr. Ewell is an unsung native son of Prince William County who should receive visible recognition in Prince William County such as a statue, marker or sign in conjunction with the 150<sup>th</sup> Anniversary of the Civil War.

RES 08-059

**Approve October 14, 2008 Meeting Brief and Resolutions as Presented** - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Hawkins, Van Derlaske; Approved by acclamation; Absent from vote None; Absent from meeting None]

#### Chairman's Time

Chairman Duley advised she would comment on the current County budget situation later in the meeting.

#### Vice Chairman's Time

Vice Chairman Burgess remarked that he agreed that Richard Ewell should receive recognition; however, he suggested there are other unrecognized native sons, such as Joseph Latimer, who should also be acknowledged.

#### Staff Time – Planning

**Pending Development Update** – John Lassiter distributed copies of the “Prince William County Historical Commission Review of Pending Development Application” form that Justin Patton has recently revised. Additionally, Mr. Lassiter reported the maps used for review to complete the form will soon be available on disk.

**Membership** – Mr. Lassiter reported that it appears Linda Wright is about to be appointed as a member of the Historical Commission.

**Staff Time –  
Public Works**

**Update** – Toni Brzyski distributed flyers for four upcoming events sponsored by the Historic Preservation Division.

**Staff Time -  
Libraries**

**Activities** – Don Wilson reported he sent out two emails recently. One with the latest issue of *Prince William Reliquary* and one with information on upcoming activities and programs.

**Chairman’s  
Time**

**Budget** – Chairman Duley talked about the possibility that the Historical Commission would be disbanded if the budget reductions for FY 2010 reach a certain level. Discussion followed. Comments were made about making the Commission more visible and forming a committee to determine where to cut the Commission’s budget.

No action was taken. Commissioners Smith and Van Derlaske will meet and provide an evaluation for budget cuts. Members should email suggestions to them. The suggestion was made to provide an annual report to the Board of County Supervisors reviewing the activities of the Commission over the past few years.

**Old Business**

**JTHG Nomination Process** – Commissioner Van Derlaske distributed information requesting a letter of support for the nomination.

**Digital Cameras** – Mr. Lassiter distributed a handout with some details about the purchase of a camera. Discussion followed.

RES 08-060

**Allocate funds not to exceed \$999.99 to purchase a camera, lens, tripod and related accessories - APPROVED – MOTION CARRIED** [VOTING RECORD: Motion Cunard, Smith; Approved by acclamation; Absent from vote None; Absent from meeting None]

**Dinner** – Toni Brzyski requested members choose a menu for the holiday dinner at the December 8<sup>th</sup> meeting and asked how many would be attending. Members decided on Choice H (holiday turkey) and 21 members and guests plan to attend.

**Cemeteries  
Committee**

**Report** - Commissioner Olson reported that the list of cemeteries by magisterial district is now available. The number of cemeteries by district is not an even distribution. Mr. Olson recommended members begin the project of updating the cemetery records by using the information already available from Ron Turner’s work. A date will be established for turning in the completed forms. The cultural resources map with only the cemeteries identified is now available in an electronic version.

**Budget and  
Audit Committee**

**Budget Update** – Copies of the Historical Commission’s FY-09 Budget – Month 4 thru October 31, 2008 were distributed.

**Publications  
Committee**

The Publications Committee has not met since the last Commission meeting on October 14, 2008.

**Update** – Toni Brzyski reported the scanning software the Commission requested has arrived and a work order has been placed to have it loaded onto the Commission computer.

**Request** – Commissioner Yankey asked for a donation of Commission publications supporting a program on teaching about agriculture across the curriculum.

RES 08-061

**Agree to donate five (5) Historical Commission publications to the Virginia Farm Bureau Young Farmers Silent Auction in support of the Agriculture in the Classroom Program - APPROVED – MOTION CARRIED** [VOTING RECORD: Motion Yankey, Cunard; Approved by acclamation; Absent from vote Smith; Absent from meeting None]

**Projects** - Commissioner Burgess reported he will be working on a brochure, with Rob Orrison of the Historic Preservation Division, about the 150<sup>th</sup> Anniversary of the Civil War.

**Disbursements  
Committee**

No report.

**Legislative  
Committee**

**Update** – Commissioner Cunard reported the Board of County Supervisors will be receiving an update on the General Assembly next week and Ms. Cunard expressed concern about the status of SB 766.

RES 08-062

**Recommend SB766 be included in the Prince William Board of County Supervisors’ 2009 legislative program - APPROVED – MOTION CARRIED** [VOTING RECORD: Motion Cunard, Anderson; Approved by acclamation; Absent from vote Smith; Absent from meeting None]

**Historic  
Properties**

No report

**Bylaws  
Committee**

**Update** – Mr. Lassiter reported the bylaws as edited have been forwarded to the County Attorney for review.

**Historical  
Plaques  
Committee**

**Presentation** – Commissioner Swavely reported the plaques have arrived from the foundry and provided both a front and rear mount version for members to see.

**Update** - Commissioner Swavely reported the review of the list of preexisting plaques indicates eight are known to be missing.

**Land Development Application Reviews**

RES 08-063

**Phase I Archeological Study Recommendations** – **APPROVED – MOTION CARRIED** [VOTING RECORD: Motion Hawkins, Stickley; Approved by acclamation; Absent from vote Smith; Absent from meeting None]

**Brentsville Trust**

**Update** – Commissioner Cunard reported the Trust was unable to conduct business at its meeting on November 12, 2008 as there was no quorum. Reports were provided for information only.

Staff is working on the contract for stabilization of the jail.

No other work is planned.

Capital Improvement Projects have been cancelled.

TEA-21 funds will have to be returned as matching funds are not available.

Ms. Cunard provided the Trust with a draft resolution honoring the work by the Friends.

**Meeting** – Commissioner Cunard reported the next meeting of the Trust will be on Wednesday, January 14, 2009 at 1:30 PM in the One Room School at the site.

**Historic Preservation Foundation** – No report

**New Business**

**Townsend Paper** – Commissioner Burgess noted that this document, which begins on page 31 of the agenda package, needs to be amended and expanded and then resubmitted to the National Park Service. Mr. Burgess volunteered to work on this project and requested assistance from members.

**CRHS Potential Nominations** – John Lassiter reported the Commission has been tasked to broaden the scope of this list and include minority groups as provided by the Comprehensive Plan to more completely represent the evolution of Prince William County. Members should send their recommendations to Mr. Lassiter.

**Announcements**

**APVA** – Commissioner Van Derlaske distributed a handout with information on the APVA Preservation Virginia 2009 Historic Preservation Awards. The deadline for nominations is December 5, 2008.

**Handout** – Don Wilson distributed copies of a RELIC publication entitled “CHASING THE CIVIL WAR A Pathfinder” for use by members.

**Adjournment**

**10:02 PM**