



# COUNTY OF PRINCE WILLIAM

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## HISTORICAL COMMISSION

### B R I E F

McCoart Administration Building  
Neabsco Conference Room

September 13, 2005  
Regular Meeting

**In Attendance** Chairman Duley, Commissioners R. Anderson, S. Anderson, Brown (arrived at 8:45 pm), Burgess, Chock, Cumins, Cunard, Harris, Jones, MacDonald, Smith, Swavely, Turner, Yankey

Justin Patton – Staff Liaison; Toni Brzyski - Commission Secretary

Karen A. Attreed, David Blake, Lewis Steinhoff, Jr. - Citizens/Guests

**7:30 PM**

**Citizens' Time** **Buckland** – David Blake presented an update on his research work especially relative to preserving the section of macadam road at the site.

**Bel Air Woman's Club** – Karen Attreed provided some background on the club and passed around a Prince William County historically themed tote bag as an example of their fundraising efforts.

**Cemetery** - Lewis Steinhoff, Jr. provided an update on the restoration work at the Mills Family cemetery that he organized.

RES 05-039 **Approve August 9, 2005 Meeting Brief and Resolutions as Amended - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Smith, Cunard; Approved by acclamation; Absent from vote Brown; Absent from meeting Hawkins]

**Chairman's Time** **Good Wishes** – Chairman Duley sent best wishes to Commissioner Hawkins for a speedy recovery.

**Vice Chairman's Time** **Mount Atlas** – Commissioner Burgess brought two original Civil War era letters, found at Mount Atlas in February 2001, to pass on to RELIC and distributed copies of transcripts of this correspondence to members.

Discussion followed about proper storage of documents and the need for a standard agreement for loaning documents and other items so the articles can be retrieved later for use at a county museum.

**Vice  
Chairman's  
Time (con.)**

**Event** – Commissioner Burgess reported an event commemorating the August 28, 1862 Engagement at Thoroughfare Gap will be held on Sunday, September 25, 2005.

**Staff Time**

**Grant Application** – Justin Patton reported staff is working on a grant application that includes proposals to acquire lands associated with the Bristoe Station Battlefield, the Brentsville Courthouse Historic Centre, the Manassas Battlefield and Williams Ordinary and would appreciate a letter supporting the application.

RES 05-040

**To provide a letter of support for the 2005 Virginia Land Conservation Fund grant application - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Burgess, S. Anderson; Approved by acclamation; Absent from vote Brown; Absent from meeting Hawkins]

**Old Business**

**Fall Tour** – Commissioner Burgess confirmed the tour date of October 15<sup>th</sup>. Mr. Burgess reported the tour would concentrate on Civil War sites in western Prince William County, the trip would include lunch at a location to be determined and the bus would leave from McCoart around 9:30 am and return around 4:30 pm.

**Budget and  
Audit  
Committee**

**Budget Update** – Commissioner Smith distributed copies of the Historical Commission's FY-06 Budget – Month 2 thru August 31, 2005 and noted there is \$12,441.68 in the use or lose category.

**Disbursements  
Committee**

**Update** – Commissioner Cunard reported the committee plans to hold a meeting when Commissioner Hawkins is able to attend.

**Publications  
Committee**

**Publications Sold** – Commissioner Burgess reported 5 publications were given away and 31 publications were sold last month.

**Historical Marker Guides** – Commissioner Burgess reported the estimate from the print shop was \$916.81 per 1000 guides. Discussion followed.

RES 05-041

**To authorize printing 3000 Historical Marker Guides at a cost not to exceed \$3000 - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Smith, Cunard; Approved by acclamation; Absent from vote Brown; Absent from meeting Hawkins]

**Historic  
Properties**

**Willow Green** – Chairman Duley reported that Supervisor Stirrup had requested written comment from the Commission regarding Willow Green.

RES 05-042      **To provide written comments to Supervisor Stirrup regarding the Commission's interest in preserving the Willow Green house and granary** - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Burgess, Turner; Approved by acclamation; Absent from vote Brown; Absent from meeting Hawkins]

**Land Development Application Review**

RES 05-043      **Phase I Archeological Study Recommendations** – APPROVED – MOTION CARRIED [VOTING RECORD: Motion Cunard, Swavely; Approved by acclamation; Absent from vote None; Absent from meeting Hawkins]

**Request** – Commissioner S. Anderson asked that staff provide a map at the meetings to help identify the locations being discussed for the land development applications under review.

**Brentsville Trust**

**Courthouse** – Commissioner S. Anderson passed around a letter from the Virginia Department of Historic Resources concurring with the plans submitted for the upcoming work on the Brentsville Courthouse.

**Cabin** – Commissioner S. Anderson reported work continues on the cabin.

**Jail** – Commissioner S. Anderson reported undergrowth around the jail is being removed although the roots are not being disturbed to allow for future archeological work.

**Events** – Commissioner S. Anderson reported 13 people attended the One Room School House Reunion on September 10, 2005 and the Farm Tour is scheduled for September 24, 2005.

**Church** – Commissioner S. Anderson passed around a picture of the cupola being removed from the church.

**New Business**

**Symposium** – Commissioner S. Anderson asked if anyone had information about and/or a date for the Historic Preservation Symposium. Staff to investigate.

**Plaque** – Staff was asked to prepare a certificate of appreciation for Lewis Steinhoff, Jr. with a presentation plaque and also to provide a copy of the certificate for Mr. Steinhoff's use.

**Adjournment**

**9:05 PM**