

# Prince William Area

(Prince William County, Cities of Manassas & Manassas Park)



## Consolidated Annual Performance and Evaluation Report (CAPER) FFY2017 (County FY2018)

Prince William County Office of Housing and Community Development

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CAPER FFY17 (FY18)



## **Consolidated Plan, FFY2015-2019**

### **FFY17 (FY18) Consolidated Annual Performance and Evaluation Report**

#### **INTRODUCTION**

The ***FFY17 (FY18) Consolidated Annual Performance and Evaluation Report*** is a summary of the accomplishments resulting from funded activities administered by the Prince William County Office of Housing and Community Development (OHCD) during Federal Fiscal Year 2017 (FY18).

This report is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (HUD). The purpose is to report on OHCD's use of federal entitlement funding allocated from HUD. The federal entitlement funding sources are the ***Community Development Block Grant*** (CDBG) and the ***HOME Investment Partnerships*** (HOME), and ***Emergency Shelter Grant*** (ESG). In Federal Fiscal Year 2017 (FY18), these funding sources were used to address Suitable Living Environment, Decent Housing and Economic Development for the Prince William Area. The Prince William Area includes Prince William County, City of Manassas and City of Manassas Park.

Although the federal entitlement funding is awarded automatically according to a need-based formula, the County still has to formally apply to HUD for the money. The application consists of a plan that describes the strategy of addressing the needs of the community. The OHCD submits one five-year strategic plan for the three federal entitlement-funding programs; consequently, the document is referred to as the "Consolidated Plan". Each year the ***Consolidated Plan*** is updated through an Annual Action Plan, which describes how that year's federal entitlement funding will be used to implement the five-year strategic plan. The ***FFY2017 (FY18) Annual Action Plan*** was the third annual component of the Consolidated Plan, FFY2015-2019.

The ***FFY17 (FY18) Consolidated Annual Performance and Evaluation Report*** consist of narrative statements, which explain the progress made in carrying out the activities and achieving the objectives, and outcomes set out in the ***FFY17 (FY18) Annual Action Plan***. It also describes the methods used to comply with federal regulations. Appendices with tables and report supply additional details about the use of federal entitlement funding for the Prince William Area. All of this information serves to document the significant amount of work contributed by County staff and community partners in an effort to carry out the Prince William Area mission of preserving and enhancing communities and improving the quality of life for individuals and families.

Prince William County Office of Housing and Community Development (OHCD) contracted with Western Economic Services, LLC; to provide and submit the Annual Action Plan and CAPER to HUD within the eCon Planning Suite.



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## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Prince William County receives funding from three federal grant programs, the Community Development Block Grant Program, the HOME Investment Partnership, and the Emergency Solutions Grant. These three grant programs combined will bring \$5,056,103 into the county to support affordable housing, homeless, and community development programs and projects in the first program year, FFY 2017.

During FFY 2017, Prince William County accomplished a variety of activities using CDBG, HOME and ESG funds. CDBG funds were able to provide transportation services for homeless households, case management services for extended hours for homeless shelter, fair housing media awareness, and housing counseling for approximately 2,000 persons. In addition, CDBG funds were utilized to provide homeowner rehab for seven low-moderate owner occupied households with FFY17 CDBG funds. During FFY 2017, HOME funds were used to assist four first-time buyers acquire properties. ESG funds were used in a variety of rapid re-housing and service operations projects.

The County received no comments during public review.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration Objective 1 - Program Admin	Administration	CDBG: \$ / HOME: \$	Other	Other	5	3	60.00%	1	1	100.00%
Administration Objective 2 - Fair Housing	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Community Development Objective 1 - Hospice	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21	53	252.38%			
Community Development Objective 2 - Mental Health	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	288	307	106.60%			
Community Development Objective 3 - Pub Fac	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	2	1	50.00%	1	0	0.00%

Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Rental units constructed	Household Housing Unit	0	6		0	3	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%	1	0	0.00%

Community Development Objective 5 - Outreach	Homeless Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	1071	4,284.00%	25	586	2,344.00%
Community Development Objective 5 - Outreach	Homeless Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	586	
Homeless Objective 1 - Administration	Homeless	ESG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Homeless Objective 2 - HMIS	Homeless	ESG: \$	Other	Other	5	3	60.00%	1	1	100.00%
Homeless Objective 3 - Rapid Re-housing	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	105	50	47.62%			
Homeless Objective 3 - Rapid Re-housing	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	136		74	0	0.00%
Homeless Objective 4 - Shelter and Prevention	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	1145	489	42.71%	237	0	0.00%

Homeless Objective 4 - Shelter and Prevention	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	1280	483	37.73%	282	0	0.00%
Homeless Objective 5 - Agency Support	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	560	140	25.00%			
Homeless Objective 5 - Agency Support	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	0	673		487	0	0.00%
Homeless Objective 6 - Transitional Housing	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	3126	703	22.49%	27	49	181.48%
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	49		0	0	
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	27	0	0.00%	0	0	
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	27	0	0.00%	7	7	100.00%

Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		27	49	181.48%
Homeless Objective 8 - Transportation	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	3404	1,945.14%	35	834	2,382.86%
Homeless Objective 8 - Transportation	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Housing Objective 1 - Rehab	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	30	30.00%	19	7	36.84%
Housing Objective 2 - CHDO	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	0	6		0	6	
Housing Objective 2 - CHDO	Affordable Housing	HOME: \$	Other	Other	5	0	0.00%	1	0	0.00%
Housing Objective 3 - Homeownership	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	40	1	2.50%	8	0	0.00%
Housing Objective 5 - Credit Counseling	Affordable Housing	CDBG: \$ / HOME: \$60135	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	700	1780	254.29%			

Housing Objective 5 - Credit Counseling	Affordable Housing	CDBG: \$ / HOME: \$60135	Direct Financial Assistance to Homebuyers	Households Assisted	0	0		140	890	635.71%
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

**ESG** – ESG funds were utilized to provide funds for emergency shelters, transitional housing, rapid re-housing and HMIS. In undertaking these projects, ESG funds were able to meet the following priority needs as identified in the Consolidated Plan: Homeless Facilities, transitional operations, HMIS, rapid re-housing and ESG administration. All of these needs are considered high priority in the County.

**HOME** – Home funds were used to provide direct financial assistance to four first time home buyers and program administration. This was able to meet the Priority need of Housing Assistance – Homeownership, as identified as a high priority in the Plan.

**CDBG** – CDBG funds were used to meet many of the priority needs outlined in the Consolidated Plan.

*Homelessness* -CDBG funds were used for transitional housing case and property management, and transportation services. These met the following Priority Needs: Transitional Housing, Homeless Supportive Services – Transportation. Identified as a high priority.

*Housing* – CDBG funds were used to provide various Fair Housing media campaigns and celebration of Fair Housing 50th anniversary of the Fair Housing Act of 1968. The project focused on media attention on public service announcements and information on fair housing to educate the community on its rights and responsibilities. The project utilized print journalism, television PSAs, and educational programs, which were made available to the community, with the intent to educate citizens and businesses on the importance of fair housing, housing rehabilitation and credit counseling. These projects met the following high Priority Needs: Housing Repair and Legal Services

*Community Development* – CDBG funds were used for homeless outreach, acquisition of property for a supportive living facility, and Fair Housing awareness. These projects met the following Priority Needs: Disability Services, Legal Services, Public Improvements, Public and Community Facilities, Housing Assistance – Homeownership, Senior Services, and Mental Health Services/Supportive Services. These are all considered high priorities in the County.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	725	12	440
Black or African American	1,395	5	936
Asian	103	0	18
American Indian or American Native	15	0	5
Native Hawaiian or Other Pacific Islander	12	0	4
<b>Total</b>	<b>2,250</b>	<b>17</b>	<b>1,403</b>
Hispanic	158	7	163
Not Hispanic	2,092	10	1,328

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The County served over 3,758 persons during FFY 2017. Of these, some 1,177 (or 31.3 percent ) were white, 2,336 (or 62.1 percent) were black, 121 were Asian, 20 were American Indian or American Native, and 16 were Native Hawaiian or Other Pacific Islander. In terms of ethnicity, some 328 were Hispanic.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	3,561,565	3,203,585
HOME	HOME	1,300,463	555,706
HOPWA	HOPWA		
ESG	ESG	194,075	194,075
Other	Other		

**Table 3 - Resources Made Available**

### Narrative

**CDBG** -During FFY 2017, two CDBG projects were not completed. These projects were ADA Renovations to the Office of Housing & Community Development (OHCD), and the County Administered Neighborhood Housing Rehabilitation Program. Both of these projects have funds remaining, and have beneficiaries identified.

**HOME** -During FFY2017, Prince William County expended \$555,706.40 in HOME funds. This included \$66,138.40 in Administration funding, \$179,203 for local non-profit CHDO, and the completion of four first time home-buyer projects using FFY16 funds in the amount of \$66,908.90 and FFY16 & FFY17 program income in the amount of \$243,456.10.

**ESG** - \$194,075 in ESG funds were drawn down during FFY2017.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Eligible Areas	90	90	Areas eligible for CDBG Area Benefit.
Countywide	10	10	Non-targeted for Low-Mod Individual Benefit and Administration

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

During FFY 2017, much of the funding from CDBG and HOME were available for eligible funding opportunities countywide. While funds were not targeted geographically, some funds were used with CDBG Eligible areas. These are estimated to be 10 percent of funds within these areas.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

**HOME** – Matching requirements for the HOME Program are met through reduced settlement fees charged by settlement agents for closing FTHB loans, deferred taxes on nonprofit owned properties, below market rate first trust financing, local Housing Preservation Development Fund. In addition

Funds provided to HOME eligible projects, waived fees, donated professional services, donated materials and volunteer labor. In addition, for FFY17, OHCD was awarded \$1,200,000 through Virginia Housing Development Authority (VHDA) under their Community Homeownership Revitalization Program (CHRP), which is a special allocation of VHDA financing provided to housing industry local governments and non profits to support special housing needs. The CHRP funding from VHDA allows for ½% reduction in market interest rate for first trust mortgage financing for first-time homebuyers. Eligible properties must be located within census tracts for communities within the Greater Prince William County Area which were identified under the Neighborhood Housing Rehabilitation Program (NSP) which were most affected during the foreclosure crisis. OHCD utilized \$532,350 in CHRP funds for FY18 eligible for first- time homebuyer projects; there was \$216,000 in private loans in addition to the HOME funds provided for FFY17 projects.

**ESG-** Recipients of ESG funds are required to provide a dollar for dollar match. The match must be for the specific project for which ESG funding is requested and must be received and expended within the grant year. Eligible sources of match are:

- 1) Donated Supplies: Donated goods such as clothing, furniture, equipment, etc. Include the source and an estimated value for all donated goods.
- 2) Cash Donations or Grants: Private donations or grants from foundations, nonprofits, or local, state, and federal sources. A single grant may serve as the required match.
- 3) Value of Donated Building: The fair market value of a donated building in the year that it is donated. The building must be proposed for ESG related activities and must not currently be in use for these activities. The verification should state when the building was donated and for what purpose, the current use of the building, and how long the building has been used for its current purpose. A licensed real estate salesperson, broker or licensed appraiser may be used to determine the fair market value of the property.
- 4) Rent or Lease: Rent paid for space currently used to provide services to the homeless must include the source of funds used to pay rent. The fair market rent or lease value of a building

owned by or space that is donated (rent •free) to the organization is also an acceptable match resource. To document fair market value a letter from a licensed real estate salesperson, broker or licensed appraiser that specifies the location of building, square footage, value per square foot, and total lease or rent value based on 12- month occupancy.

5) Salaries: Any staff salary paid with general operating funds or grant funds (CDBG, United Way, etc.). The position(s) used as match must be involved in ESG related activities and the hours utilized for match must be for hours worked for ESG related activities. For each position include the title, annual salary, percentage of time dedicated to ESG activities, source of funds and the dollar amount proposed as match.

6) Volunteers: Time and services contributed by volunteers, with a value not to exceed \$5 per hour. [Note: Volunteers providing professional services such as medical or legal services are valued at the reasonable and customary rate in the community.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	7,241,503
2. Match contributed during current Federal fiscal year	82,112
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	7,323,615
4. Match liability for current Federal fiscal year	489,568
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	6,834,047

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
18-24HI-4212-03 (Mauck)	02/06/2018	0	0	0	0	0	28,464	28,464
18-24HI-4213-02 (Rice)	12/15/2017	0	0	0	0	0	11,480	11,480
18-24HI-4213-04 (Rasikh)	06/25/2018	0	0	0	0	0	14,291	14,291
GSFH Fallbrook Ln	06/30/2018	0	2,294	0	0	0	0	2,294
GSHF 1917 Old Post	06/30/2018	0	2,333	0	0	0	0	2,333
GSHF 1920 Old Post	06/30/2018	0	2,298	0	0	0	0	2,298
GSHF Blue Jay	06/30/2018	0	2,582	0	0	0	0	2,582
GSHF Forest Grove	06/30/2018	0	1,395	0	0	0	0	1,395
GSHF Gemstone Rd	06/30/2018	0	2,530	0	0	0	0	2,530
GSHF Grist Mill	06/30/2018	0	2,580	0	0	0	0	2,580

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
GSHF Grundy Rd	06/30/2018	0	3,362	0	0	0	0	3,362
GSHF Lodge Terrace	06/30/2018	0	2,330	0	0	0	0	2,330
GSHF Mayflower	06/30/2018	0	2,694	0	0	0	0	2,694
GSHF W. Longview	06/30/2018	0	3,479	0	0	0	0	3,479

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	155,695	154,765	0	930

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	1,194	1,491
Number of Non-Homeless households to be provided affordable housing units	140	188
Number of Special-Needs households to be provided affordable housing units	2	0
<b>Total</b>	<b>1,336</b>	<b>1,679</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	19	13
Number of households supported through Acquisition of Existing Units	8	4
<b>Total</b>	<b>27</b>	<b>17</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

In FFY 2017, in combination with FFY16 HOME Funds and Program Income along FFY17 Program Income funds four (4) low-moderate income first-time homebuyers acquired residential properties, and HOME CHDO funds were provided for rehabilitation of six (6) residential properties used as affordable rental units to local CHDO eligible non-profit. In addition, CDBG funds were used to rehab seven (7) units during FFY 2017. Two CDBG projects have not been completed, beneficiaries have been identified. These two projects include: the County's NHRP and the ADA renovations to the Office of Housing & Community Development. These funds will be distributed during the next program year.

**Discuss how these outcomes will impact future annual action plans.**

Remaining funds from FFY2017 HOME program will be reprogrammed during FFY2018.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	1,901	0
Low-income	238	10
Moderate-income	131	5
<b>Total</b>	<b>2,270</b>	<b>15</b>

**Table 13 – Number of Households Served**

### **Narrative Information**

The County funded four (4) low-moderate income eligible first time homebuyers during FFY 2017 with HOME funds. This included, three (3) low, and one (1) moderate-income household. In addition HOME CHDO funds were provided to an eligible non-profit CHDO and were used for the rehabilitation of six (6) residential affordable rental properties, with incomes are at or below 60% of AMI, subject to HOME Rents and rents payments do not exceed 30% of gross household income minus utilities as applicable.

CDBG funded seven (7) single-family housing unit rehabs during FFY 2017. This included one (1) extremely low, two (2) low, and four (4) moderate-income households. In addition, CDBG funding was provided for acquisition of property to provide housing for low-moderate income persons with developmental disabilities, serving three (3) extremely low-income persons

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The County provided funds for the Streetlight Community Outreach Ministries that provided outreach to homeless persons, particularly assisting high barrier clients. The County also works closely with the Continuum of Care and homeless service providers in their outreach activities throughout the year.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The County funded two programs for FFY2017 involving the expansion of the number of beds for emergency shelter and supportive housing. The County used CDBG funds to fund the Dawson Beach Transitional Housing Program to provide transitional housing beds for 49 persons, in seven units. The funds also provided emergency shelter access for 568 persons in the Winter Only Shelter and The Hilda Barg Homeless Shelter administered by Prince William County Department of Social Services. In addition, operation funding helped support homeless facilities, administered by Prince William County nonprofit(s) (ACTS and NVFS) that provided services for 793 persons.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

For FFY 2017, the County funded two Prince William County homeless facilities with rapid re-housing funding which served 81 households, to avoid entering, or shortening the length of, homelessness. The County also funded homeless prevention activities for FFY2017, including agency support to support homeless service organization that provide Rapid re-Housing activities. These agencies provide supportive services to help families achieve self-sufficiency.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

In addition to funding rapid re-housing, the County utilized CDBG and ESG to fund services to prevent the return to homelessness, including transportation services reaching 835 persons. Funds were also provided for case management through ESG and CDBG funds to help meet the needs of homeless households.

**CR-30 - Public Housing 91.220(h); 91.320(j)**

**Actions taken to address the needs of public housing**

William County does not have any public housing.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

William County does not have any public housing.

**Actions taken to provide assistance to troubled PHAs**

William County does not have any public housing.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Prince William County has worked to reduce the effects of public policy on affordable housing development over the past few years. While there are a number of market forces at work that make affordable housing development difficult, as discussed in the Market Analysis, the impact of public policy is not a major factor.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The County has continued to look for new funding sources for programs that address underserved needs. Funding is the major obstacle in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

See above.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The County has continued its efforts in conjunction with the Continuum of Care (CoC) to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the county. During FFY 2017, the County funded several activities to prevent homelessness and offer supportive services to poverty-level families. These efforts include case management, and outreach.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

During this Program year the County has:

- Worked with non-profit organizations to address community needs barriers to affordable housing and has provide support to federal and non-federal funding initiatives.
- Worked with private industry in assessing and addressing important issues that hamper housing and community development efforts.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The County has continued to coordinate planning activities with private housing and social service agencies, including participation in the Prince William County Continuum of Care (CoC) meetings, on-going development of the Continuum of Care, development and implementation of a coordinated entry system

and enumeration of point-in-time and homeless surveys. County staff will also continue its participation in other coalitions and study groups as the opportunity arises.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

During FFY 2017, Prince William County funded Fair Housing Outreach and Media Project for the purpose of Fair Housing awareness. Attached is a copy of the Fair Housing Media Project Final Report; copy of the Fair Housing Logo for Student T-Shirts.

Outreach through participation in Northern Virginia Housing Expo with a total of 807 participants, which allowed for provision of information on CPD programs and services.

In 2014, Prince William County created a fair housing plan based on the 2014 Analysis of Impediments to Fair Housing. This report identified five broad impediments to fair housing:

1. Housing affordability
2. Overlapping areas of racially and ethnically concentrated poverty, segregation, and limited access to community assets
3. Lower-income Latino and Asian households demonstrate greater housing needs
4. Discrimination in the provision of housing
5. Lending practices limit the access of African-American and Latino households to credit

Efforts to combat these impediments and to promote fair housing were conducted during FY 2017, and include the following:

Some of the Outreach Activities include:

- **Affiliate Member of Prince William Association of Realtors**
  - Participate in affordable housing workshops and Affiliate meetings providing information on all CPD programs and services provided; reaching both Realtors, Lenders and Settlement Agencies Participate in Annual Fall Conference as exhibitor with brochures and information on all CPD programs
- **Affiliate Member of Northern Virginia Mortgage Lender's Association**
  - Participate in affordable housing workshops and Affiliate meetings providing information on all CPD programs and services provided; reaching Lenders and Settlement Agencies in the Northern Virginia Area
- **Annual Northern Virginia Housing Expo**
  - Participate in annual Northern Virginia Housing Expo providing information on all CPD programs and services provided; reaching private citizens and communities within the northern Virginia area, Lenders; Realtors Settlement Agencies and others in the real estate industry to include Non-profits; government entities
- **Annual Latino Festival**
  - Participate in annual Latino Festival; CPD has Spanish speaking staff that attends and provides brochures and information on all CPD programs, reaches private citizens and communities and other in the real estate industry
- **Provide Workshops for local Lenders, Realtors and Settlement Agencies**

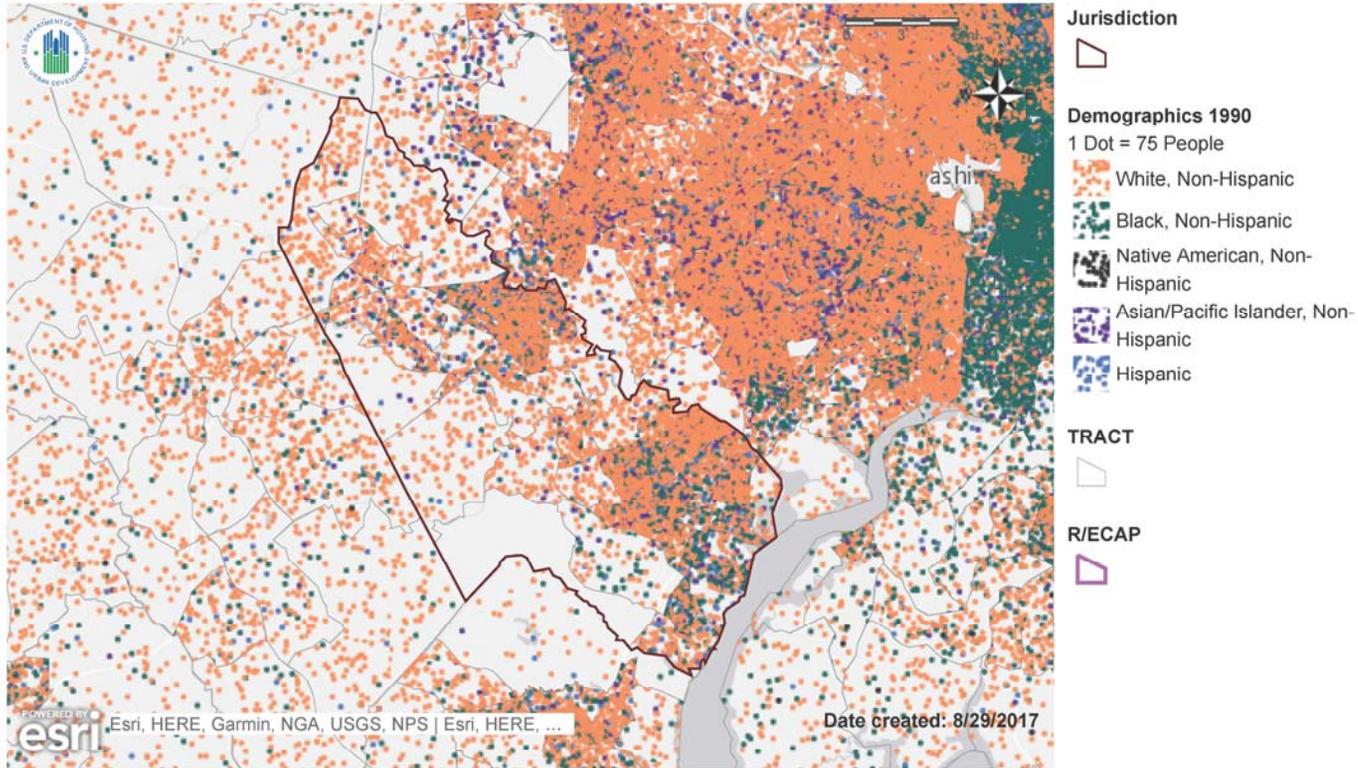
- o OHCD provides informational workshops to local Lenders, Real Estate Agencies; and settlement Agencies as requested
- Funds through CDBG to Department of Social Services program for services for transportation for homeless population
- Funds through CDBG the Prince William County Virginia Cooperative Extension to provide Housing Counseling, Financial Management, Budgeting; with classes held in both English and Spanish
- Provided Fair Housing outreach and marketing awareness of Fair Housing activities and history in support of the 50<sup>th</sup> anniversary of the Fair Housing Act of 1968, the following were the outcomes and accomplishments: (see attached supporting materials to include Final Report; Logo, Fair Housing Poster and video website)

**Final Report**

- Creation of a fair housing logo (Attachment B) created by the Student Leadership Council and office of communications;
- Co-sponsorship of the annual Fair Housing Luncheon with the Fairfax County Human Rights Commission that provided training to over 500 housing professionals;
- Training of 19 student council members on fair housing and presentation of fair housing information to nine of the fourteen high schools, the homeschool community and two private schools;
- Distribution of a fair housing posters (see Attachment A) to sixty-five apartment communities to be displayed in areas where residents frequent;
- Fair Housing video produced by the Student Leadership Council and Hylton High School media program that can be viewed on the Prince William County Human Rights website <http://www.pwcgov.org/government/dept/hrc/pages/student-leadership-council.aspx> and will be placed on the public school, homeschool and private school websites.
- Providing on-going training to real estate industry concerning affordable housing programs (First- Time Homebuyer Program and Neighborhood Housing Rehabilitation Program)
- OHCD has employed a Spanish speaking employee to better communicate with the Latino population and who is able to participate in Latino Festival
- Funding provided through CDBG funds to the Prince William County Virginia Cooperative Extension in order to provide Housing Counseling, Financial Management, and Budgeting; with classes held in both English and Spanish. All classes are requirement for assistance under the First-Time Homebuyer Program.

In addition, maps showing areas with higher concentrations of minority populations are attached. The areas with higher racial and ethnic concentration are seen in the southern and eastern edges of the County. This has become more pronounced since 1990, as seen in Maps 1 through 3..

## HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



**Name:** Map 2 - Race/Ethnicity Trends

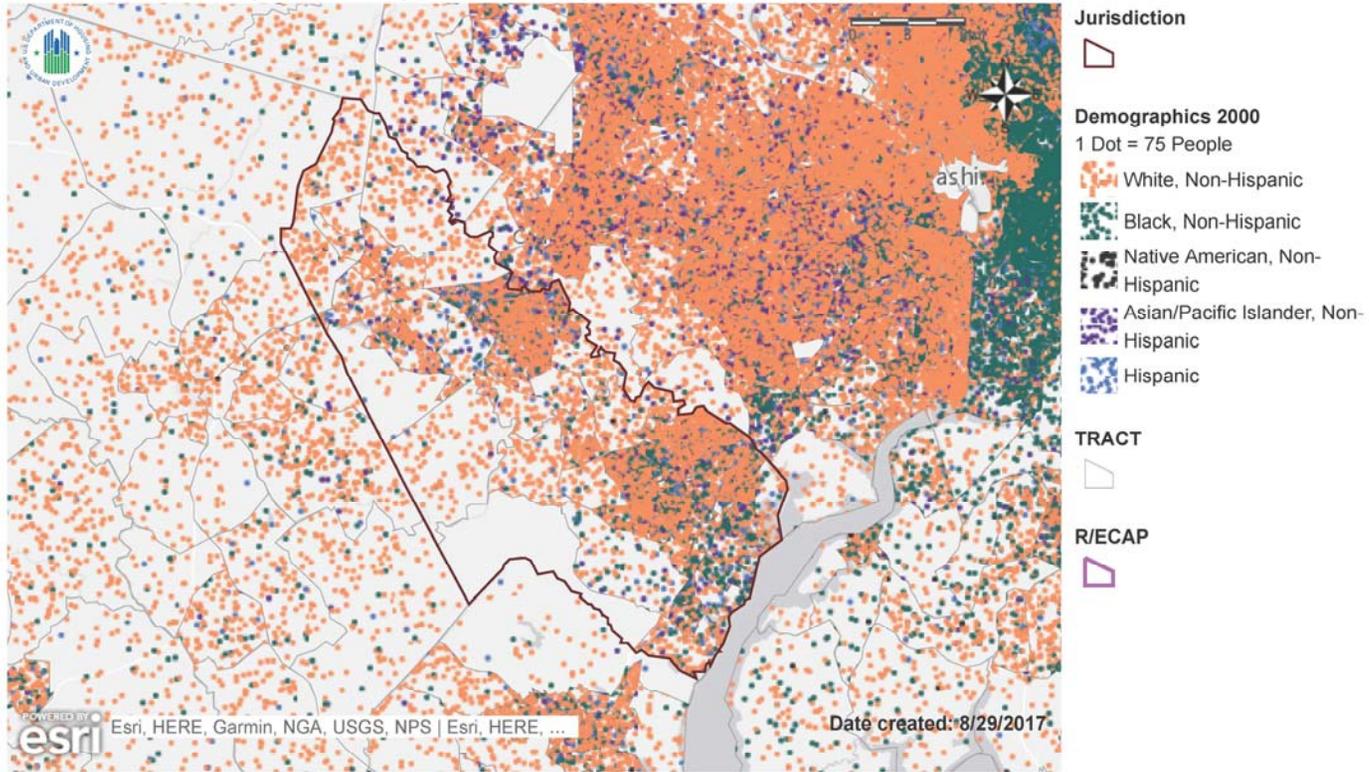
**Description:** Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

**Jurisdiction:** Prince William County (CDBG, HOME, ESG)

**Region:** Washington-Arlington-Alexandria, DC-VA-MD-WV

### Map 1

## HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



**Name:** Map 2 - Race/Ethnicity Trends

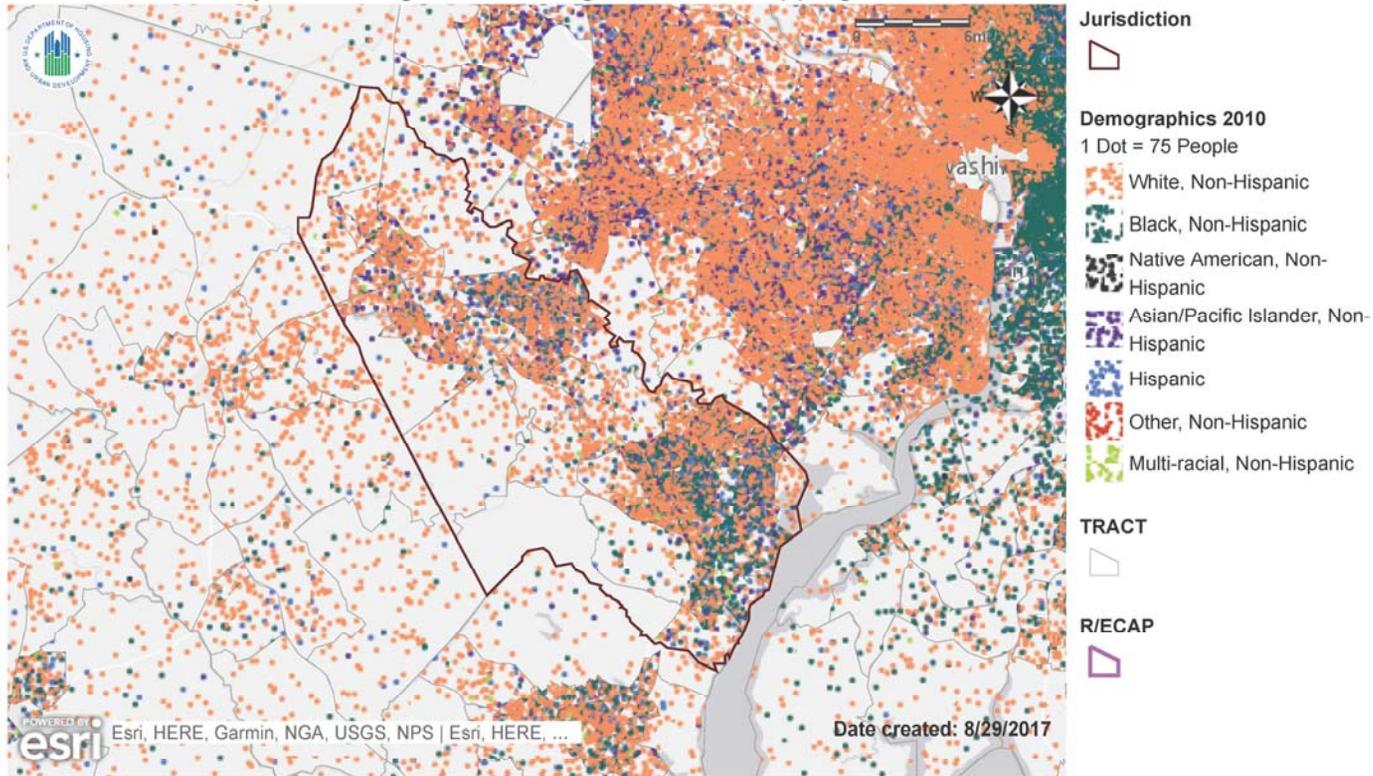
**Description:** Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

**Jurisdiction:** Prince William County (CDBG, HOME, ESG)

**Region:** Washington-Arlington-Alexandria, DC-VA-MD-WV

### Map 2

## HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



**Name:** Map 1 - Race/Ethnicity

**Description:** Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

**Jurisdiction:** Prince William County (CDBG, HOME, ESG)

**Region:** Washington-Arlington-Alexandria, DC-VA-MD-WV

### Map 3

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

### **County Executive/Board of County Supervisors (BOCS)**

Per the 1992 Board of County Supervisors formal resolution concerning "affordable housing", the Office of Housing and Community Development prepares detailed reports of all housing and community development activities for the County Executive and the Board of County Supervisors. One of the main sections of the report is ongoing Consolidated Plan development and implementation. Other sections include new proposals for funding and implementation of new housing initiatives, as well as measurable goals and objectives called "performance measures."

### **Citizen Boards**

Each month at the Prince William County Housing Board meetings, Consolidated Plan related issues and progress updates are discussed as part of the regular agenda, there is citizen time allocated for any housing related guests to express any affordable housing issue. OHCD management staff is present at

Housing Board meetings and discusses questions concerning progress, obstacles, upcoming Consolidated Plan events and activities.

### **Performance Measurement System**

In order to establish specific targets on the road to achieving the Area goals and objectives and monitor them each year, a Performance Measurement System was developed that will be used each year with the submission of the Annual Performance Report. The Performance Measurement System includes objectives, outcomes as well as measurable outcome statements to identify how the Area is progressing towards the established objectives.

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The Office of Housing and Community Development will convene and conduct at least two citizen meetings (Manassas/Woodbridge) at key times in the year. One to assess and discuss progress made on the current year's performance of the Consolidated Plan and the second to solicit input for developing the ensuing year's Action Plan.

Prior to obtaining formal approval by the Board of County Supervisors, the Office of Housing and Community Development will facilitate the convening and conduction of public hearings by the Prince William Housing Board. The meetings will take place in Manassas/Woodbridge at each end of the Prince William Area, at convenient times and at accessible facilities.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Prince William County did not have any significant changes to the Goals listed in the Consolidated Plan and FFY 2017 Action Plan. The County was able to meet or exceed the CDBG program objectives for most of the projects. In FFY 2017, three carry over projects were completed, including the INSIGHT, Community CBorrowers Apartments, and NHRP.

CDBG funds were used to meet the following goals from the 5 year Plan; in each instance the activities were able to meet or exceed the goals outlined in the 2017 Action Plan:

- Administrative Objective 1 - Fair Housing
- Community Development Objective 3 - Public Facilities
- Community Development Objective 4 - Acquisition
- Community Development Objective 5 - Outreach
- Homeless Objective 7 - New Transitional
- Homeless Objective 8 - Transportation
- Housing Objective 1 - Rehab
- Housing Objective 5 - Credit Counseling

Two CDBG projects were not completed during the 2017 FFY. These were NHRP and the ADA Renovations. These two did not have the required beneficiaries identified during the program year.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The County inspected the four (four) projects that were acquired using FFY16 HOME funds during FFY17. In addition, during FFY17 the County inspected six (6) properties that were rehabilitated using prior year HOME CHDO funds. The County also conducted six (6) housing quality inspections on properties that were acquired/rehabilitated by County non-profits with prior year and current fiscal year HOME funds, and an additional fifteen (15) housing quality inspections on properties that were acquired/rehabilitated with CDBG funds, in order to enforce the deed restrictions; affordability period and to monitoring of beneficiaries. These inspections included a visual assessment/ paint stabilization of all lead hazard remediation actions for the property that was built prior to 1978.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

CHDO projects and property owners applying for HOME funds for assisted housing containing five or more housing units are advised of Affirmative Marketing requirements. As a condition of funding, a description of the project's affirmative marketing procedures must be submitted to and approved by the OHCD. During FFY 2017, there was one CHDO project completed which included two years of CHDO Funds (FFY16 and FFY17) used to rehabilitate six single-family dwelling units used for affordable housing.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

There were four (4) First Time Homebuyer (FTHB) disbursements in FFY17 with HOME funds and HOME Program Income. These projects benefited four households, or fifteen persons. Three of these households were low income (50 to 60%) and one household was moderate income.

### **Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

No other actions taken.

# CR-60 - ESG 91.520(g) (ESG Recipients only)

## ESG Supplement to the CAPER in *e-snaps*

### For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	PRINCE WILLIAM COUNTY
Organizational DUNS Number	003096740
EIN/TIN Number	546001531
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince William County CoC

##### ESG Contact Name

Prefix	Ms
First Name	Joan
Middle Name	S
Last Name	Duckett
Suffix	0
Title	Community Planning and Development Division Chief

##### ESG Contact Address

Street Address 1	15941 Donald Curtis Drive, Suite 112
Street Address 2	0
City	Woodbridge
State	VA
ZIP Code	-
Phone Number	7034922300
Extension	0
Fax Number	7034920499
Email Address	jduckett@pwcgov.org

##### ESG Secondary Contact

Prefix
First Name
Last Name
Suffix
Title
Phone Number
Extension
Email Address

#### 2. Reporting Period—All Recipients Complete

**Program Year Start Date** 07/01/2017  
**Program Year End Date** 06/30/2018

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** PRINCE WILLIAM COUNTY

**City:** WOODBRIDGE

**State:** VA

**Zip Code:** 22191,

**DUNS Number:** 003096740

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** Action in Community Through Service, Inc. (ACTS)

**City:** Dumfries

**State:** VA

**Zip Code:** 22026, 0074

**DUNS Number:** 052280195

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0

**Subrecipient or Contractor Name:** Northern Virginia Family Service

**City:** Oakton

**State:** VA

**Zip Code:** 22124, 2764

**DUNS Number:** 162818561

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 0

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 18 – Shelter Information

**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 19 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 20 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 21 – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	414,225
Total Number of bed-nights provided	414,225
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

ESG outcomes measures were outlined in the Consolidated Plan to be (1) creating suitable living environments, (2) providing decent affordable housing, and (3) creating economic opportunities. Each objective also has three outcomes, (1) Availability/Accessibility, (2) Affordability, and (3) Sustainability. The following describes which of these outcome measures were met by each ESG funded project.

*PWC Department of Social Services Winter Only Shelter.* This met the outcome measure of providing decent affordable housing, as well as availability/accessibility.

*The Hilda Barg Homeless Prevention Center* met creating suitable living environments and availability /accessibility.

*The Northern Virginia Family Service SERVE Shelter and Transitional Housing* provided decent affordable housing and availability/accessibility

*The ESG Rapid Re-housing* provided decent affordable housing and availability/accessibility.

*ACTS* received funds for operations and rapid re-housing, providing decent affordable housing, as well as availability/accessibility.

*Dawson Beach Transitional Housing* provide housing and supportive services for homeless families with children for a period up to two years, providing decent affordable housing, as well as availability/accessibility.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	56,590	57,142	58,074
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>56,590</b>	<b>57,142</b>	<b>58,074</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	0
Operations	111,784	106,515	0
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>111,784</b>	<b>106,515</b>	<b>0</b>

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	0	0	0
HMIS	3,960	5,000	5,000
Administration	13,973	14,340	0

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2015	2016	2017
	186,307	182,997	63,074

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	2015	2016	2017
Other Non-ESG HUD Funds	144,953	45,000	49,447
Other Federal Funds	157,710	30,000	366,532
State Government	312,804	246,000	443,290
Local Government	1,052,977	199,433	1,569,583
Private Funds	97,608	62,500	189,203
Other	0	300,000	217,249
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>1,766,052</b>	<b>882,933</b>	<b>2,835,304</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	1,952,359	1,065,930	2,898,378

**Table 31 - Total Amount of Funds Expended on ESG Activities**



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**HUD ESG CAPER 2017**

Grant: **ESG: Prince William County - VA - Report** Type: **CAPER**

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**Report Date Range**

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7/1/2017 to 6/30/2018

**001a. Contact Information**

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First name	Joan
Middle name	
Last name	Duckett
Suffix	
Title	CPD Division Chief
Street Address 1	15941 Donald Curts Drive
Street Address 2	#112
City	Woodbridge
State	Virginia
ZIP Code	22191
E-mail Address	jduckett@pwcgov.org
Phone Number	(703)492-2300
Extension	
Fax Number	(703)-4920

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**Q01b. Grant Information**

As of 5/18/2018

FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
2017	E17UC510005	\$194,075.00	\$67,425.62	\$126,649.38	9/22/2017	9/22/2019
2016	E16UC510005	\$191,206.00	\$182,996.55	\$8,209.45	11/18/2016	11/18/2018
2015	E15UC510005	\$186,307.00	\$186,307.00	\$0	9/8/2015	9/8/2017
2014	E14UC510003	\$167,217.00	\$167,217.00	\$0	9/10/2014	9/10/2016
2013	E13UC510003	\$137,673.00	\$137,673.00	\$0	11/20/2013	11/20/2015
2012	E12UC510003	\$152,206.00	\$152,206.00	\$0	11/1/2012	11/1/2014
2011	E11UC510003	\$131,525.00	\$131,525.00	\$0	11/1/2012	11/1/2014
Total		\$1,180,209.00	\$1,025,350.17	\$134,858.83		

**ESG Information from IDIS**

**CAPER reporting includes funds used from fiscal year:**

**Project types carried out during the program year:**

*Enter the number of each type of projects funded through ESG during this program year.*

Street Outreach	0
Emergency Shelter	4
Transitional Housing (grandfathered under ES)	1
Day Shelter (funded under ES)	0
Rapid Re-Housing	2
Homelessness Prevention	0

**Q01c. Additional Information**

**HMIS**

**Comparable Database**

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	No
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	No
→ If no, how many projects were provided with a one-time exception template to complete?	0
→ If no, how many projects have submitted their plan for meeting the CSV-CAPER report generation requirement for the next reporting year?	0

**Q04a: Project Identifiers in HMIS**

Organization Name	OHCD Dawson Beach Transitional Housing
Email unique ID record link	OrvPir5kv6
Organization ID	16
Project Name	OHCD Dawson Beach Transitional Housing
Project ID	16
HMIS Project Type	2
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Dawson Beach Transitional Housing
Project type (user-specified)	Transitional Housing
Organization Name	ACTS - ESG County
Email unique ID record link	FmJZYVuRjI
Organization ID	59
Project Name	ACTS - ESG County
Project ID	59
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 8) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Emergency Shelter - Rapid Re-Housing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	ACTS Emergency Shelter - Family
Email unique ID record link	cG2VCOlJdZ
Organization ID	44
Project Name	ACTS Emergency Shelter - Family
Project ID	44
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 8) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Emergency Shelter Shelter Operations
Project type (user-specified)	Emergency Shelter
Organization Name	NVFS - ESG County
Email unique ID record link	nX0pOT8x7
Organization ID	47
Project Name	NVFS - ESG County
Project ID	47
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 8) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes

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Project name (user-specified)	Rapid Re-Housing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	NVFS SERVE Emergency Shelter - Family
Email unique ID record link	a8LPtXJH9
Organization ID	2
Project Name	NVFS SERVE Emergency Shelter - Family
Project ID	2
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	NVFS/SERVE
Project type (user-specified)	Emergency Shelter
Organization Name	PWC Overnight Shelter
Email unique ID record link	4NLzHtjW3a
Organization ID	14
Project Name	PWC Overnight Shelter
Project ID	14
HMIS Project Type	1
Method of Tracking ES	3
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Hilda Barg Homeless Prevention & Winter Shelter
Project type (user-specified)	Emergency Shelter

**Q05a: Report Validations Table**

Total Number of Persons Served	1491
Number of Adults (Age 18 or Over)	1009
Number of Children (Under Age 18)	482
Number of Persons with Unknown Age	0
Number of Leavers	1294
Number of Adult Leavers	889
Number of Adult and Head of Household Leavers	889
Number of Stayers	197
Number of Adult Stayers	120
Number of Veterans	71
Number of Chronically Homeless Persons	141
Number of Youth Under Age 25	111
Number of Parenting Youth Under Age 25 with Children	30
Number of Adult Heads of Household	918
Number of Child and Unknown-Age Heads of Household	0
Heads of Households and Adult Stayers in the Project 365 Days or More	2

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**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	0	0	0	0.00 %
Social Security Number	61	0	1	0.04 %
Date of Birth	0	0	0	0.00 %
Race	0	0	0	0.00 %
Ethnicity	0	0	0	0.00 %
Gender	0	0	0	0.00 %
Overall Score				0.04 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	0	0.00 %
Project Start Date	0	0.00 %
Relationship to Head of Household	1	0.07 %
Client Location	0	0.00 %
Disabling Condition	1	0.07 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	27	2.09 %
Income and Sources at Start	14	1.53 %
Income and Sources at Annual Assessment	0	0.00 %
Income and Sources at Exit	13	1.46 %

**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DKR/missing	Number of Times DKR/missing	Number of Months DKR/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	949	0	0	13	18	20	0.03
TH	11	0	0	0	0	0	0.00
PH (All)	45	0	3	0	0	0	0.07
Total	1005	0	0	0	0	0	0.03

**Q06e: Data Quality: Timeliness**

	Number of Project Entry Records	Number of Project Exit Records
0 days	70	157
1-3 Days	818	618
4-6 Days	145	143
7-10 Days	75	69
11+ Days	247	307

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**Q06: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	2	2	100.00 %
Bed Night (All Clients in ES - NBN)	2	183	9,150.00 %

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	1009	705	304	0	0
Children	482	0	482	0	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1491	705	786	0	0

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	918	688	230	0	0

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	118	78	40	0	0
April	133	99	34	0	0
July	64	33	31	0	0
October	63	32	31	0	0

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine
Once	2	0	2	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	2	0	2	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

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**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	504	430	74	0
Female	502	272	230	0
Trans Male (FTM or Female to Male)	2	2	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	1	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	1009	705	304	0

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	245	245	0	0
Female	237	237	0	0
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	482	482	0	0

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	0	0	0	0	0

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	749	245	60	417	27	0	0
Female	739	237	75	400	27	0	0
Trans Female (MTF or Male to Female)	2	0	0	2	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	1	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0	0	0
Data Not Collected	0	0	0	0	0	0	0
Subtotal	1491	482	136	819	54	0	0

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**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	200	0	200	0	0
5 - 12	192	0	192	0	0
13 - 17	90	0	90	0	0
18 - 24	136	86	50	0	0
25 - 34	283	152	131	0	0
35 - 44	223	141	82	0	0
45 - 54	192	159	33	0	0
55 - 61	121	115	6	0	0
62+	54	52	2	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1491	705	786	0	0

**Q12a: Race**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	440	275	165	0	0
Black or African American	936	380	556	0	0
Asian	18	11	7	0	0
American Indian or Alaska Native	5	5	0	0	0
Native Hawaiian or Other Pacific Islander	4	3	1	0	0
Multiple Races	88	31	57	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1491	705	786	0	0

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	1328	648	680	0	0
Hispanic/Latino	163	57	106	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	1491	705	786	0	0

**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	237	192	45	0	0
Alcohol Abuse	44	43	1	0	0
Drug Abuse	17	13	4	0	0
Both Alcohol and Drug Abuse	33	31	2	0	0
Chronic Health Condition	149	116	33	0	0
HIV/AIDS	3	3	0	0	0
Developmental Disability	33	19	14	0	0
Physical Disability	131	110	21	0	0

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**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	213	173	40	0	0
Alcohol Abuse	43	42	1	0	0
Drug Abuse	14	12	2	0	0
Both Alcohol and Drug Abuse	33	30	3	0	0
Chronic Health Condition	135	106	29	0	0
HIV/AIDS	3	3	0	0	0
Developmental Disability	29	18	11	0	0
Physical Disability	120	102	18	0	0

**Q13c1: Physical and Mental Health Conditions for Stayers**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	24	20	4	0	0
Alcohol Abuse	0	0	0	0	0
Drug Abuse	3	1	2	0	0
Both Alcohol and Drug Abuse	2	2	0	0	0
Chronic Health Condition	17	13	4	0	0
HIV/AIDS	0	0	0	0	0
Developmental Disability	6	1	5	0	0
Physical Disability	14	11	3	0	0

**Q14a: Domestic Violence History**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	165	93	72	0	0
No	843	611	232	0	0
Client Doesn't Know/Client Refused	1	1	0	0	0
Data Not Collected	0	0	0	0	0
Total	1009	705	304	0	0

**Q14b: Persons Fleeing Domestic Violence**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	80	39	41	0	0
No	81	51	30	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	4	3	1	0	0
Total	165	93	72	0	0

**Q15: Living Situation**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	118	71	47	0	0
Transitional housing for homeless persons (including homeless youth)	2	0	2	0	0
Place not meant for habitation	400	339	61	0	0
Safe Haven	8	5	3	0	0
Interim Housing	12	5	7	0	0
<b>Subtotal</b>	540	420	120	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	20	20	0	0	0
Substance abuse treatment facility or detox center	4	4	0	0	0
Hospital or other residential non-psychiatric medical facility	29	28	1	0	0
Jail, prison or juvenile detention facility	34	32	2	0	0
Foster care home or foster care group home	1	1	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
Residential project or halfway house with no homeless criteria	1	1	0	0	0
<b>Subtotal</b>	89	86	3	0	0
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	2	2	0	0	0
Owned by client, no ongoing housing subsidy	1	0	1	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	40	18	22	0	0
Rental by client, with VASH subsidy	0	0	0	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	7	3	4	0	0
Hotel or motel paid for without emergency shelter voucher	107	54	53	0	0
Staying or living in a friend's room, apartment or house	113	88	45	0	0
Staying or living in a family member's room, apartment or house	107	52	55	0	0
Client Doesn't Know/Client Refused	3	2	1	0	0
Data Not Collected	0	0	0	0	0
<b>Subtotal</b>	380	199	181	0	0
<b>Total</b>	1009	705	304	0	0

**Q20a: Type of Non-Cash Benefit Sources**

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	275	1	255
WIC	18	0	16
TANF Child Care Services	5	0	6
TANF Transportation Services	2	0	2
Other TANF-Funded Services	2	0	1
Other Source	4	0	4

**Q21: Health Insurance**

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	591	5	521
Medicare	97	0	81
State Children's Health Insurance Program	14	0	15
VA Medical Services	24	0	25
Employer Provided Health Insurance	63	0	56
Health Insurance Through COBRA	1	0	1
Private Pay Health Insurance	31	0	25
State Health Insurance for Adults	17	0	16
Indian Health Services Program	0	0	0
Other	20	0	16
No Health Insurance	712	0	616
Client Doesn't Know/Client Refused	0	0	0
Data Not Collected	3	0	0
Number of Stayers Not Yet Required to Have an Annual Assessment	0	192	0
1 Source of Health Insurance	701	5	607
More than 1 Source of Health Insurance	75	0	71

**Q22a2: Length of Participation – ESG Projects**

	Total	Leavers	Stayers
0 to 7 days	364	327	37
8 to 14 days	146	124	22
15 to 21 days	79	71	8
22 to 30 days	143	129	14
31 to 60 days	378	320	58
61 to 90 days	177	164	13
91 to 180 days	158	127	31
181 to 365 days	24	15	9
366 to 730 days (1-2 Yrs)	5	0	5
731 to 1,095 days (2-3 Yrs)	17	17	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	1491	1294	197

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**Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	11	4	7	0	0
8 to 14 days	11	6	5	0	0
15 to 21 days	2	2	0	0	0
22 to 30 days	7	1	6	0	0
31 to 60 days	11	2	9	0	0
61 to 180 days	3	0	3	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Data Not Collected	36	4	32	0	0
<b>Total</b>	<b>81</b>	<b>19</b>	<b>62</b>	<b>0</b>	<b>0</b>

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	364	244	120	0	0
8 to 14 days	146	79	67	0	0
15 to 21 days	79	52	27	0	0
22 to 30 days	143	69	74	0	0
31 to 60 days	378	145	233	0	0
61 to 90 days	177	49	128	0	0
91 to 180 days	158	54	104	0	0
181 to 365 days	24	13	11	0	0
366 to 730 days (1-2 Yrs)	5	0	5	0	0
731 to 1,095 days (2-3 Yrs)	17	0	17	0	0
1,096 to 1,460 days (3-4 Yrs)	0	0	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
<b>Total</b>	<b>1491</b>	<b>705</b>	<b>786</b>	<b>0</b>	<b>0</b>

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**Q23a: Exit Destination – More Than 90 Days**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	18	5	13	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	14	8	8	0	0
<b>Subtotal</b>	32	11	21	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Total</b>	32	11	21	0	0
Total persons exiting to positive housing destinations	32	11	21	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	100.00 %	100.00 %	100.00 %	--	--

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**Q23b: Exit Destination – 90 Days or Less**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	33	6	27	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	3	0	3	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	5	2	3	0	0
<b>Subtotal</b>	41	8	33	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	0	0	0	0	0
<b>Subtotal</b>	0	0	0	0	0
<b>Total</b>	41	8	33	0	0
Total persons exiting to positive housing destinations	41	8	33	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	100.00 %	100.00 %	100.00 %	--	--

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**Q23c: Exit Destination – All persons**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	253	60	193	0	0
Rental by client, with VASH housing subsidy	1	1	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	58	19	39	0	0
Permanent housing (other than RRH) for formerly homeless persons	5	5	0	0	0
Staying or living with family, permanent tenure	99	30	69	0	0
Staying or living with friends, permanent tenure	41	18	23	0	0
Rental by client, with RRH or equivalent subsidy	24	8	16	0	0
<b>Subtotal</b>	<b>481</b>	<b>141</b>	<b>340</b>	<b>0</b>	<b>0</b>
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	60	21	39	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	44	1	43	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	94	31	63	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	89	58	31	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	243	238	5	0	0
Safe Haven	4	0	4	0	0
Hotel or motel paid for without emergency shelter voucher	16	13	3	0	0
<b>Subtotal</b>	<b>550</b>	<b>362</b>	<b>188</b>	<b>0</b>	<b>0</b>
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	6	6	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	13	8	5	0	0
Jail, prison, or juvenile detention facility	12	8	4	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	<b>31</b>	<b>22</b>	<b>9</b>	<b>0</b>	<b>0</b>
Residential project or halfway house with no homeless criteria	1	1	0	0	0
Deceased	0	0	0	0	0
Other	2	2	0	0	0
Client Doesn't Know/Client Refused	27	17	10	0	0
Data Not Collected (no exit interview completed)	129	65	64	0	0
<b>Subtotal</b>	<b>159</b>	<b>85</b>	<b>74</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>1221</b>	<b>610</b>	<b>611</b>	<b>0</b>	<b>0</b>
Total persons exiting to positive housing destinations	481	141	340	0	0
Total persons whose destinations excluded them from the calculation	13	8	5	0	0

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**Q24: Homelessness Prevention Housing Assessment at Exit**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	0	0	0	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0	0	0	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0	0	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0	0	0	0	0
Moved to new housing unit--With on-going subsidy	0	0	0	0	0
Moved to new housing unit--Without an on-going subsidy	0	0	0	0	0
Moved in with family/friends on a temporary basis	0	0	0	0	0
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless - moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	0	0	0	0	0
Total	0	0	0	0	0

**Q25a: Number of Veterans**

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	17	16	1	0
Non-Chronically Homeless Veteran	54	42	12	0
Not a Veteran	938	647	291	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Total	1009	705	304	0

**Q26b: Number of Chronically Homeless Persons by Household**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	141	109	32	0	0
Not Chronically Homeless	1329	583	748	0	0
Client Doesn't Know/Client Refused	8	6	2	0	0
Data Not Collected	13	7	6	0	0
Total	1491	705	788	0	0

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[https://www.sagehmis.info/secure/reports/filterpages/galactic.aspx?reportID=40&client\\_I...](https://www.sagehmis.info/secure/reports/filterpages/galactic.aspx?reportID=40&client_I...) 8/27/2018



**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	2,240,026.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	390,198.69
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,630,224.69

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	2,639,897.17
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	2,639,897.17
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	563,688.73
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	3,203,585.90
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	(573,361.21)

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	2,259,117.54
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	2,259,117.54
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	85.58%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	198,884.43
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	198,884.43
32 ENTITLEMENT GRANT	2,240,026.00
33 PRIOR YEAR PROGRAM INCOME	412,919.98
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,652,945.98
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	7.50%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	563,688.73
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	563,688.73
42 ENTITLEMENT GRANT	2,240,026.00
43 CURRENT YEAR PROGRAM INCOME	390,198.69
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,630,224.69
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	21.43%



**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	33	1156	Community Apartments Rehab	14B	LMH	\$380,779.63
<b>Total</b>						<b>\$380,779.63</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	34	1157	6064146	INSIGHT Acquisition	01	LMH	\$311,826.36
2016	34	1157	6137650	INSIGHT Acquisition	01	LMH	\$74,997.00
2016	34	1157	6146925	INSIGHT Acquisition	01	LMH	\$42,225.30
2017	13	1182	6147252	INSIGHT, Inc. Acquisition	01	LMH	\$450,000.00
						<b>01 Matrix Code</b>	<b>\$879,048.66</b>
2016	36	1159	6060294	Georgetown South Community Sidewalks	03L	LMA	\$53,917.74
						<b>03L Matrix Code</b>	<b>\$53,917.74</b>
2016	21	1148	6060177	Dawson Beach Property Management	03T	LMC	\$16,919.60
2016	23	1149	6060348	Dawson Beach Case Management	03T	LMC	\$4,525.00
2016	35	1158	6060294	Streetlight Case Management	03T	LMC	\$7,403.80
2016	35	1158	6061679	Streetlight Case Management	03T	LMC	\$2,961.52
2017	2	1175	6137651	Dawson Beach Property Management	03T	LMC	\$28,317.00
2017	3	1176	6137615	Dawson Beach Case Management	03T	LMC	\$400.00
2017	3	1176	6158488	Dawson Beach Case Management	03T	LMC	\$2,392.73
						<b>03T Matrix Code</b>	<b>\$62,919.65</b>
2017	12	1181	6137512	ADA Renovations for OHCD Reception/Admin	03Z	LMC	\$50,683.00
2017	12	1181	6147506	ADA Renovations for OHCD Reception/Admin	03Z	LMC	\$225,000.00
						<b>03Z Matrix Code</b>	<b>\$275,683.00</b>
2016	25	1151	6073855	Transportation Homeless	05E	LMC	\$7,134.90
2017	4	1177	6137505	Transportation for Homeless	05E	LMC	\$182.00
2017	4	1177	6146824	Transportation for Homeless	05E	LMC	\$8,656.60
						<b>05E Matrix Code</b>	<b>\$15,973.50</b>
2016	32	1155	6060297	Comprehensive Housing Counseling	05U	LMC	\$30,067.50
						<b>05U Matrix Code</b>	<b>\$30,067.50</b>
2017	11	1178	6137505	Comprehensive Housing Counseling	05Z	LMC	\$30,067.50
2017	11	1178	6147268	Comprehensive Housing Counseling	05Z	LMC	\$15,033.75
2017	14	1186	6137650	StreetLight Community Outreach	05Z	LMC	\$36,959.41
2017	14	1186	6146824	StreetLight Community Outreach	05Z	LMC	\$7,863.12
						<b>05Z Matrix Code</b>	<b>\$89,923.78</b>
2016	29	1154	6060338	Neighborhood Housing Rehab Program	14A	LMH	\$739.86
2016	29	1154	6137628	Neighborhood Housing Rehab Program	14A	LMH	\$11,122.50
2017	8	1187	6137620	NHRP Program	14A	LMH	\$9,547.50
2017	8	1187	6137632	NHRP Program	14A	LMH	\$33,723.65
2017	8	1187	6137908	NHRP Program	14A	LMH	\$151,267.65
2017	8	1187	6137990	NHRP Program	14A	LMH	\$329,682.69
2017	8	1187	6146824	NHRP Program	14A	LMH	\$169,324.72
						<b>14A Matrix Code</b>	<b>\$705,408.57</b>
2017	8	1184	6146975	CDBG NHRP Administration	14H	LMH	\$98,598.27
2017	8	1184	6147030	CDBG NHRP Administration	14H	LMH	\$18,526.79
2017	8	1184	6158488	CDBG NHRP Administration	14H	LMH	\$29,050.08
						<b>14H Matrix Code</b>	<b>\$146,175.14</b>
<b>Total</b>							<b>\$2,259,117.54</b>



**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	21	1148	6060177	Dawson Beach Property Management	03T	LMC	\$16,919.60
2016	23	1149	6060348	Dawson Beach Case Management	03T	LMC	\$4,525.00
2016	35	1158	6060294	Streetlight Case Management	03T	LMC	\$7,403.80
2016	35	1158	6061679	Streetlight Case Management	03T	LMC	\$2,961.52
2017	2	1175	6137651	Dawson Beach Property Management	03T	LMC	\$28,317.00
2017	3	1176	6137615	Dawson Beach Case Management	03T	LMC	\$400.00
2017	3	1176	6158488	Dawson Beach Case Management	03T	LMC	\$2,392.73
					<b>03T</b>	<b>Matrix Code</b>	<b>\$62,919.65</b>
2016	25	1151	6073855	Transportation Homeless	05E	LMC	\$7,134.90
2017	4	1177	6137505	Transportation for Homeless	05E	LMC	\$182.00
2017	4	1177	6146824	Transportation for Homeless	05E	LMC	\$8,656.60
					<b>05E</b>	<b>Matrix Code</b>	<b>\$15,973.50</b>
2016	32	1155	6060297	Comprehensive Housing Counseling	05U	LMC	\$30,067.50
					<b>05U</b>	<b>Matrix Code</b>	<b>\$30,067.50</b>
2017	11	1178	6137505	Comprehensive Housing Counseling	05Z	LMC	\$30,067.50
2017	11	1178	6147268	Comprehensive Housing Counseling	05Z	LMC	\$15,033.75
2017	14	1186	6137650	StreetLight Community Outreach	05Z	LMC	\$36,959.41
2017	14	1186	6146824	StreetLight Community Outreach	05Z	LMC	\$7,863.12
					<b>05Z</b>	<b>Matrix Code</b>	<b>\$89,923.78</b>
<b>Total</b>							<b>\$198,884.43</b>

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2016	26	1152	6058916	CDBG Administration	21A		\$281,998.09
2016	26	1152	6060342	CDBG Administration	21A		\$2,442.50
2016	26	1152	6060354	CDBG Administration	21A		\$421.58
2016	26	1152	6064146	CDBG Administration	21A		\$1,173.75
2017	5	1185	6137505	CDBG Administration	21A		\$20,990.00
2017	5	1185	6146824	CDBG Administration	21A		\$8,840.00
2017	5	1185	6146975	CDBG Administration	21A		\$171,749.12
2017	5	1185	6147030	CDBG Administration	21A		\$29,379.22
2017	5	1185	6158488	CDBG Administration	21A		\$16,694.47
					<b>21A</b>	<b>Matrix Code</b>	<b>\$533,688.73</b>
2017	7	1174	6137505	Fair Housing Media Awareness	21D		\$15,000.00
2017	7	1174	6146824	Fair Housing Media Awareness	21D		\$15,000.00
					<b>21D</b>	<b>Matrix Code</b>	<b>\$30,000.00</b>
<b>Total</b>							<b>\$563,688.73</b>

# Fair Housing Media Project Final Report

Fair Housing Media Project - The Prince William County (PWC) Human Rights Commission will provide various media campaigns and celebrations during the fiscal year. The year 2018 is the 50<sup>th</sup> anniversary of the Fair Housing Act of 1968. The agency will focus its media attention on public service announcements and information on fair housing to educate the community on its rights and responsibilities. This media project will utilize print journalism, television PSAs, and educational programs that will be available to the community. The intent of the project is to educate citizens and businesses on the importance of fair housing in furthering the BOCS mission as a community of choice.

## Implementation Schedule

TASK/PROGRAM GOAL	COMPLETION DATE
Upload training video to website	August 2017
Develop Media Project Milestones	September 2017
Meet with Communications department concerning Media Campaign	November 2017 — December 2017
Craft Ad campaign	December 2017
Introduce Student Leadership Council to fair housing and develop final fair housing project	December 2017 - April 2018
Begin airing TV, print and newspaper ads	January 2018 — June 2018
50 <sup>th</sup> Anniversary Celebration of FH with other stakeholders	April 2018
Final report to Office of Housing and Community Development	June 2018

## Staffing

Staff Member/Title	General Program Duties	Time Allocation
Phyllis Aggrey/ Exec Director	Supervise overall project	25%
Denise McPhail/Liaison to Student Leadership Council	Supervise student council members on fair housing project	
Andrea Hunter-Bradley/Asst	Provide administrative support	

## First and Second Quarter Activities

A powerpoint training module was uploaded to the human rights fair housing training website so housing professionals can access the training. Milestones were developed for the media project and the communications department was contacted for assistance with developing the media campaign. The fair housing assistant distributed the fair housing training reports to the Board of County Supervisors and housing professionals that participated in the training.

## Third Quarter Activities

The office has met with the Communications department to develop an outreach activity to the real estate, rental, and broader community. The activity is still in the development stage and should be rolled out in the next quarter. The Student Leadership Council (SLC) is spending the year learning about fair housing. The director of Housing and Community Development and a state representative from the Fair Housing Office have made presentations to the council. Students are currently working on a video titled "Fair Housing Is..." The video will interview students on what fair housing means to them. A logo was developed for the 50th Anniversary of the Fair Housing Act specifically for the SLC and will be available on t-shirts and bags to be used as advertisement and to start a conversation about fair housing. Finally, the agency is cosponsoring a fair housing conference and luncheon with the Fairfax County Human Rights office on Friday, April 20, 2018. Professionals from the Prince William housing industry, HUD and local governments will learn about the law and how it may apply to their work. A networking luncheon will be held immediately following with a national guest speaker.

## Final Report

The PWC Human Rights Office has completed its fair housing media project with the following accomplishments:

1. Creation of a fair housing logo (Attachment B) created by the Student Leadership Council and office of communications;
2. Co-sponsorship of the annual Fair Housing Luncheon with the Fairfax County Human Rights Commission that provided training to over 500 housing professionals;
3. Training of 19 student council members on fair housing and presentation of fair housing information to nine of the fourteen high schools, the homeschool community and two private schools;
4. Distribution of fair housing posters (see Attachment A) to sixty-five apartment communities to be displayed in areas where residents frequent;
5. Fair Housing video produced by the Student Leadership Council and Hylton High School media program that can be viewed on the human rights website ([www.pwcgov.org/humanrights/studentleadershipcouncil](http://www.pwcgov.org/humanrights/studentleadershipcouncil)) and will be placed on the public school, homeschool and private school websites.

ATTACHMENT A: Letter to Apartment Complexes and Flyer

Conuiss101tevs:

CulTis Porter, Chair



**COUNTY OF PRINCE WILLIAM**  
**HUMAN RIGHTS COMMISSION**  
Dr. A.J. Ferlazzo Building  
15941 Donald Curtis Dr., Suite 125,  
(703) 792-4680 TDD (703) 792-1677 Fax: (703)  
<http://www.pwcgov.org/hmrightrights>  
Se Habla Español

Phyllis Aggrey  
Executive Director

Woodbridge, VA 22191-4291  
Samuel K01S01L Vice Chair  
792-6944 W, James  
Young, Parliamentarian  
Ateeb Ahmad  
Eugene Brown  
Susan Holly  
William A. Johnston.III  
Donald Scoggins  
Ramunda Young

May 29, 2018

MEMORANDUM

TO: PWC Apartment Managers

FROM: Phyllis Aggrey, Executive Director

Fair Housing Poster

I am requesting that you place the attached poster in your apartment complex notifying residents of their rights under the Federal, state, and local fair housing laws. These posters have been printed in conjunction with the Office of Housing and Community Development grant to heighten the awareness of fair housing in Prince William County.

If you need additional posters, please do not hesitate to contact my office at 703.792.4680.

Attachment: Fair Housing Poster

An Equal Opportunity Employer

# UNLESS YOU REPORT HOUSING DISCRIMINATION, IT WON'T STOP.



**Discrimination isn't always this obvious. But it is just as hurtful and illegal. Here are possible signs you might hear from a landlord:**

- "There's a lot of traffic. It isn't safe for kids."
- "The apartment I told you about on the phone has already been rented."
- "My insurance won't cover a ramp if you get hurt."
- "My insurance won't cover a ramp if you get hurt."
- "We only take English speaking people."
- "The ad is wrong. The rent is really \$75 higher per month."
- "Steps are what we have. We can't accommodate a walker."

**IF YOU SUSPECT HOUSING DISCRIMINATION, PLEASE REPORT IT.**

Visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing) or call the HUD Hotline 1-800-669-9777 (voice) 1-800-927-9275 (TTY)

FOR LOCAL ASSISTANCE contact PWC HUMAN RIGHTS

703-792-4680 or visit [www.pwcgov.org/humanrights](http://www.pwcgov.org/humanrights)



A public service message from the U.S. Department of Housing and Urban Development in partnership with the National Fair Housing Alliance. The federal Fair Housing Act prohibits discrimination because of race, color, religion, national ancestry status or disability. For more information, visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing), National Fair Housing Alliance







Image courtesy of the Walter P. Reuther Library, Archives of Labor & Urban Affairs, Wayne State University

**1968–2018 COMMEMORATING 50 YEARS OF THE FAIR HOUSING ACT**

# 2018 Annual Fair Housing Training & Luncheon Program

## 1968–2018 FHAct@50

### Commemorating 50 Years of the Fair Housing Act

Sponsored by the Fairfax County Office of Human Rights & Equity Programs, along with Northern Virginia Association of Realtors® Prince William County and Legal Services of Northern Virginia

**FREE EVENT: Fair Housing Month Forum and Luncheon Program featuring:**

### Keynote: Senator Tim Kaine

- Basic Fair Housing training with 2 CLE credits presented by Legal Services of Northern Virginia
- Luncheon
- Panel:

National Association of Realtors® - Fred Underwood, Director of Diversity & Inclusion  
 National Fair Housing Alliance - Lisa Rice, Executive Vice President  
 Relman, Dane & Colfax, PLLC - Michael Allen, Partner  
 Moderated by Dr. Gregory D. Squires, Professor of Sociology and Public Policy & Public Administration at George Washington University

In Association with Arlington County & the City of Alexandria

**Friday, April 20, 2018**

Check-In: 9:00 a.m.–9:45 a.m.  
 Fair Housing Training: 9:45 a.m.–11:45 a.m.  
 Luncheon Program: 12:00 p.m.–2:30 p.m.

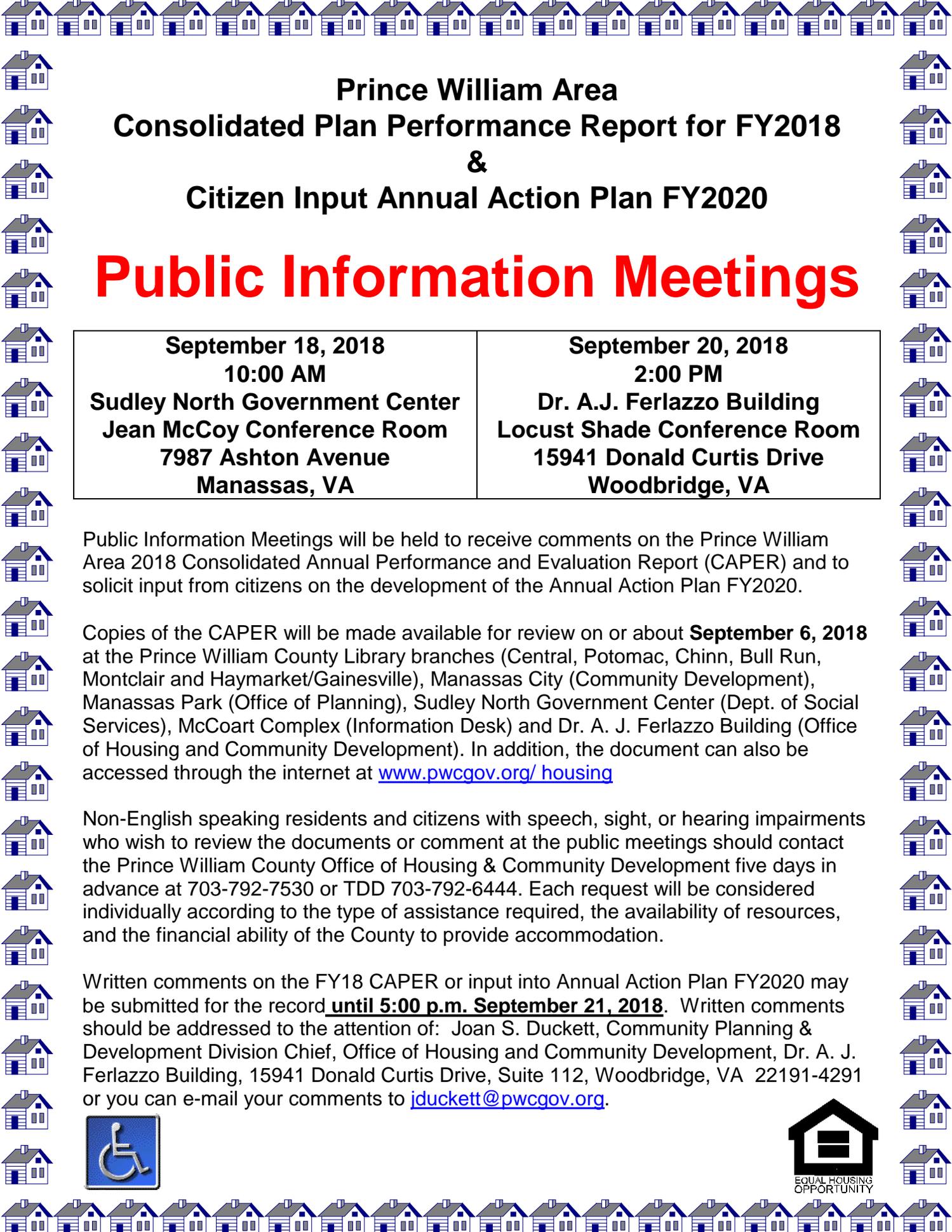
**Fairfax Marriott at Fair Oaks**  
 11707 Lee Jackson Memorial Hwy  
 Fairfax, Virginia 22033

To request ADA accommodations, call 703.324.2953, TTY 711 or email Justin Wharton at [justin.wharton@fairfaxcounty.gov](mailto:justin.wharton@fairfaxcounty.gov).  
**Deadline 4/13/18**

REGISTER ONLINE HERE:  
[www.fairfaxcounty.gov/humanrights/2018-fair-housing-month-forumluncheon-registration](http://www.fairfaxcounty.gov/humanrights/2018-fair-housing-month-forumluncheon-registration)

**#FairHousingMakesUsStronger**





**Prince William Area  
Consolidated Plan Performance Report for FY2018  
&  
Citizen Input Annual Action Plan FY2020**

# **Public Information Meetings**

<p><b>September 18, 2018 10:00 AM Sudley North Government Center Jean McCoy Conference Room 7987 Ashton Avenue Manassas, VA</b></p>	<p><b>September 20, 2018 2:00 PM Dr. A.J. Ferlazzo Building Locust Shade Conference Room 15941 Donald Curtis Drive Woodbridge, VA</b></p>
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Public Information Meetings will be held to receive comments on the Prince William Area 2018 Consolidated Annual Performance and Evaluation Report (CAPER) and to solicit input from citizens on the development of the Annual Action Plan FY2020.

Copies of the CAPER will be made available for review on or about **September 6, 2018** at the Prince William County Library branches (Central, Potomac, Chinn, Bull Run, Montclair and Haymarket/Gainesville), Manassas City (Community Development), Manassas Park (Office of Planning), Sudley North Government Center (Dept. of Social Services), McCoart Complex (Information Desk) and Dr. A. J. Ferlazzo Building (Office of Housing and Community Development). In addition, the document can also be accessed through the internet at [www.pwcgov.org/housing](http://www.pwcgov.org/housing)

Non-English speaking residents and citizens with speech, sight, or hearing impairments who wish to review the documents or comment at the public meetings should contact the Prince William County Office of Housing & Community Development five days in advance at 703-792-7530 or TDD 703-792-6444. Each request will be considered individually according to the type of assistance required, the availability of resources, and the financial ability of the County to provide accommodation.

Written comments on the FY18 CAPER or input into Annual Action Plan FY2020 may be submitted for the record **until 5:00 p.m. September 21, 2018**. Written comments should be addressed to the attention of: Joan S. Duckett, Community Planning & Development Division Chief, Office of Housing and Community Development, Dr. A. J. Ferlazzo Building, 15941 Donald Curtis Drive, Suite 112, Woodbridge, VA 22191-4291 or you can e-mail your comments to [jduckett@pwcgov.org](mailto:jduckett@pwcgov.org).

