

# **PUBLIC SAFETY TASK FORCE MEETING MINUTES**

**October 15, 2008**

**Present:** Alan Alborn, Debbie Andrew, Monica Backmon, Merle Brown, Michelle Casciato, Chris Feather, James Fotis, Tracey Hormuth, Dale McCleese, Connie Moser, Robert Sharpe, Steve Vilhelmsen, Donna Widawski

**Absent:** Carlos Castro, Daniel Taber

## **1. Deadline for Task Force to have information into Budget Office- December 12, 2008**

- Three phases of Task Force:
  - Data Collection
  - Assembly of Data
  - Place ideas together
- Task Force defines **what** should be done over the next 4 years. The department decides **how** they get done. *We are the “pulse” of the community.*
- Strategy Statements/Outcomes
  - How it looks over the last 4 years to see how we are doing at the moment
  - The task force is responsible for writing the strategies- which describe in measurable terms what should be focused on to meet the Board’s previously stated goals. We are also responsible for writing the outcome measures, the “how will we know it has been accomplished, what will success in accomplishment look like in specific, measurable terms.

## **2. Data Collection Update**

The group received data from Fire and Rescue regarding strategies developed during the previous fiscal plan, training reports and retention data. The group also received data regarding what is mandated for Public Safety (this matrix may be discussed at the next meeting).

## **3. Decided Speakers for Upcoming Meetings (remaining potential speakers will be assessed at next meeting)**

- Fire & Rescue
- Emergency Management (possibly merged with Fire & Rescue)
- Police Chief

## **4. Agenda for next meeting**

- Spend more time with the remainder of data
- Send out invitations for Guest Speakers
- Dale-Obtain performance information on call times of 911 callers/loss of

experienced officers

- Chris-Gang Activity/Training Data/Still looking for Retention Data
- Office of Criminal Justice Services information update-Steve Vilhelmsen
- Neighborhood Services information update-Michelle Casciato

**5. Other**

- Please keep in mind that there is a lot of data that is disseminated via email during the week that may or may not be discussed in the meetings.

*Next Public Safety Task Force Meeting October 22, 2008 @ 7:30 PM  
Western District Station Training Room  
8900 Freedom Center Blvd.  
Manassas, VA 20110*