



COUNTY OF PRINCE WILLIAM

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HISTORICAL COMMISSION

B R I E F

McCoart Administration Building
Occoquan Conference Room

August 9, 2005
Regular Meeting

In Attendance Chairman Duley, Commissioners R. Anderson, S. Anderson, Brown, Chock, Cumins, Cunard, Harris, Jones, Turner, Yankey

Bob Bainbridge – Staff Liaison; Don Wilson – Library Liaison; Delain Clark Fink, Brendon Hanafin – Public Works Department; Toni Brzyski - Commission Secretary

7:30 PM

Citizens' Time No report.

RES 05-035 **Approve July 12, 2005 Meeting Brief and Resolutions as Presented - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Cunard, Harris; Approved by acclamation; Absent from vote None; Absent from meeting Burgess, Hawkins, MacDonald, Smith, Swavely]

Chairman's Time **Membership** – Chairman Duley welcomed, Frederick Brown, the new representative from the Coles district to the Historical Commission.

Signs – Chairman Duley asked if the signs at the Brentsville and Ben Lomond sites indicate that they were partially funded by the Historical Commission. Brendon Hanafin stated he thought they did but would confirm.

Staff Time **Records** – Bob Bainbridge suggested donating Historical Commission records to RELIC as storage space at McCoart has become increasingly limited.

RES 05-036 **To donate Historical Commission minutes and correspondence from 1987 through 2001, along with various photographs and oral histories, to RELIC - MOTION CARRIED** [VOTING RECORD: Motion Harris, Cunard; Approved by acclamation; Absent from vote None; Absent from meeting Burgess, Hawkins, MacDonald, Smith, Swavely]

Donation – Mr. Bainbridge reported another section of King's Highway was donated to the County.

Staff Time
(continued)

Civil War Trail Signs – Brendon Hanafin reported the Ewell’s Chapel sign has been installed and the Greenwich sign is expected to be installed in the near future.

Historical Markers – Bob Bainbridge reported the Glascock Family Cemetery marker is scheduled to be installed this coming week-end.

Martin Scarlett Grave Stones – Brendon Hanafin reported the stones were moved to Rippon.

Cockpit Point – Mr. Hanafin reported the County is negotiating with KSI to receive Cockpit Point as part of a rezoning project.

Preservationist Position – Mr. Hanafin reported interviews for the new preservationist are expected to begin next week.

Site Managers – Mr. Hanafin reported the Board of County Supervisors has approved funding for site managers at the historic properties.

Events – Don Wilson reported RELIC is sponsoring a research tour to the Library of Congress, the National Archives and the DAR Library in Washington D.C. on September 29, 2005.

Genealogy – Mr. Wilson reminded members about the fourth Tuesday of the month meetings at Bull Run Library that feature genealogy related speakers, techniques and resources.

New Labels – Mr. Wilson reported RELIC is replacing book labels which said Virginia Collection with labels that say RELIC.

Committees

Budget & Disbursements – Chairman Duley provided appointments to two committees. The Budget Committee will include Commissioners Smith, Chock and Cunard. A new committee has been formed to set-up procedures/requirements for disbursing Commission funds. The Disbursements Committee will include Commissioners Cunard, Turner, and Hawkins.

Old Business

Fall Tour – Commissioner Yankey advised Commissioner Burgess will be handling plans for the tour which is tentatively scheduled for October 15th.

Historic Preservation Foundation – It was determined that membership in the Foundation by the Historical Commission would be appropriate at the Patron level for a \$500 contribution. Further discussion was tabled until the Disbursements Committee establishes criteria for donations and memberships.

**Old Business
(continued)**

Commissioner Sara Anderson, as Membership Chair for the Historic Preservation Foundation, encouraged members to join the Foundation on an individual basis.

**Budget and
Audit
Committee**

Budget Update – Commissioner Chock advised that Commissioner Smith had questions for staff about the current budget numbers and would provide an updated report after the questions were answered.

Request for Funding from the Historic Preservation Division - Discussion was tabled until the Disbursements Committee establishes criteria for funding requests.

Brendon Hanafin thanked the Commission for their consideration but withdrew his request for funding as the items in question need to be purchased in the immediate future.

**Publications
Committee**

Donation – A letter was passed around from Sudley Methodist Church expressing their thanks for the donated copies of Historical Commission publications.

**Land
Development
Application
Review**

RES 05-037

Phase I Archeological Study Recommendations – **APPROVED – MOTION CARRIED** [VOTING RECORD: Motion Cunard, Turner; Approved by acclamation; Absent from vote None; Absent from meeting Burgess, Hawkins, MacDonald, Smith, Swavely]

Protecting Proffers – Commissioner Yankey asked about the possibility of requiring developers, owners, etc. to provide protection for proffered buildings. Discussion followed specifically concerning the condition of Morris Farm House.

**Brentsville
Trust**

Tavern – Commissioner S. Anderson reported the final draft archeology report on the tavern site had been received from Mary Washington for review and comment.

Staffing – Commissioner S. Anderson reported funding as been approved for an on-site manager at Brentsville beginning in January 2006.

Interior Details – Commissioner S. Anderson reported mill-work mockups for the Courthouse interior, manufactured by staff, were displayed at the last Trust meeting. Ms. Anderson also reported staff has constructed pews for use in the church.

**Brentsville
Trust (con.)**

Cabin – Commissioner S. Anderson reported there is still a need for a stone mason to reconstruct the cabin chimney.

Security – Commissioner Turner reported all of the Courthouse windows were not locked when he visited the property.

New Business

Morris Farm House – A suggestion was made to send a letter to the developer expressing the disappointment of the Commission in the condition of the property.

RES 05-038

To send a letter to Brookfield Homes expressing the Historical Commission's concern about the condition of Morris Farm House and about whether the proffered conditions are being met - APPROVED - MOTION CARRIED [VOTING RECORD: Motion Yankey, S. Anderson; Approved by acclamation; Absent from vote None; Absent from meeting Burgess, Hawkins, MacDonald, Smith, Swavely]

Murals – Commissioner Cunard reported Commerce Bank is installing historically themed murals in their new banks.

Oral History – Commissioner Cumins reported she received a suggestion to interview 90 year old local resident Mrs. Kidd who lives on Aden Road. Commissioner Yankey said she knows Mrs. Kidd and will accompany Commissioner Cumins and they plan to tape the interview.

Adjournment

8:45 PM