

# PRINCE WILLIAM COUNTY DEPARTMENT OF SOCIAL SERVICES

Annual Report  
July 1, 2004—June 30, 2005



**MISSION:** *To strengthen the social and economic well-being of Prince William County by helping families and individuals meet their basic needs and move toward self-sufficiency through employment and overall family economic success; by protecting children and vulnerable adults from abuse and neglect; by developing community-based programs and facilities that support juveniles in becoming accountable for their behavior; and by developing adequate resources through partnerships with the community.*

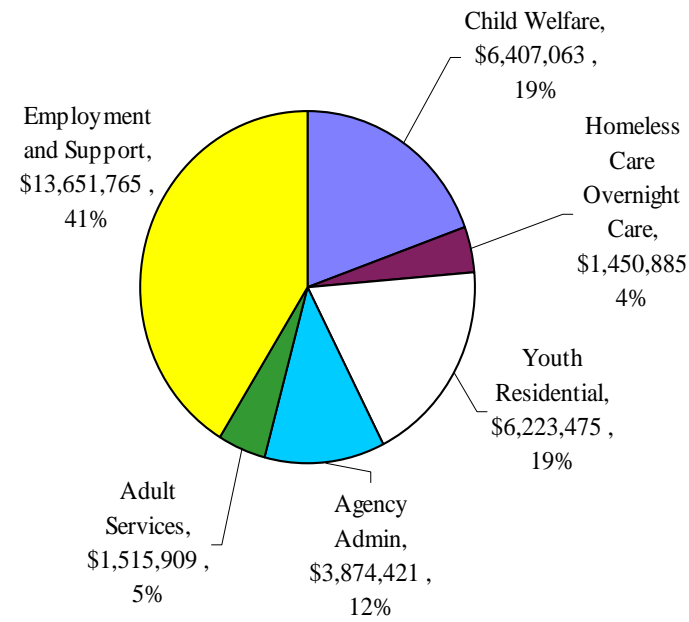


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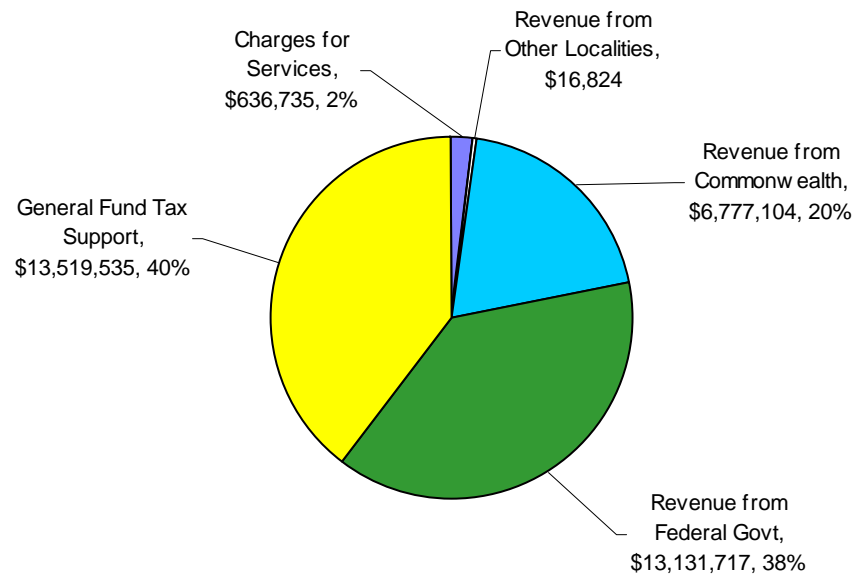
## Board of Social Services

- Barbara J. DeChene, Chairman  
*Woodbridge District*
- Nancy H. West, Vice-Chairman  
*Dumfries District*
- Margaret G. Covington  
*Brentsville District*
- John S. Gray  
*At-Large*
- Kevin Raymond  
*Neabsco District*
- Nancy Schiffman  
*Oceogan District*
- Betty L. Vanegas  
*Coles District*
- Vacant  
*Gainesville District*

## FY05 Expenditures by Program



## FY05 Revenues by Category



**Total Expenditure Budget: \$33,123,518**

**BOARD OF SOCIAL SERVICES' AND DIRECTOR'S MESSAGE**

Leadership development was a major theme in the Department this year, with work groups made up of line staff taking responsibility for key activities. Four workgroups provided leadership and direction in the areas of performance evaluation, staff recognition, staff training and services to those with limited English proficiency. In leading these key functions in the Department, work group members made important contributions to our day-to-day work and further developed their own leadership skills. Work group chairs met regularly with senior staff to ensure coordination among the Department's various leadership functions.

Employment Specialist Catherine Annand was selected in a Department-wide competition as the first participant in the Director's Fellowship. In this one-year assignment, Catherine will provide support for key projects and will further develop her own leadership skills while working as special assistant to the director.

At the division chief level, the Department was pleased to welcome Laura Morrison as Administrative Manager. Laura came to Social Services from the Prince William County Finance Department.

The following information in this report illustrates that the Department's talented and dedicated staff performed at a high level throughout the year. We thank the Board of County Supervisors and all the citizens of Prince William County for their continued support of our work on behalf of the County's children, families and adults.



A. Keith Sykes  
Director



Barbara J. DeChene  
Chairman

**DEPARTMENT AND STAFF HIGHLIGHTS**

- Gail Carter and Lucia Dentone represented the Department in the County's first and second cohorts in the School of Continuous Quality Improvement.
- The Department's Employment Program ranked second in the Commonwealth in overall performance and first among localities with 200 or more ongoing cases.
- Caleb Mata, Admin Division, Damian Lane, Benefits, Employment & Child Care Division, Emmett Smith, Residential Division, and Tom Michaels, Services Division, received the Human Services Award, the top award for their respective divisions, at the June 2005 full staff meeting.
- Keith Sykes received a \$25,000 planning grant from the Annie E. Casey Foundation to lead the design of a program for the development of the next generation of Virginia's local social services directors. The Virginia League of Social Services Executives is serving as fiscal agent and convening partner for the grant.
- The Council for Quality, made up of Dee Kirk-Washington, Caleb Mata, Jane Froelich, Barbara Lapham-Zane, Almetta Parker, Elnora Belk, Van Washington and Terri Stott, successfully updated the Department's performance evaluation system.
- Don Blue, Barbara Dufrene, Sheila Carter, Catherine Annand, Kristen Blair, and Lena Threat received peer recognition awards at the June 2005 full staff meeting.

**ANNUAL PROGRAM HIGHLIGHTS AND ACCOMPLISHMENTS**

**Economic Assistance Activities:**



- TANF applications processed 1,923
- TANF cases under care avg. monthly 1,238
- TANF benefits issued \$4,865,016
- FS applications processed 5,612
- FS cases under care avg. monthly 4,487
- FS benefits issued \$10,961,346

- Medicaid applications processed 5,474
- Medicaid cases under care avg. monthly 15,269
- Medicaid benefits issued (FY05 not avail) \$83,898,875-FY04
- VIEW total cases 1,082
- VIEW customers employed 825
- VIEW avg. monthly earnings \$1,344
- Energy Assistance applications processed 965
- Energy Assistance benefits issued \$200,440

- Child Care cases served 1,138
- Child Care cases avg. monthly 631
- Children served avg. monthly 1,173
- Child Care payments \$6,494,859
- Families on waiting list as of 6/30/05 437
- One Stop Career Centers customers served annually 12,198

**Families and Children and Adult Services:** Families and Children and Adult Services include the program areas of Child Protective Services (CPS), Adult Protective Services (APS), Foster Care (FC), Adoption, Family Treatment, and FC Prevention.



- CPS referrals 3,475
- CPS Families in Need of Services 766
- CPS investigations completed 559
- CPS founded 169
- APS referrals 417
- APS investigations completed 165
- APS founded 82

- Children served in DSS Foster Care 204
- Average monthly in foster care 129
- Foster Children placed in Adoptive Homes 9
- Foster Homes 77
- Families served in Preventive Assessment 386
- Families served in Family Treatment 154
- Custody Home Studies 328



**YOUTH AND RESIDENTIAL SERVICES:** Services are provided to the homeless and to the youth involved with the juvenile court system.

- Juvenile Detention Center—total served 707
- Juvenile Detention Center—avg. daily population 41.5
- Outreach to Detention—total served 298
- Outreach to Detention—did not re-offend while in program 88.1%
- Electronic Monitoring—total served 46
- Electronic Monitoring—# re-offended while in program 6
- Day Reporting Center—total served 46

- Molinari Juvenile Shelter (MJS) — total served 279
- MJS— did not re-offend while in program 98%
- Group Home for Boys (GHB) — total served 28
- Group Home for Girls (GHG) — total served 31
- Homeless Prevention Center—total served 592
- Winter Shelter—total adult men & women served 190

**LOCAL INITIATIVES**

**Family Economic Success:**

The Prince William Area Family Economic Success Partnership increased the value of Earned Income Tax Credits received by its customers by more than 100% in its second year, from \$320,000 to \$689,000. Volunteer tax preparers served 726 families, 361 of whom received tax credits averaging more than \$1,900 per family. The Partnership received the 2005 Partnership of the Year Award from the Prince William County Schools and the Certificate of Excellence Award from the Virginia Department of Education.



**Best Practices in Family and Children's Services:**

Building on community recommendations from the previous year, Family Group Decision Making (FGDM) was fully implemented. FGDM gives families a more active partnership role with professionals in identifying barriers to child safety and family functioning and in enabling children to be served in their own homes and in the local community. In addition, the Department implemented Structured Decision Making, a research-based, step-by-step process that increases accuracy and consistency for conducting assessments in all child welfare cases, especially in the investigative phase of child protective services.