



COUNTY OF PRINCE WILLIAM

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HISTORICAL COMMISSION

B R I E F

McCoart Administration Building
Occoquan Conference Room

November 9, 2004
Regular Meeting

In Attendance Chairman Smith, Commissioners R. Anderson, S. Anderson, Burgess, Chock, Cumins, Cunard, Duley, Harris, Hawkins, Jones, Swavely, Turner, Yankey

Bob Bainbridge – Planning Office Liaison; Kim Valente – Public Works Liaison; Toni Brzyski - Commission Secretary

Steven Hopkins – Guest/Citizen

7:30 PM

Citizens' Time No report.

RES 04-064 **Approve October 12, 2004 Meeting Brief and Resolutions as Presented - APPROVED - MOTION CARRIED**
[VOTING RECORD: Motion Hawkins, Harris; Approved by acclamation; Absent from meeting MacDonald]

Chairman's Time **Woodlawn** – Chairman Smith asked about the APVA acquisition of Woodlawn. Bob Bainbridge reported this issue would be addressed as part of the rezoning and proffer process on this property.

December Meeting – Chairman Smith reminded members the December Commission meeting will begin with dinner at 6:30 pm with the meeting to follow at 7:30 pm and will be held at the Old Manassas Courthouse.

Sudley Springs – Chairman Smith suggested members take note a letter was sent expressing the Commission's concern regarding the Sudley Springs site.

Vice Chairman's Time **Civil War Trails Signs** – Vice Chairman Burgess reported on the dedication ceremony he attended for the installation of two Civil War Trails Signs in Haymarket.

Ewell's Chapel – Mr. Burgess reported that Mr. Hanafin indicated the Ewell's Chapel Civil War Trail Sign is next on the list for installation.

Staff Time

Conference – Bob Bainbridge reported on a variety of presentations and information he gained at the Annual Preservation Conference sponsored by APVA, DHR and the National Trust which he attended on the 7th and 8th of November.

Underground Railroad – Mr. Bainbridge suggested members review the report in their packet provided by Patricia Knock on the Network to Freedom sites. This information was provided as a result of the Commission's request to be kept updated on her progress after she addressed the Commission earlier this year. A suggestion was made to invite Ms. Knock to speak to the Commission again.

Archeologist – Commissioner Cunard requested an update on the archeologist position. Bob Bainbridge reported comments have been sent to Human Resources for review.

Report – Commissioner Cunard inquired when Mr. Bainbridge would be presenting his report from the Cemetery Preservation Seminar. Mr. Bainbridge advised it would probably be at the January meeting.

Dumfries Marker – Kim Valente reported all the bids have yet to be received to select a contractor to perform the work on this marker.

**Budget and
Audit
Committee**

Budget Update – Commissioner Chock presented the Historical Commission's FY-05 Budget – Month 3 thru September 30, 2004 report. Mr. Chock reported there is approximately \$13,600 in the use or lose category.

Stipends – Commissioner Harris asked about requesting an increase in the stipend members receive. Discussion followed. Chairman Smith suggested the issue be revisited after a review is done of stipends currently received by other citizen boards and commissions.

**Publications
Committee**

Publications Sold – Commissioner Burgess reported over \$150 worth of publications were sold in October. Additionally, Mr. Burgess reported he will be selling books at an event this week-end.

Prince William County Public Schools – Commissioner Burgess reported the schools have yet to pick up the books they requested.

Bel Air Marker – Mr. Burgess reported Don Wilson drafted text for the Bel Air Plantation Marker. Mr. Bainbridge distributed copies of the proposed text. Concern was raised that the text is too lengthy to fit on the marker. Discussion followed.

RES 04-065 **To send the text for the Bel Air Plantation marker to the sign manufacturer as presented. - APPROVED - MOTION CARRIED**
[VOTING RECORD: Motion Duley, Cunard; Approved by acclamation; Absent from meeting MacDonald]

Historic Properties

Effingham – Bob Bainbridge suggested members review pages 27 through 31 of their packet for an update on the Effingham property. Staff is working with the applicant to get the project through the system. A zoning text amendment is needed in order to use the house as suggested for catered events, receptions, and overnight stays.

Willow Green – The Commission reviewed the draft resolution to the Board of County Supervisors (BOCS) and made some changes. The amended resolution will be sent to the BOCS.

RES 04-066 **To express concern to the Board of County Supervisors about the future of the Willow Green house and granary and request the County to explore all options for the preservation of this important historical resource. - APPROVED - MOTION CARRIED** [VOTING RECORD: Motion Cunard, Duley; Approved by acclamation; Absent from meeting MacDonald]

Land Development Application Review

RES 04-067 **Phase I Archeological Study Recommendations** – APPROVED – MOTION CARRIED [VOTING RECORD: Motion Cunard, Cumins; Approved by acclamation; Absent from meeting MacDonald]

Brentsville Trust

Memorandum of Understanding (MOU) – Bob Bainbridge reported the Trust is updating their MOU.

Construction – Mr. Bainbridge reported the Trust continues to review ongoing and upcoming construction projects at the site.

New Business

Document Storage – Commissioner Cunard expressed concern about what actions Prince William County is taking to safeguard historical documents at the courthouse. Commissioner Turner reported tours have previously been conducted of the county archives and perhaps the Commission would be interested in doing this again.

RES 04-068

Phase I Archeological Study Recommendations as Amended to Recommend Additional Work on Cardinal Glenn II (revised) –
APPROVED – MOTION CARRIED [VOTING RECORD: Motion Harris, Duley; Approved by acclamation; Absent from meeting MacDonald]

Announcements **Programs** – Jan Cunard announced the Woodbridge Women’s Club will be offering a series of classes in 2005 on writing your own history. The introductory session is scheduled for November 22nd at Chinn Library.

Adjournment

8:55 P.M.