

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

January 6, 2010

Attendees:

Committee Members Present: Myra Wilson, Pam Horak, Hattie Payne,
Karyn Trader-Leigh, Stanley Miles,
Ann Pascoe

Committee Members Absent: Carol Stair

CSB Staff: Cora Swett
Beth Dugan, Vocational Services

LHRC Affiliates Present:

ARC/INSIGHT, Inc. – Donna Shipman
CRI – Julie Allen, Shannon Haas, Susan Zimbro
Community Concepts, LLC/Community Visions – Monique Kessler,
Tara ChongInhin, Nkem Emigchis, Jennifer Chellis
ELITE Healthcare Services – Bobson Bangara
Destiny Place, LLC – Sherri Roundtree
MVLE – Cheryl Simpkins
VOA – Joann Shimpson, Jennifer Gamble, V. Malkia Stewart, Mae Bennett

Behavior Consultants:

Alternative Path Training School – Jim Copeland

Regional Human Rights Advocate:

Deb Lochart

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on January 6, 2010 at 3:15 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

APPROVAL OF MINUTES

RESOLUTION 01-06-01

MOTION: Horak

SECOND: Miles

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of December 2, 2009;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the minutes of the December 2, 2009 meeting.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting—Carol Stair

REVIEW INDIVIDUAL HANDBOOK FOR:

COMMUNITY CONCEPT/COMMUNITY VISIONS, LLC

The Prince William Local Human Rights Committee (LHRC) reviewed the handbook for Community Visions and made several recommended revisions. Some noted questions are:

- Refer to rules and regulations in the same way throughout the manual.
- Elaborate on “due process”, define excessive interference (page 6).
- Clarify “no violence”.
- Loss of Privileges (what are they?), page 10.
- Clarify certain visitors.
- What is probation (page 11)?
- Use of physical intervention rather than “physical force”, page 9, etc.
- Need to see Visitation Policy as well.

Staff will make revisions and present them to the LHRC along with Community Concepts Handbook.

**APPROVED NEW MEMBER HANDBOOK FOR THE PRINCE
WILLIAM COUNTY COMMUNITY SERVICES VOCATIONAL
SERVICES PRINCE WILLIAM CLUB**

RESOLUTION 01-06-02

MOTION: Payne

SECOND: Horak

WHEREAS, the Human Rights Regulations require that rules of conduct that could effect the rights of one or more consumers must be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the New Member Handbook for the Prince William County Community Services Vocational Services Prince William Club has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approved the New Members Handbook.

FURTHER, BE IT RESOLVED that the New Members Handbook will be reviewed on a yearly basis.

Vote:

Ayes— Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—Stair

**APPROVED NEW MEMBER HANDBOOK FOR THE PRINCE
WILLIAM COUNTY COMMUNITY SERVICES VOCATIONAL
SERVICES SUPPORTED EMPLOYMENT PROGRAM**

RESOLUTION 01-06-03

MOTION: Payne

SECOND: Miles

WHEREAS, the Human Rights Regulations require that rules of conduct that could effect the rights of one or more consumers must be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the New Member Handbook for the Prince William County Community Services Vocational Services Supported Employment Program has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approved the New Members Handbook.

FURTHER, BE IT RESOLVED that the Local Human Rights Committees recommends that the bulleted part in the Handbook for Prince William Club that gives consequences for violations be included in the Supported Employment Program's New Members Handbook.

FURTHER, BE IT RESOLVED that the New Members Handbook will be reviewed on a yearly basis.

Vote:

Ayes— Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—Stair

**APPROVED NEW MEMBER HANDBOOK FOR THE PRINCE
WILLIAM COUNTY COMMUNITY SERVICES VOCATIONAL
SERVICES HORTICULTURAL THERAPY PROGRAM**

RESOLUTION 01-06-04

MOTION: Payne

SECOND: Pascoe

WHEREAS, the Human Rights Regulations require that rules of conduct that could effect the rights of one or more consumers must be reviewed and approved by the Local Human Rights Committee; and

WHEREAS, the New Member Handbook for the Prince William County Community Services Vocational Services Horticultural Therapy Program has been reviewed by the Prince William County Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby approved the New Members Handbook.

FURTHER, BE IT RESOLVED that the New Members Handbook will be reviewed on a yearly basis.

Vote:

Ayes— Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—Stair

**APPROVED MEETING DATES OF THE PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE FOR CALENDAR YEAR 2010**

RESOLUTION 01-06-05

MOTION: Horak

SECOND: Payne

WHEREAS, the Prince William County Local Human Rights Committee has established the first Wednesday of every month as the day that they will meet; and

WHEREAS, space has been reserved at the Prince William Club to accommodate this meeting; and

WHEREAS, the Committee has established 3:00 p.m. as the time the Committee will convene their meeting; and

WHEREAS, the Prince William County Local Human Rights Committee desires to establish a calendar of meeting for the 2010 calendar year;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the meeting dates for calendar year 2010, as appended.

Vote:

Ayes— Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote--None

Absent From Meeting—Stair

REVIEW OF RESTRICTIVE BEHAVIOR PLANS

AUTHORIZED CLOSED SESSION

RESOLUTION 01-06-06

MOTION: Horak

SECOND: Pascoe

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Wilson, Trader-Leigh, Miles, Payne, Horak, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair

CERTIFICATION OF CLOSED SESSION

RESOLUTION 01-06-07

MOTION: Horak

SECOND: Pascoe

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting—Stair

**APPROVED ANNUAL RESTRICTIVE BEHAVIOR PLAN FOR
GERALD M.**

RESOLUTION 01-06-08

MOTION: Pascoe

SECOND: Horak

WHEREAS, the annual Restrictive Behavior Plan for Gerald M. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Gerald M. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the annual Restrictive Behavior Plan for Gerald M.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR NAOMI H.

RESOLUTION 01-06-09

MOTION: Pascoe

SECOND: Miles

WHEREAS, the Restrictive Behavior Plan for Naomi H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Naomi H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Naomi H.

Vote:

Ayes— Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR FRANKIE A.

RESOLUTION 01-06-10

MOTION: Pascoe

SECOND: Payne

WHEREAS, the quarterly report for the Restrictive Behavior Plan for Frankie A. has been reviewed and approved for continued use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the quarterly report for the Restrictive Behavior Plan for Frankie A. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Frankie A.

Vote:

Ayes—Wilson, Horak, Trader-Leigh, Miles, Payne, Pascoe

Nays—None

Abstained: None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE K.

RESOLUTION 01-06-11

MOTION: Pascoe

SECOND: Payne

WHEREAS, the annual Restrictive Behavior Plan for Robbie K. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Robbie K. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Robbie K.

Vote:

Ayes—Wilson, Trader-Leigh, Payne, Miles, Horak, Pascoe

Nays—None

Abstained—None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MATTHEW P.

RESOLUTION 01-06-12

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Matthew P. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Matthew P. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Matthew P.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby recommend that the restriction for property destruction be removed from the Plan.

Vote:

Ayes—Wilson, Pascoe, Trader-Leigh, Payne, Miles, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR ROBBIE A.

RESOLUTION 01-06-13

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Robbie A. has been reviewed by the Prince William Local Human Rights Committee; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Robbie A.

Vote:

Ayes—Wilson, Horak, Trader-Leigh, Payne, Miles, Pascoe

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MARTIN R.

RESOLUTION 01-06-14

MOTION: Pascoe

SECOND: Payne

WHEREAS, the annual Restrictive Behavior Plan for Martin R. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Martin R. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Martin R.

Vote:

Ayes—Wilson, Horak, Trader-Leigh, Miles, Pascoe, Payne

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair

**APPROVED ANNUAL RESTRICTIVE BEHAVIOR PLAN FOR
CHRISTIANA S.**

RESOLUTION 01-06-15

MOTION: Pascoe

SECOND: Payne

WHEREAS, the annual Restrictive Behavior Plan for Christiana S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the annual Restrictive Behavior Plan for Christiana S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Christiana S.

Vote:

Ayes—Wilson, Horak, Trader-Leigh, Miles, Pascoe, Payne

Nays—None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR MICHAEL T.

RESOLUTION 01-06-16

MOTION: Pascoe

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for Michael T. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Michael T. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Michael T.

FURTHER, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby recommend that the Plan be revised to reflect less restrictive where referenced “throwing items remove from him” and revisit the “hand-over-hand strategy”.

Vote:

Ayes--Wilson, Horak, Pascoe, Trader-Leigh, Miles, Pascoe

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PAULA F.

RESOLUTION 01-06-17

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Paula F. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Paula F. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Paula F.

Vote:

Ayes--Wilson, Horak, Pascoe, Trader-Leigh, Miles, Pascoe

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR PATRICIA S.

RESOLUTION 01-06-17

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Patricia S. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Patricia S. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Patricia S.

Vote:

Ayes--Wilson, Horak, Pascoe, Trader-Leigh, Miles, Pascoe

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JAMES H.

RESOLUTION 01-06-19

MOTION: Pascoe

SECOND: Horak

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for James H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for James H.

Vote:

Ayes--Wilson, Horak, Pascoe, Trader-Leigh, Miles, Pascoe

Nays--None

Abstained--Payne

Absent During Vote—None

Absent From Meeting --Stair

APPROVED RESTRICTIVE BEHAVIOR PLAN FOR JOE H.

RESOLUTION 01-06-20

MOTION: Pascoe

SECOND: Payne

WHEREAS, the Restrictive Behavior Plan for Joes H. has been reviewed and approved by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Joe H. has been reviewed by the Prince William Local Human Rights Committee;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Joe H.

Vote:

Ayes--Wilson, Horak, Pascoe, Trader-Leigh, Miles, Pascoe

Nays--None

Abstained--None

Absent During Vote—None

Absent From Meeting --Stair

READY TO DISCHARGE REPORT

The Local Human Rights Committee reviewed the Ready to Discharge Report. It was agreed that this report will be presented to the Committee on a quarterly basis. The next report will be due April, 2010.

HUMAN RIGHTS ADVOCATE REPORT

The Regional Human Rights Advocate gave a report of her visit to Calvary Counseling Center.

LHRC VISITS TO AFFILIATED AGENCIES

The Committee will visit the Lashmere Group Home operated by Volunteers of America on January 20, 2010 at 4:30 p.m.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 01-06-21

MOTION: Payne

SECOND: Horak

There being no further business to discuss, the January 6, 2010 meeting of the Local Human Rights Committee was adjourned at 6:45 p.m.

Vote:

Ayes—Wilson, Horak, Trader-Leigh, Payne, Miles, Pascoe

Nays—None

Absent During Vote—None

Absent From Meeting – Stair
