



# Library Board of Trustees **BRIEF**

Chinn Park Regional Library  
Trustees' Room  
Administrative Support Center

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March 27, 2008

## Pledge of Allegiance

6:32 p.m.

## Roll Call

Trustees Present: B. Murphy, A. Foster, J. Chendorain, B. Andrews, J. Gehlsen, M. Rigby, S. DeBolt, C. Turner

Trustees Absent: S. Bass, F. Chavez

Library/County Staff: D. Murphy, V. Dorkey, L. Wieland

Visitors: Patron Nancy Croteau arrived at 7:25 p.m.

Press: None

## Disposition of Minutes

**RES 08/3-1 Approved Brief of February 28, 2008 Meeting.**

## Approval of Agenda

**RES 08/3-2 Approved Agenda as presented.**

## Citizens' Time

None

## Chairman's Time

Chairman appointed Trustee Anthony Foster to the Budget Committee

## Unfinished Business

Budget – The approved advertised tax rate is \$1.00. The public hearing is scheduled for April 7, 2008. Director asked the Board to consider posting a public notice regarding the Budget. Director will respond to citizen inquiries at the end of this budget process.

Community Room Policies – A lengthy discussion of the policies was held which included placement of passages, continuity in formatting, and advertising by groups prior to approval of the application. Trustee Chendorain moved approval of the policies with the changes discussed.

**RES 08/3-3 Approved – Amending the Community Room Policies to include the changes discussed tonight by the Library Board.  
J. Chendorain, A. Foster, Unanimous (Absent – S. Bass, F. Chavez)**

## No New Business

## Library Director's Time

State Aid Grant – was discussed and further cuts are possible. The Governor is proposing future State Aid amounts be decided at the local level. This means all State Aid could be lumped together and the BOCS would determine amounts given to agencies. The Chairman of the Public Library Director's Association is meeting with the Governor's staff for clarification.

NL Reports – Reports from the full service branches come less frequently than the NL's. Director will discuss this issue with the IDS Associate Director. Chairman conveyed the Board's congratulations to Sheila Colville for the scholarship to advance her Masters Degree in Library Science. Director explained the unattended children policy. Discussion followed

Director's Goals – Five goals are presented tonight but the process (DRIVE) allows four goals. After review, the Board will decide to remove one goal. Discussion followed including possibility of an annual director's report. Individual Board member's evaluation will be done on paper, compiled into one response, and the secretary will enter data into the system. The patio project at Potomac and the cost estimate process was explained which offers the opportunity to break down the project and for completion in stages.

Volunteer Reception – The first reception is Sunday, March 30<sup>th</sup> in Central's Community Room and the second one is Sunday, April 6<sup>th</sup> at Chinn Park, ASC, Trustees Room, from 1 pm to 3 pm.

### **Trustees' Time**

Trustee Murphy attended a Relic sponsored program on Bristow Station Battlefield, very well done. He regrets he will be unable to attend either Volunteer Reception but wanted to convey his thanks to the volunteers. Happy 10<sup>th</sup> Birthday to Madison Taylor and thanks to Madison and her aunt for the generous donation to Nokesville.

Trustee Foster visited Potomac Library and met with Jean Ross who was very helpful. Potomac was surprisingly busy at midday. Supervisor Principi and he met with Lisa Fink-Butler to discuss proffers and using proffer monies to support projects. He also talked with the patron regarding the portrait placement of Mrs. Chinn. In the near future, he would like to begin a dialogue on a master plan to capture information at each library. This could serve as an advocacy tool. He looks forward to attending the reception on April 6<sup>th</sup>.

Trustee Chendorain congratulates the volunteers and regrets she is unable to attend the reception on the 6<sup>th</sup> as she will be out of town. She likes the idea of an annual report and hopes that it would include the Library Mission at the beginning and perhaps the extra things the Library does. "Need to toot our own horn."

Trustee Gehlsen is looking forward to attending both Volunteer Receptions to say thank you to all our volunteers.

Trustee Rigby stated that as a volunteer, she would be attending the reception at Central. Thanks to all the volunteers because without the volunteers our libraries would not be able to function as efficiently as they do.

Trustee DeBolt welcomed Mr. Foster. She will be unable to attend the reception but conveyed her appreciation for the help of the volunteers as they make an organization so much stronger.

Trustee Turner plans to attend the receptions to convey her thanks as we really need the volunteers. She discussed a proposal of the Master Gardner program; the placement of a small bulletin board in each of the branches entitled “This Month in Your Garden”. The Master Gardner group would prepare information monthly for placement on the bulletin board. Protecting the Chesapeake Bay is a County mandate and this would forward better practices. Director confirmed the policy allows only one 8”x11” item for the Community Bulletin Board for one month. This is a policy “blessed” by the Library Board and it is a space issue. However, staff is reviewing this issue. The Library Board would have to amend the policy or make an exception. Discussion followed.

Chairman said he would be attending both receptions to convey his “rousing thanks”. Reminded the Board regarding the Budget, to make an appointment with their respective BOCS member and take the talking points.

Patron came in at 7:25 p.m. and did not accept the opportunity to speak as she was there to observe.

Trustee Turner added that the Foundation met on Monday and they have decided to cancel the May event as not enough time to prepare. However, September 14<sup>th</sup> they will have an art and sports auction at LaGrange Winery. The Foundation hopes to raise funds to support the Patio at Potomac project.

Chairman spoke to a woman who told him she patronized Bull Run because she didn’t know about Central Library. He recommended staff promote Central Library’s location at events.

Trustee Murphy made a motion to direct staff to post a public notice in the libraries and the web page regarding the Budget and the upcoming Public Hearings.

**RES 08/3-4 Approved – Posting of Public Notice in the Library Facilities and the Web Page regarding the upcoming Public Hearings by the Board of County Supervisors..**  
**B. Murphy, J. Chendorain, Unanimous (Absent – S. Bass, F. Chavez)**

**Adjourn Meeting**

**7:30 p.m.**

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Dick Murphy, Library System Director

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Burk Andrews, Chair

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