

Prince William Area

(Prince William County, Cities of Manassas & Manassas Park)



Consolidated Annual Performance and Evaluation Report (CAPER)

Federal Fiscal Year 2016

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CAPER
FFY 2016

Consolidated Plan, FFY2015-2019 FFY16 (FY17) Consolidated Annual Performance and Evaluation Report

INTRODUCTION

The ***FFY16 (FY17) Consolidated Annual Performance and Evaluation Report*** is a summary of the accomplishments resulting from funded activities administered by the Prince William County Office of Housing and Community Development (OHCD) during fiscal year 2017.

This report is submitted in accordance with regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR 91.520) and Consolidated Annual Performance and Evaluation Reporting requirements as directed by the U.S. Department of Housing and Urban Development (HUD). The purpose is to report on OHCD's use of federal entitlement funding allocated from HUD. The federal entitlement funding sources are the ***Community Development Block Grant (CDBG)*** and the ***HOME Investment Partnerships (HOME)***, and ***Emergency Shelter Grant (ESG)***. In fiscal year 2017, these funding sources were used to address Suitable Living Environment, Decent Housing and Economic Development for the Prince William Area. The Prince William Area includes Prince William County, City of Manassas and City of Manassas Park.

Although the federal entitlement funding is awarded automatically according to a need-based formula, the County still has to formally apply to HUD for the money. The application consists of a plan that describes the strategy of addressing the needs of the community. The OHCD submits one five-year strategic plan for the three federal entitlement funding programs; consequently, the document is referred to as the "Consolidated Plan". Each year the ***Consolidated Plan*** is updated through an Annual Action Plan which describes how that year's federal entitlement funding will be used to implement the five year strategic plan. The ***FY2018 Annual Action Plan*** was the third annual component of the Consolidated Plan, FFY2015-2019.

The ***FFY16 (FY17) Consolidated Annual Performance and Evaluation Report*** consist of narrative statements, which explain the progress made in carrying out the activities and achieving the objectives, and outcomes set out in the ***FY17 Annual Action Plan***. It also describes the methods used to comply with federal regulations. Appendices with tables and report supply additional details about the use of federal entitlement funding for the Prince William Area. All of this information serves to document the significant amount of work contributed by County staff and community partners in an effort to carry out the Prince William Area mission of preserving and enhancing communities and improving the quality of life for individuals and families.

Prince William County Office of Housing and Community Development (OHCD) contracted with Western Economic Services, LLC; to provide and submit the Annual Action Plan and CAPER to HUD within the eCon Planning Suite.

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Prince William County receives funding from three federal grant programs, the Community Development Block Grant Program, the HOME Investment Partnership, and the Emergency Solutions Grant. These three grant programs combined will bring \$4,900,702 into the county to support affordable housing, homeless, and community development programs and projects in the first program year, FY 2016.

During FY 2016, Prince William County accomplished a variety of activities using CDBG, HOME and ESG funds. CDBG funds were able to provide transportation services for homeless households, case and property improvements for a transitional housing facility, fair housing training, and housing counseling for over 4,500 total persons. In addition, CDBG funds were utilized to provide homeowner rehab for eight units. During FY 2016, HOME funds were used to assist seventeen first-time buyers acquire properties. ESG funds were used in a variety of rapid re-housing and service operations.

The County received no comments during public review.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration Objective 1 - Program Admin	Administration	CDBG: \$ / HOME: \$	Other	Other	5	2	40.00%	1	1	100.00%

Administration Objective 2 - Fair Housing	Administration	CDBG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Community Development Objective 1 - Hospice	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	21	53	252.38%			
Community Development Objective 2 - Mental Health	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	288	307	106.60%			
Community Development Objective 3 - Pub Fac	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	1935		1516	1935	127.64%
Community Development Objective 3 - Pub Fac	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	2	1	50.00%			
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Rental units constructed	Household Housing Unit	0	6		0	6	

Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeowner Housing Added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Housing for Homeless added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Housing for People with HIV/AIDS added	Household Housing Unit	0	0		0	0	
Community Development Objective 4 - Acquisition	Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	1	1	100.00%	1	0	0.00%
Community Development Objective 5 - Outreach	Homeless Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	25	485	1,940.00%	25	284	1,136.00%

Community Development Objective 5 - Outreach	Homeless Non-Housing Community Development	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Community Development Objective 5 - Outreach	Homeless Non-Housing Community Development	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Homeless Objective 1 - Administration	Homeless	ESG: \$	Other	Other	1	1	100.00%	1	1	100.00%
Homeless Objective 2 - HMIS	Homeless	ESG: \$	Other	Other	5	2	40.00%	1	1	100.00%
Homeless Objective 3 - Rapid Re-housing	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	105	50	47.62%			
Homeless Objective 3 - Rapid Re-housing	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	136		74	136	183.78%
Homeless Objective 4 - Shelter and Prevention	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	1145	489	42.71%	237	259	109.28%
Homeless Objective 4 - Shelter and Prevention	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	1280	483	37.73%	282	262	92.91%

Homeless Objective 5 - Agency Support	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	560	140	25.00%			
Homeless Objective 5 - Agency Support	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	0	673		487	673	138.19%
Homeless Objective 6 - Transitional Housing	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	3126	729	23.32%	27	33	122.22%
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	0	25		0	25	
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	50		0	50	
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	27	31	114.81%	0	0	
Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	27	31	114.81%	7	0	0.00%

Homeless Objective 7 - New Transitional	Homeless	CDBG: \$	Homelessness Prevention	Persons Assisted	0	0		27	0	0.00%
Homeless Objective 8 - Transportation	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	175	2570	1,468.57%	35	1753	5,008.57%
Homeless Objective 8 - Transportation	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0		0	0	
Housing Objective 1 - Rehab	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	100	23	23.00%	20	8	40.00%
Housing Objective 2 - CHDO	Affordable Housing	HOME: \$	Other	Other	5	0	0.00%	1	1	100.00%
Housing Objective 3 - Homeownership	Affordable Housing	HOME: \$	Homeowner Housing Added	Household Housing Unit	0	3		0	0	
Housing Objective 3 - Homeownership	Affordable Housing	HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	40	1	2.50%	8	3	37.50%
Housing Objective 5 - Credit Counseling	Affordable Housing	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	890		0	890	

Housing Objective 5 - Credit Counseling	Affordable Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	100	341	341.00%			
Housing Objective 5 - Credit Counseling	Affordable Housing	CDBG: \$	Direct Financial Assistance to Homebuyers	Households Assisted	675	600	88.89%	140	0	0.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

ESG – ESG funds were utilized to provide funds for emergency shelters, transitional housing, rapid re-housing and HMIS. In undertaking these projects, ESG funds were able to meet the following priority needs as identified in the Consolidated Plan: Homeless Facilities, transitional operations, HMIS, rapid re-housing and ESG administration. All of these needs are considered high priority in the County.

HOME – Home funds were used to provide direct financial assistance to a first time home buyer and program administration. This was able to meet the Priority need of Housing Assistance – Homeownership, as identified as a high priority in the Plan.

CDBG – CDBG funds were used to meet many of the priority needs outlined in the Consolidated Plan.

Homelessness -CDBG funds were used for the development of transitional housing case management, and transportation services. These met the following Priority Needs: Transitional Housing, Homeless Supportive Services – Transportation. Both were identified as a high priority.

Housing – CDBG funds were used to provide fair housing testing, housing rehabilitation and credit counseling. These projects met the following high Priority Needs: Housing Rehabilitation

Community Development – CDBG funds were used for hospice services, mental health services, homeless outreach, the rehabilitation of supportive service properties for persons with disabilities, the acquisition of property for a supportive living facility, and Fair Housing Testing. These projects met the following Priority Needs: Disability Services, Legal Services, Public Improvements, Public and Community Facilities, Housing Assistance – Homeownership, Senior Services, and Mental Health Services/Supportive Services. These are all considered high priorities in the County.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	521	23	367
Black or African American	1,488	1	901
Asian	31	0	12
American Indian or American Native	0	0	2
Native Hawaiian or Other Pacific Islander	8	0	7
Total	2,048	24	1,289
Hispanic	43	18	159
Not Hispanic	2,005	6	1,204

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The County served over 3,300 persons during FY 2016. Of these, some 911 (or 27.1 percent) were white, 2,390 (or 71.1 percent) were black, 43 were Asian, two were American Indian or American Native, and 15 were Native Hawaiian or Other Pacific Islander. In terms of ethnicity, some 220 were Hispanic.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	3,880,336	1,791,525
HOME	HOME	829,160	255,656
HOPWA	HOPWA		
ESG	ESG	191,206	182,997
Other	Other		

Table 3 - Resources Made Available

Narrative

CDBG -During FY 2016, three CDBG projects were not completed. These projects were the Community Borrow Corporation, Insight, Inc. Acquisition, and the County Administers Neighborhood Rehabilitation Program. All three of these projects have funds remaining, but all three have beneficiaries identified.

HOME -During FY 2016, Prince William County expended \$255,656 in HOME funds. This included \$62,916 in Administration funding and the completion of three first time home-buyer projects using FY 2016 funds. In addition, during FY 2016 some FY 2014, FY 2015 funds and program income was drawn down. This included \$309,850.85 in FY 2014 funds, which helped fund six first time homebuyers. \$424,141 in FY 2015 funds were used to help fund ten first time homebuyer projects. In addition, \$273,656.52 in program income was used.

ESG - \$182,996 in ESG funds were drawn down during FY 2016.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
CDBG Eligible Areas	10	10	Areas eligible for CDBG Area Benefit.
Countywide	90	90	Non-targeted for Low-Mod Individual Benefit and Administration

Table 4 – Identify the geographic distribution and location of investments

Narrative

During FY 2016, much of the funding from CDBG and HOME were available for eligible funding opportunities countywide. While funds were not targeted geographically, some funds were used with CDBG Eligible areas. These are estimated to be 10 percent of funds within these areas.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME – Matching requirements for the HOME Program are met through reduced settlement fees charged by settlement agents for closing FTHB loans, deferred taxes on nonprofit owned properties, below market rate first trust financing, local Housing Preservation Development

Funds provided to HOME eligible projects, waived fees, donated professional services, donated materials and volunteer labor. In addition, for FFY16 OHCD was awarded \$1,300,000 through Virginia Housing Development Authority (VHDA) under their Community Homeownership Revitalization Program (CHRP), which is a special allocation of VHDA financing provided to housing industry local governments and non-profits to support special housing needs. The CHRP funding allows for ½% reduction in market interest rates for first trust mortgages financing. Eligible properties must be located within census tracts for communities within the Greater Prince William County Area identified under the Neighborhood Housing Rehabilitation Program (NSP) which were most affected during the foreclosure crisis. OHCD utilized \$425,425 in CHRP funds for FFY16 eligible for first-time homebuyer projects; there was \$497,500 in private loans in addition to the HOME funds provided for FFY16 projects.

ESG - Recipients of ESG funds are required to provide a dollar-for-dollar match. The match must be for the specific project for which ESG funding is requested and must be received and expended within the grant year. Eligible sources of match are:

- 1) Donated Supplies: Donated goods such as clothing, furniture, equipment, etc. Include the source and an estimated value for all donated goods.
- 2) Cash Donations or Grants: Private donations or grants from foundations, nonprofits, or local, state, and federal sources. A single grant may serve as the required match.
- 3) Value of Donated Building: The fair market value of a donated building in the year that it is donated. The building must be proposed for ESG related activities and must not currently be in use for these activities. The verification should state when the building was donated and for what purpose, the current use of the building, and how long the building has been used for its current purpose. A licensed real estate salesperson, broker or licensed appraiser may be used to determine the fair market value of the property.
- 4) Rent or Lease: Rent paid for space currently used to provide services to the homeless must include the source of funds used to pay rent. The fair market rent or lease value of a building owned by or space that is donated (rent •free) to the organization

is also an acceptable match resource. To document fair market value a letter from a licensed real estate salesperson, broker or licensed appraiser that specifies the location of building, square footage, value per square foot, and total lease or rent value based on 12-month occupancy.

5) Salaries: Any staff salary paid with general operating funds or grant funds (CDBG, United Way, etc.). The position(s) used as match must be involved in ESG related activities and the hours utilized for match must be for hours worked for ESG related activities. For each position include the title, annual salary, percentage of time dedicated to ESG activities, source of funds and the dollar amount proposed as match.

6) Volunteers: Time and services contributed by volunteers, with a value not to exceed \$5 per hour. [Note: Volunteers providing professional services such as medical or legal services are valued at the reasonable and customary rate in the community.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	7,317,083
2. Match contributed during current Federal fiscal year	57,718
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	7,374,802
4. Match liability for current Federal fiscal year	133,298
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	7,241,503

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
16-22HI-4212-10 (Boggan)	01/27/2017	0	0	0	10,200	0	0	0
17-23HI-4212-14(Gonzalez)	11/30/2016	0	0	0	21,836	0	0	0
17-23HI-4213-15(Gibson)	06/16/2017	0	0	0	7,966	0	0	0
GSHF - 2336 Longview	06/30/2017	0	3,464	0	0	0	0	0
GSHF - Brentwood Dr	06/30/2017	0	2,261	0	0	0	0	0
GSHF - Fallbrook Ln	06/30/2017	0	2,215	0	0	0	0	0
GSHF - Forest Grove	06/30/2017	0	1,334	0	0	0	0	0
GSHF - Gemstone Rd	06/30/2017	0	2,518	0	0	0	0	0
GSHF - Gerry Lane	06/30/2017	0	2,574	0	0	0	0	0
GSHF - Grundy Rd	06/30/2017	0	3,351	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
0	349,527	174,211	0	175,316

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	1,167	1,363
Number of Non-Homeless households to be provided affordable housing units	0	17
Number of Special-Needs households to be provided affordable housing units	0	0
Total	1,167	1,380

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	18	20
Number of households supported through Acquisition of Existing Units	8	0
Total	26	20

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

FY 2016 funds, in combination with FY 2014 and FY 2015 funds helped to fund seventeen first time homebuyer acquisitions. The County was able to fund these additional units through reprogrammed funds. In addition, CDBG funds were used to rehab 20 units during FY 2016. Three CDBG projects have not been completed, but the beneficiaries have been identified. These three projects include: Insight, Community Borrowers Corp, and the County's NHRP. These funds will be distributed during the upcoming program year.

Discuss how these outcomes will impact future annual action plans.

Remaining funds from FY 2016 HOME program will be reprogrammed during FY 2017.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	3	5
Low-income	5	7
Moderate-income	4	5
Total	12	17

Table 13 – Number of Households Served

Narrative Information

The County funded 17 first time home buyers during FY 2016 with HOME funds. This included 5 extremely low, 7 low, and 5 moderate-income households. CDBG funded 12 single-family housing unit rehabs during FY 2016. This included 3 extremely low, 5 low, and 4 moderate-income households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County provided funds for the Streetlight Community Outreach Ministries that provided outreach to homeless persons, particularly assisting high barrier clients. The County also works closely with the Continuum of Care and homeless service providers in their outreach activities throughout the year.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County funded two programs for 2016 involving the expansion of the number of beds for emergency shelter and supportive housing. The County used CDBG to fund the Dawson Beach Transitional Housing Program to provide transitional housing beds for 33 persons, in seven units. The second funds emergency shelter access for 259 persons in the winter only shelter, and 262 in The Hilda Barg Homeless Shelter administered by Prince William County. In addition, operation funding helped support homeless facilities, administered by Prince William County nonprofit that provided services for 673 persons.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

For FY 2016, the County funded rapid re-housing for households to avoid entering, or shortening the length of, homelessness. The County also funded homeless prevention activities for FY 2016, including agency support to support homeless service organization that provide Rapid re-Housing activities. These agencies provide supportive services to help families achieve self-sufficiency.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In addition to funding rapid re-housing, the County utilized CDBG and ESG to fund services to prevent the return to homelessness, including transportation services reaching 1,753 persons. Funds were also provided for case management through ESG and CDBG funds to help meet the needs of homeless households.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Prince William County does not have any public housing.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Prince William County does not have any public housing.

Actions taken to provide assistance to troubled PHAs

Prince William County does not have any public housing.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Prince William County has worked to reduce that effects of public policy on affordable housing development over the past few years. While there are a number of market forces at work that make affordable housing development difficult, as discussed in the Market Analysis, the impact of public policy is not a major factor.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The County has continued to look for new funding sources for programs that address underserved needs. Funding is the major obstacle in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

See above.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The County has continued its efforts in conjunction with the Continuum of Care to reduce the number of poverty-level families through the development of services needed to assist those families with educational opportunities, job growth, and life skills training through the various social service agencies operating in the county. During FY 2016, the County funded several activities to prevent homelessness and offer supportive services to poverty-level families. These efforts include case management and outreach.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

During this Program year the County has:

- Worked with non-profit organizations to address community needs and provide support to federal and non-federal funding initiatives.
- Worked with private industry to address important issues that hamper housing and community development efforts.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

The County has continued to coordinate planning activities with private housing and social service agencies, including participation in the Prince William County Continuum of Care meetings,

development of the Continuum of Care, and enumeration of point-in-time and homeless surveys. County staff will also continue its participation in other coalitions and study groups as the opportunity arises.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

During FY 2016, Prince William County funded Fair Housing training that was developed as a result of the Fair Housing testing that took place in FY 2015. A copy of the training final report is included as an attachment.

In 2014, Prince William County created a fair housing plan based on the 2014 Analysis of Impediments to Fair Housing. This report identified five broad impediments to fair housing:

1. Housing affordability
2. Overlapping areas of racially and ethnically concentrated poverty, segregation, and limited access to community assets
3. Lower-income Latino and Asian households demonstrate greater housing needs
4. Discrimination in the provision of housing
5. Lending practices limit the access of African-American and Latino households to credit

Efforts to combat these impediments and to promote fair housing were conducted during FY 2016, and include the following:

Some of the **Outreach Activities** include:

- Affiliate Member of **Prince William Association of Realtor**
 - Participate in affordable housing workshops and Affiliate meetings providing information on all CPD programs and services provided; reaching both Realtors, Lenders and Settlement Agencies
 - Participate in Annual Fall Conference as exhibitor with brochures and information on all CPD programs
- Affiliate Member of **Northern Virginia Mortgage Lender's Association**
 - Participate in affordable housing workshops and Affiliate meetings providing information on all CPD programs and services provided; reaching Lenders and Settlement Agencies in the Northern Virginia Area
- Annual **Northern Virginia Housing Expo**
 - Participate in annual Northern Virginia Housing Expo providing information on all CPD programs and services provided; reaching private citizens and communities within the northern Virginia area, Lenders; Realtors Settlement Agencies and others in the real estate industry to include Non-profits; government entities
- Annual **Latino Festival**
 - Participate in annual Latino Festival; CPD has a Spanish speaking staff that attends and provides brochures and information on all CPD programs, reaches private citizens and

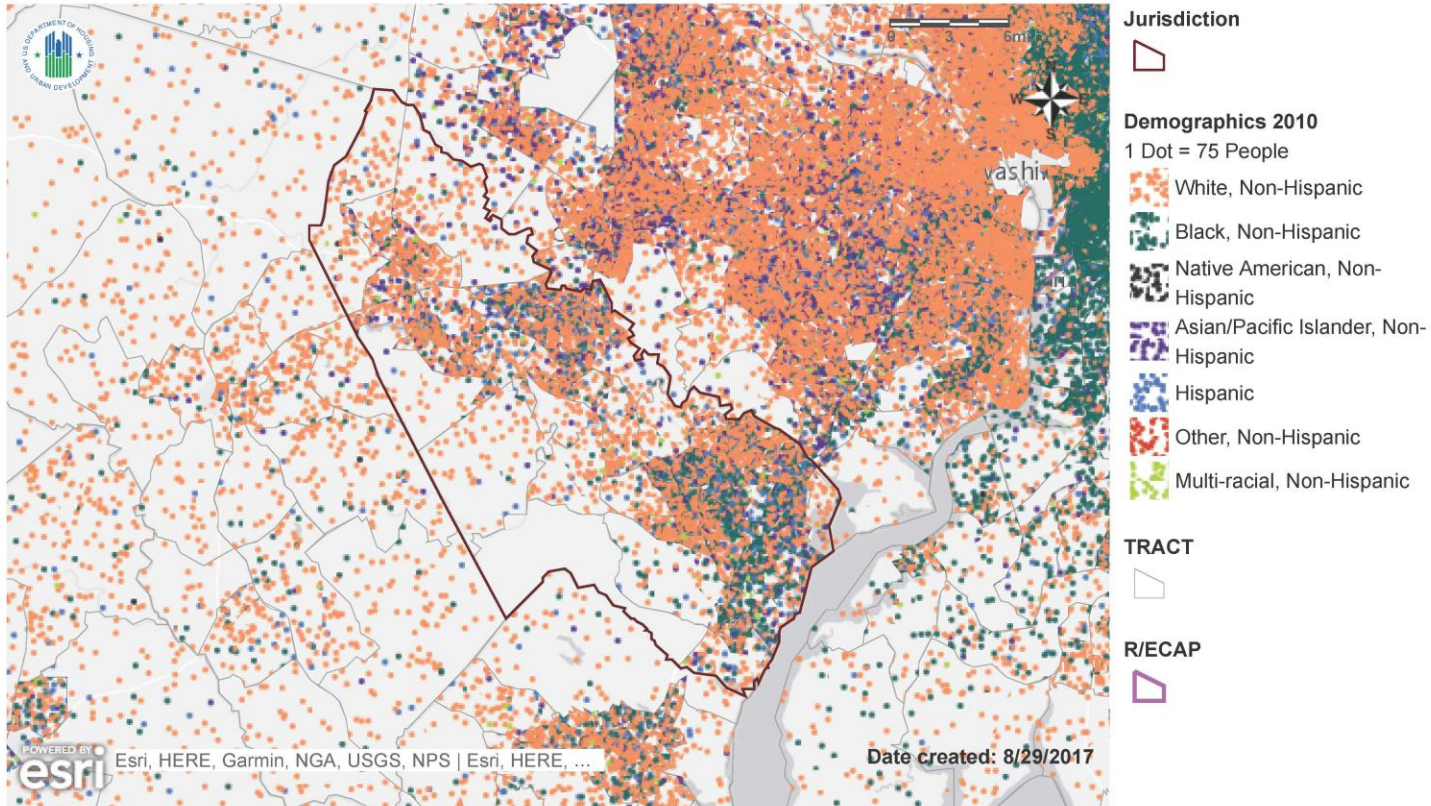
- communities and other in the real estate industry
- Provide Workshops for local **Lenders, Realtors and Settlement Agencies**
 - OHCD provides informational workshops to local Lenders, Real Estate Agencies; and Settlement Agencies as requested

Fair Housing

- Funds through CDBG to Department of Social Services program for services for transportation for homeless population
- Fund through CDBG the Prince William County Virginia Cooperative Extension to provide Housing Counseling, Financial Management, Budgeting; with classes held in both English and Spanish
- Provided Fair Housing Report from PWC Human Rights for training provided based on FFY15 (FY16) Fair Housing Testing results funded through CDBG (I have attached report from Human Rights from last year for your review)
- Providing on-going training to real estate industry concerning affordable housing programs (First- Time Homebuyer Program and Neighborhood Housing Rehabilitation Program)
- Staffed a Spanish speaking employee to better communicate with the Latino population and who is able to participate in Latino Festival
- Fund through CDBG the Prince William County Virginia Cooperative Extension to provide Housing Counseling, Financial Management, Budgeting; with classes held in both English and Spanish

In addition, maps showing areas with higher concentrations of minority populations are attached. The areas with higher racial and ethnic concentration are seen in the southern and eastern edges of the County. This has become more pronounced since 1990, as seen in Maps 1 and 2.

HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



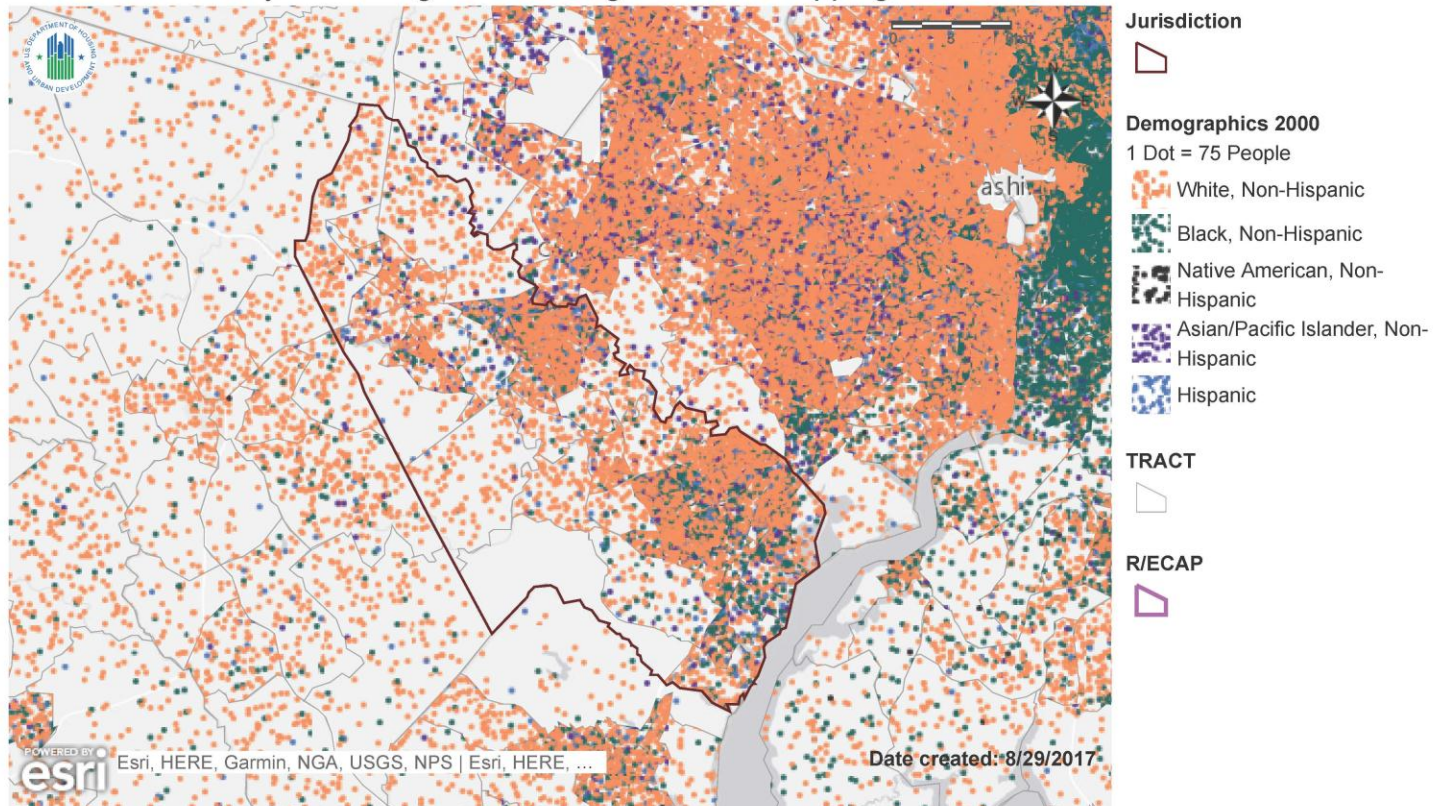
Name: Map 1 - Race/Ethnicity

Description: Current race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Prince William County (CDBG, HOME, ESG)

Region: Washington-Arlington-Alexandria, DC-VA-MD-WV

HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



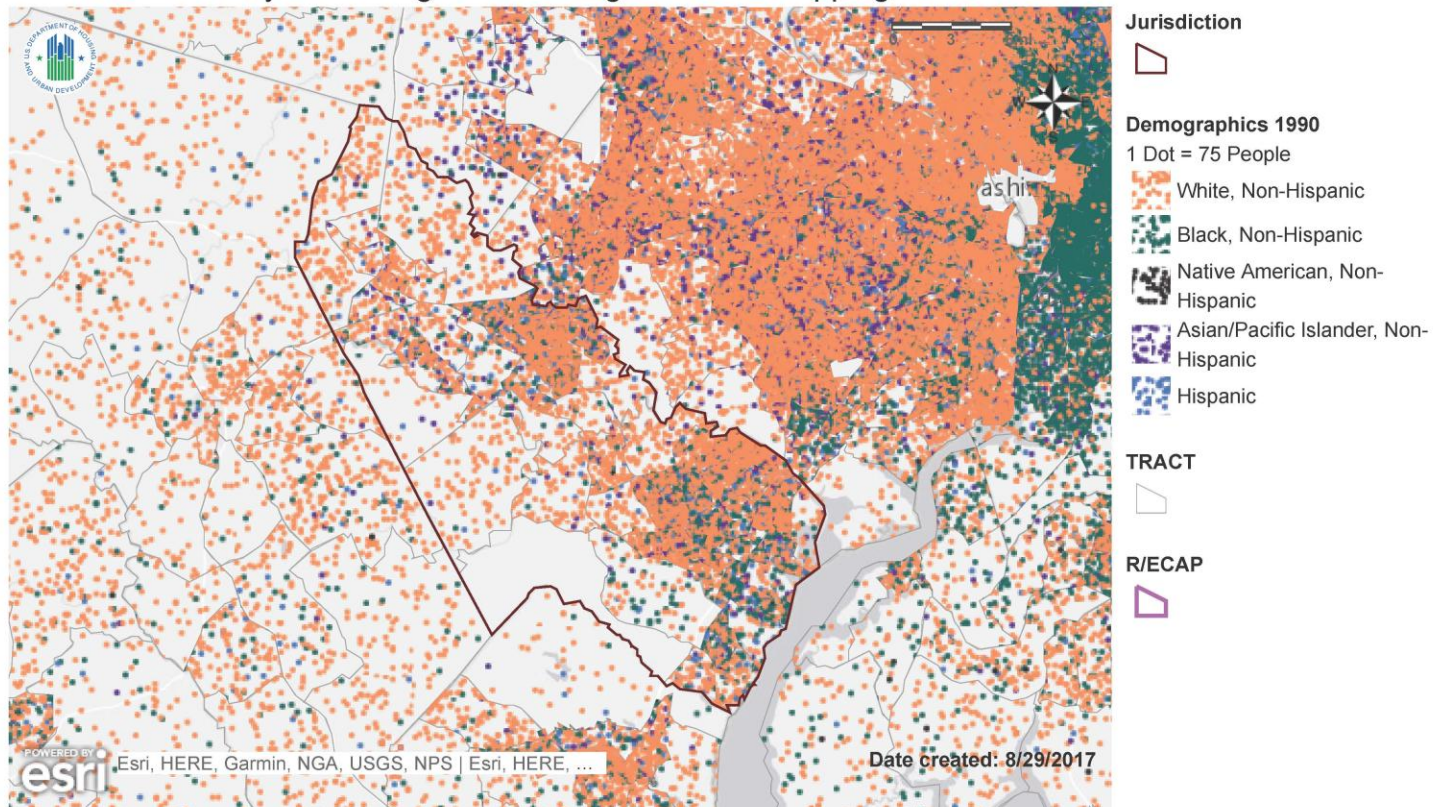
Name: Map 2 - Race/Ethnicity Trends

Description: Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Prince William County (CDBG, HOME, ESG)

Region: Washington-Arlington-Alexandria, DC-VA-MD-WV

HUD Affirmatively Furthering Fair Housing Data and Mapping Tool



Name: Map 2 - Race/Ethnicity Trends

Description: Past race/ethnicity dot density map for Jurisdiction and Region with R/ECAPs

Jurisdiction: Prince William County (CDBG, HOME, ESG)

Region: Washington-Arlington-Alexandria, DC-VA-MD-WV

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

County Executive/Board of County Supervisors (BOCS)

Per the 1992 Board of County Supervisors formal resolution concerning "affordable housing", the Office of Housing and Community Development will prepare detailed reports of all housing and community development activities for the County Executive and the Board of County Supervisors. One of the main sections of the report is ongoing Consolidated Plan development and implementation. Other sections include new proposals for funding and implementation of new housing initiatives, as well as measurable goals and objectives called "performance measures."

Citizen Boards

Each month at the Prince William County Housing Board meetings, Consolidated Plan related issues and progress updates are discussed as part of the regular agenda. All OHCD management staff is present at Housing Board meetings and discusses questions concerning progress, obstacles, upcoming Consolidated Plan events and activities.

Performance Measurement System

In order to establish specific targets on the road to achieving the Area goals and objectives and monitor them each year, a Performance Measurement System was developed that will be used each year with the submission of the Annual Performance Report. The Performance Measurement System includes objectives, outcomes as well as measurable outcome statements to identify how the Area is progressing towards the established objectives.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Office of Housing and Community Development will convene and conduct at least two citizen meetings (Manassas/Woodbridge) at key times in the year. One to assess and discuss progress made on the current year's performance of the Consolidated Plan and the second to solicit input for developing the ensuing year's Action Plan.

Prior to obtaining formal approval by the Board of County Supervisors, the Office of Housing and Community Development will facilitate the convening and conduction of public hearings by the Prince William Housing Board. The meetings will take place in Manassas/Woodbridge at each end of the Prince William Area, at convenient times and at accessible facilities.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Prince William County did not have any significant changes to the Goals listed in the Consolidated Plan and FY 2016 Action Plan. The County was able to meet or exceed the CDBG program objectives for most of the projects.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The County inspected the 6 (six) projects that were acquired using HOME funds for FFY 16. In addition during FFY16 the County inspected eleven properties that were acquired through the First Time Homebuyer Program with prior year HOME funding. This included a visual assessment/ paint stabilization of all lead hazard remediation actions for the property that was built prior to 1978. The County also inspected 6 (six) properties that were acquired by County non-profits with prior year HOME funds, in order to enforce the deed restrictions; affordability period and to monitoring of beneficiaries.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

CHDO projects and property owners applying for HOME funds for assisted housing containing five or more housing units are advised of Affirmative Marketing requirements. As a condition of funding, a description of the project's affirmative marketing procedures must be submitted to and approved by the OHCD. During FY 2016, no CHDO projects were funded due to limited resources.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

There were six First Time Homebuyer (FTHB) disbursements in FFY16 with HOME funds and PI- HOME. These projects benefited six households, or fifteen persons. Five of these households were low income (50 to 60%) and one household was moderate income.

In addition, during FFY16, some FYY14 and FFY15 HOME funds and HOME Program Income funds were used for eleven additional downpayment assistance projects. These eleven projects benefited eleven household or twenty -two persons. Eight of these households were low income (50 to 60%) and three households were moderate income (60% to 80%).

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

No other actions taken.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	PRINCE WILLIAM COUNTY
Organizational DUNS Number	003096740
EIN/TIN Number	546001531
Identify the Field Office	WASHINGTON DC
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Prince William County CoC

ESG Contact Name

Prefix	Ms
First Name	Joan
Middle Name	S
Last Name	Duckett
Suffix	0
Title	Community Planning and Development Division Chief

ESG Contact Address

Street Address 1	15941 Donald Curtis Drive, Suite 112
Street Address 2	0
City	Woodbridge
State	VA
ZIP Code	-
Phone Number	7034922300
Extension	0
Fax Number	7034920499
Email Address	jduckett@pwcgov.org

ESG Secondary Contact

Prefix	
First Name	
Last Name	
Suffix	
Title	
Phone Number	
Extension	
Email Address	

2. Reporting Period—All Recipients Complete

Program Year Start Date 07/01/2016
Program Year End Date 06/30/2017

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: PRINCE WILLIAM COUNTY

City: WOODBRIDGE

State: VA

Zip Code: 22191,

DUNS Number: 003096740

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Unit of Government

ESG Subgrant or Contract Award Amount: 57147

Subrecipient or Contractor Name: Action in Community Through Service, Inc. (ACTS)

City: Dumfries

State: VA

Zip Code: 22026, 0074

DUNS Number: 052280195

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 75021

Subrecipient or Contractor Name: Northern Virginia Family Service

City: Oakton

State: VA

Zip Code: 22124, 2764

DUNS Number: 162818561

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 44696

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	414,225
Total Number of bed-nights provided	414,225
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

ESG outcomes measures were outlined in the Consolidated Plan to be (1) creating suitable living environments, (2) providing decent affordable housing, and (3) creating economic opportunities. Each objective also has three outcomes, (1) Availability/Accessibility, (2) Affordability, and (3) Sustainability. The following describes which of these outcome measures were met by each ESG funded project.

PWC Department of Social Services Winter Only Shelter. This met the outcome measure of providing decent affordable housing, as well as availability/accessibility.

The Hilda Barg Homeless Prevention Center met creating suitable living environments and availability /accessibility.

The Northern Virginia Family Service SERVE Shelter and Transitional Housing provided decent affordable housing and availability/accessibility

The ESG Rapid Re-housing provided decent affordable housing and availability/accessibility.

ACTS received funds for operations and rapid re-housing, providing decent affordable housing, as well as availability/accessibility.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Expenditures for Rental Assistance	31,034	56,590	57,142
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	31,034	56,590	57,142

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Essential Services	0	0	0
Operations	72,422	111,784	106,515
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	72,422	111,784	106,515

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2014	2015	2016
Street Outreach	0	0	0
HMIS	610	3,960	5,000
Administration	10,325	13,973	14,340

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2014	2015	2016
	114,391	186,307	182,997

Table 29 - Total ESG Funds Expended

11f. Match Source

	2014	2015	2016
Other Non-ESG HUD Funds	37,806	144,953	45,000
Other Federal Funds	0	157,710	30,000
State Government	35,050	312,804	246,000
Local Government	135,555	1,052,977	199,433
Private Funds	44,421	97,608	62,500
Other	50,000	0	300,000
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	302,832	1,766,052	882,933

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2014	2015	2016
	417,223	1,952,359	1,065,930

Table 31 - Total Amount of Funds Expended on ESG Activities

Attachment

eCART



Copy of
PWC-eCART.xlsm

PR-26



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PART I: SUMMARY OF CDBG RESOURCES	
01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	2,124,045.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	408,592.76
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	2,532,637.76
PART II: SUMMARY OF CDBG EXPENDITURES	
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,751,513.47
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,751,513.47
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	357,631.31
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,109,144.78
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	423,492.98
PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD	
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,751,513.47
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,751,513.47
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%
LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS	
23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	298,812.22
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	298,812.22
32 ENTITLEMENT GRANT	2,124,045.00
33 PRIOR YEAR PROGRAM INCOME	255,056.45
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	2,379,101.45
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	12.56%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	357,631.31
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	357,631.31
42 ENTITLEMENT GRANT	2,124,045.00
43 CURRENT YEAR PROGRAM INCOME	408,592.76
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	2,532,637.76
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	14.12%



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LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17
 Report returned no data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18
 Report returned no data.

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	16	1106	5863786	Pathway Recovery Inc. Acquisition	01	LMH	\$54,215.00
2015	5	1114	5938898	INSIGHT14835 Cloverdale	01	LMH	\$126,818.03
2015	5	1134	5939533	INSIGHT 12286 Ashmont Ct	01	LMH	\$83,500.00
					01	Matrix Code	\$264,533.03
2014	3	1085	5828452	Dawson Beach Property Management	03C	LMC	\$26,907.44
					03C	Matrix Code	\$26,907.44
2015	2	1111	5892360	Dawson Beach Transitional Housing Property Management	03T	LMC	\$36,330.91
2015	2	1111	5894318	Dawson Beach Transitional Housing Property Management	03T	LMC	\$19,436.00
2015	2	1111	5913922	Dawson Beach Transitional Housing Property Management	03T	LMC	\$3,014.36
2015	2	1111	5914180	Dawson Beach Transitional Housing Property Management	03T	LMC	\$6,194.00
2015	2	1111	5927011	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,457.04
2015	2	1111	5927249	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,879.00
2015	2	1111	5930858	Dawson Beach Transitional Housing Property Management	03T	LMC	\$1,048.50
2015	2	1111	5931176	Dawson Beach Transitional Housing Property Management	03T	LMC	\$1,187.00
2015	2	1111	5931725	Dawson Beach Transitional Housing Property Management	03T	LMC	\$50.00
2015	2	1111	5935050	Dawson Beach Transitional Housing Property Management	03T	LMC	\$229.24
2015	2	1111	5939205	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,331.37
2015	3	1112	5892360	Dawson Beach Transitional Housing Case Management	03T	LMC	\$20,416.69
2015	3	1112	5913922	Dawson Beach Transitional Housing Case Management	03T	LMC	\$5,833.34
2015	3	1112	5927011	Dawson Beach Transitional Housing Case Management	03T	LMC	\$5,833.34
2015	3	1112	5935050	Dawson Beach Transitional Housing Case Management	03T	LMC	\$2,916.63
					03T	Matrix Code	\$116,157.42
2015	6	1115	5892318	Streetlight Case Management	05	LMC	\$20,722.48
2015	6	1115	5913922	Streetlight Case Management	05	LMC	\$5,923.04
2015	6	1115	5927011	Streetlight Case Management	05	LMC	\$3,701.09
2015	6	1115	5930858	Streetlight Case Management	05	LMC	\$2,961.52
2015	6	1115	5935050	Streetlight Case Management	05	LMC	\$6,663.42
2015	9	1118	5892318	Capital Caring Hospice	05	LMC	\$28,000.00
2015	9	1118	5913922	Capital Caring Hospice	05	LMC	\$12,000.00
					05	Matrix Code	\$79,971.55
2015	4	1113	5927011	Transportation for Homeless	05E	LMC	\$10,202.55
					05E	Matrix Code	\$10,202.55
2015	8	1117	5927011	NVFS Play Therapy Counselor	05O	LMC	\$25,492.96
2015	8	1117	5931176	NVFS Play Therapy Counselor	05O	LMC	\$2,722.52
2015	8	1117	5939205	NVFS Play Therapy Counselor	05O	LMC	\$4,130.22
					05O	Matrix Code	\$32,345.70
2015	1	1110	5913922	Comprehensive Housing Counseling	05U	LMC	\$30,037.50
2015	1	1110	5927011	Comprehensive Housing Counseling	05U	LMC	\$15,049.00
2015	1	1110	5930858	Comprehensive Housing Counseling	05U	LMC	\$15,048.50
					05U	Matrix Code	\$60,135.00
2014	5	1087	5892318	Neighborhood Housing Rehabilitation Program	14A	LMH	\$463,670.20
2014	5	1087	5927011	Neighborhood Housing Rehabilitation Program	14A	LMH	\$9,783.80
2015	7	1116	5935050	CSB Property Rehabilitation	14A	LMH	\$51,112.08
2015	10	1119	5892318	Neighborhood Housing Rehabilitation Program	14A	LMH	\$145,541.50
2015	10	1119	5913922	Neighborhood Housing Rehabilitation Program	14A	LMH	\$80,685.20
2015	10	1119	5927011	Neighborhood Housing Rehabilitation Program	14A	LMH	\$17,785.66
2015	10	1119	5927249	Neighborhood Housing Rehabilitation Program	14A	LMH	\$68,269.00



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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	10	1119	5930858	Neighborhood Housing Rehabilitation Program	14A	LMH	\$50,836.50
2015	10	1119	5935050	Neighborhood Housing Rehabilitation Program	14A	LMH	\$88,110.00
					14A	Matrix Code	\$975,793.94
2014	6	1088	5827247	Housing Rehab Administration	14H	LMH	\$2,112.33
2015	10	1120	5892360	County Rehab Administration	14H	LMH	\$105,272.91
2015	10	1120	5913922	County Rehab Administration	14H	LMH	\$56,503.52
2015	10	1120	5930858	County Rehab Administration	14H	LMH	\$7,765.54
2015	10	1120	5931725	County Rehab Administration	14H	LMH	\$121.95
2015	10	1120	5935050	County Rehab Administration	14H	LMH	\$7,795.68
2015	10	1120	5939205	County Rehab Administration	14H	LMH	\$5,894.91
					14H	Matrix Code	\$185,466.84
Total							\$1,751,513.47

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	2	1111	5892360	Dawson Beach Transitional Housing Property Management	03T	LMC	\$36,330.91
2015	2	1111	5894318	Dawson Beach Transitional Housing Property Management	03T	LMC	\$19,436.00
2015	2	1111	5913922	Dawson Beach Transitional Housing Property Management	03T	LMC	\$3,014.36
2015	2	1111	5914180	Dawson Beach Transitional Housing Property Management	03T	LMC	\$6,194.00
2015	2	1111	5927011	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,457.04
2015	2	1111	5927249	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,879.00
2015	2	1111	5930858	Dawson Beach Transitional Housing Property Management	03T	LMC	\$1,048.50
2015	2	1111	5931176	Dawson Beach Transitional Housing Property Management	03T	LMC	\$1,187.00
2015	2	1111	5931725	Dawson Beach Transitional Housing Property Management	03T	LMC	\$50.00
2015	2	1111	5935050	Dawson Beach Transitional Housing Property Management	03T	LMC	\$229.24
2015	2	1111	5939205	Dawson Beach Transitional Housing Property Management	03T	LMC	\$4,331.37
2015	3	1112	5892360	Dawson Beach Transitional Housing Case Management	03T	LMC	\$20,416.69
2015	3	1112	5913922	Dawson Beach Transitional Housing Case Management	03T	LMC	\$5,833.34
2015	3	1112	5927011	Dawson Beach Transitional Housing Case Management	03T	LMC	\$5,833.34
2015	3	1112	5935050	Dawson Beach Transitional Housing Case Management	03T	LMC	\$2,916.63
					03T	Matrix Code	\$116,157.42
2015	6	1115	5892318	Streetlight Case Management	05	LMC	\$20,722.48
2015	6	1115	5913922	Streetlight Case Management	05	LMC	\$5,923.04
2015	6	1115	5927011	Streetlight Case Management	05	LMC	\$3,701.09
2015	6	1115	5930858	Streetlight Case Management	05	LMC	\$2,961.52
2015	6	1115	5935050	Streetlight Case Management	05	LMC	\$6,663.42
2015	9	1118	5892318	Capital Caring Hospice	05	LMC	\$28,000.00
2015	9	1118	5913922	Capital Caring Hospice	05	LMC	\$12,000.00
					05	Matrix Code	\$79,971.55
2015	4	1113	5927011	Transportation for Homeless	05E	LMC	\$10,202.55
					05E	Matrix Code	\$10,202.55
2015	8	1117	5927011	NVFS Play Therapy Counselor	05O	LMC	\$25,492.96
2015	8	1117	5931176	NVFS Play Therapy Counselor	05O	LMC	\$2,722.52
2015	8	1117	5939205	NVFS Play Therapy Counselor	05O	LMC	\$4,130.22
					05O	Matrix Code	\$32,345.70
2015	1	1110	5913922	Comprehensive Housing Counseling	05U	LMC	\$30,037.50
2015	1	1110	5927011	Comprehensive Housing Counseling	05U	LMC	\$15,049.00
2015	1	1110	5930858	Comprehensive Housing Counseling	05U	LMC	\$15,048.50
					05U	Matrix Code	\$60,135.00
Total							\$298,812.22

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2015
 PRINCE WILLIAM COUNTY, VA

DATE: 09-28-16
 TIME: 10:45
 PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2014	11	1093	5827247	CDBG Administration	21A		\$12,999.97
2015	12	1121	5892360	CDBG Administration	21A		\$180,820.98
2015	12	1121	5913922	CDBG Administration	21A		\$71,388.71
2015	12	1121	5927011	CDBG Administration	21A		\$33,229.76
2015	12	1121	5930858	CDBG Administration	21A		\$6,226.55
2015	12	1121	5931725	CDBG Administration	21A		\$2,000.33
2015	12	1121	5935050	CDBG Administration	21A		\$8,461.60
2015	12	1121	5939205	CDBG Administration	21A		\$12,503.41
2015	12	1122	5913922	Fair Housing Testing	21A	Matrix Code	\$327,631.31
2015	12	1122	5927011	Fair Housing Testing	21D		\$4,982.50
					21D		\$25,017.50
Total						Matrix Code	\$30,000.00
							\$357,631.31

Public Notice



Prince William Area Consolidated Plan Performance Report for FY2017 & Citizen Input Annual Action Plan FY2019

Public Information Meetings

**September 18, 2017
10:00 AM
Sudley North Government Center
Jean McCoy Conference Room
7987 Ashton Avenue
Manassas, VA**

**September 20, 2017
1:00 PM
Dr. A.J. Ferlazzo Building
Locust Shade Conference Room
15941 Donald Curtis Drive
Woodbridge, VA**

Public Information Meetings will be held to receive comments on the Prince William Area 2017 Consolidated Annual Performance and Evaluation Report (CAPER) and to solicit input from citizens on the development of the Annual Action Plan FY2019.

Copies of the CAPER will be made available for review on or about **September 6, 2017** at the Prince William County Library branches (Central, Potomac, Chinn, Bull Run, Montclair and Haymarket/Gainesville), Manassas City (Community Development), Manassas Park (Office of Planning), Sudley North Government Center (Dept. of Social Services), McCoart Complex (Information Desk) and Dr. A. J. Ferlazzo Building (Office of Housing and Community Development). In addition, the document can also be accessed through the internet at www.pwcgov.org/housing

Non-English speaking residents and citizens with speech, sight, or hearing impairments who wish to review the documents or comment at the public meetings should contact the Prince William County Office of Housing & Community Development five days in advance at 703-792-7530 or TDD 703-792-6444. Each request will be considered individually according to the type of assistance required, the availability of resources, and the financial ability of the County to provide accommodation.

Written comments on the CAPER or input into Annual Action Plan FY2019 may be submitted for the record **until 5:00 p.m. September 22, 2017**. Written comments should be addressed to the attention of: Joan S. Duckett, Community Planning & Development Division Chief, Office of Housing and Community Development, Dr. A. J. Ferlazzo Building, 15941 Donald Curtis Drive, Suite 112, Woodbridge, VA 22191-4291 or you can e-mail your comments to jduckett@pwcgov.org.



Fair Housing Training Report

Fair Housing Training 2016-2017 Report



Prince William County Human Rights Commission

*15941 Donald Curtis Drive, Suite 125, Woodbridge, VA 22191
Tel: 703-792-4680 | FAX: 703-792-6944*

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Prince William Board of County Supervisor s

Prince William County government operates under the County Executive form of government. The County Executive is appointed by the Board of County Supervisors, and acts as the chief administrative officer and oversees the County government on a day-to-day basis.

Board of County Supervisors

Corey A. Stewart, Chairman At-Large
Pete K. Candland, Gainesville District Supervisor
Jeanine M. Lawson, Vice Chair & Brentsville District Supervisor
Martin E. Nohe, Coles District Supervisor
John D. Jenkins, Neabsco District Supervisor
Ruth M. Anderson, Occoquan District Supervisor
Maureen S. Caddigan, Potomac District Supervisor
Frank J. Principi, Woodbridge District Supervisor

County Executive

Christopher E. Martino, County Executive

Ad-Hoc Committee

The Prince William County Human Rights Commission, Fair Housing Training Program, established an ad-hoc committee comprised of local citizens with backgrounds and connections to the Real Estate community. Committee members met in the early stages of the fair housing training and at its conclusion, with the goal to provide real estate insight, marketing advice and relevant feedback that was necessary in the fulfillment of a professional and meaningful training program.

Ad-Hoc Committee Members

Beverly Frowen, Retired Realtor, Long and Foster; Former PWAR President (2013)

Brian Gordon, Vice President, Government Affairs, Virginia,
Apartment and Office Building Association of Metropolitan Washington

Brandy Hinton, Director of Professional Development, Prince William Association of Realtors

Ann Johnston, Director of Realtor Training and Education, The Settlement Group

Matt McBroom, The Franklin Johnston Group, Portfolio Manager

W. James Young, Parliamentarian, Human Rights Commissioner, Prince William County

Ramunda Young, Human Rights Commissioner, Prince William County

Prince William County Human Rights Commission

The Human Rights Commission consists of nine at-large members appointed by the Board of County Supervisors (BOCS). The Commission advises the Board of County Supervisors on issues pertaining to human and civil rights enforcement and concerns that arise in the community.

Human Rights Commissioners

Curtis O. Porter, Chair
Samuel Korson, Vice Chair
W. James Young, Parliamentarian
Ateeb Ahmad, Commissioner
Eugene Brown, Commissioner
Susan Holly, Commissioner
William A. Johnston, III, Commissioner
Donald Scoggins, Commissioner
Ramunda Young, Commissioner

Executive Director

Phyllis Aggrey, Executive Director

Fair Housing Training Program Staff

Lawrence Dulin, Fair Housing Manager/Instructor
Shannon Jones, Fair Housing Instructor
Andrea Hunter-Bradley, Fair Housing Assistant



Introduction

Fair Housing is the federal, state, and local law that states citizens have the legal right to obtain housing of their choice. The Fair Housing Act is a federal law that provides checks and balances to ensure fair housing is maintained across the United States. The Civil Rights Act of 1968 prohibits discrimination in the Sale, Rental, and Financing of dwellings based on Race, Color, Religion, or National Origin. This Act includes Title VIII, otherwise known as, the Fair Housing Act.

Project Summary

To ensure fair housing opportunities for all Prince William County residents, the Prince William County Human Rights Commission was awarded \$30,000 from the Office of Housing and Community Development through the FY17 CDBG Funding that would include Fair Housing Training in Prince William County. The fair housing training program was designed primarily for rental agents that were a part of the previous fair housing testing program, but also included real estate agents within the county. The fair housing training was coordinated with the county housing industry, specifically the Prince William Association of Realtors (PWAR) to ensure a broad awareness of the training opportunities.

Training Methodology

Fair Housing Training was implemented based on data collected from a previous Fair Housing Testing Program. The Prince William County Human Rights Commission provided training that met the State of Virginia's Fair Housing School requirements. The training embodied a two-hour course with a ten-question quiz at the end. Participants in the fair housing training program received credit, which can be counted towards their state licensing credits. Fair Housing training was presented in the classroom setting, and the training content continues to be available in an on-line audio PowerPoint presentation.

Implementation Schedule

July – September: Contact was made with the Prince William Association of Realtors to request use of their facility for training. Permission was granted and the majority of training was held at this location. Contact was also made with the Prince William County Communications department, and the Department of Information and Technology to discuss ideas for creating webinars of the course training material.

October – December: On November 9th, Shannon Jones, conducted the first training session at the Prince William Association of Realtors. There was only one participant. On December 7th, Lawrence Dulin officially took over as Fair Housing Instructor, and conducted the second training session. In this session, there were 29 participants from the previously tested apartment complexes. In the same month, the ad-hoc committee was formed, and the members contacted to schedule the first meeting.

January – March: January 11th the next fair housing session was held, and was conducted on-site at Woodbridge Station Apartments in Woodbridge. There were 12 employees in attendance. On January 12th, the ad-hoc committee held its first meeting, with five individuals present. Flyers advertising the training went out to over 50 of the previously tested complexes, as a reminder that the training was available. January 18th was the next training session conducted, at the Prince William Association of Realtors. Those in attendance were 36 real estate agents and brokers who were members of the Prince William Association of Realtors. On February 15th, the fourth training session was held, with 23 participants from the previously tested apartment complexes in attendance. There was no progress with the webinar plans in this month.

April – June: Entered the last segment of the training program. A training session was held on April 7th, in the Dr. A.J. Ferlazzo Building, for Prince William County employees from several Human Service divisions. Two county employees attended. On April 12th, three participants attended the seventh training session. On April 26th, calls were made to the apartment sites previously tested, to again remind and inquire about their interest in the training. Several complexes indicated that they were not interested, as they conduct their own training or outsource it to others. Others expressed an interest and requested more information. On May 11th, training was held for Prince William County employees at the Bull Run Library in Community Room B. There was one participant in attendance. On June 14th and June 16th, the last two training sessions were held, the first at Prince William Association of Realtors and the second on-site at Dale Forest Apartments. There were nine and seven participants, respectively, in attendance.

Training Program Results

Training Sites

Fair Housing Training was presented in and around the County of Prince William Virginia. In all, there were a total of ten (10) training sessions conducted between November 9, 2016 to June 16, 2016 with the majority being conducted at the Prince William Association of Realtors site (Figure 1). Other site locations include, Dr. A.J. Ferlazzo Building, Bull Run Library, and two On-Site locations at apartment complexes. (Appendix I)

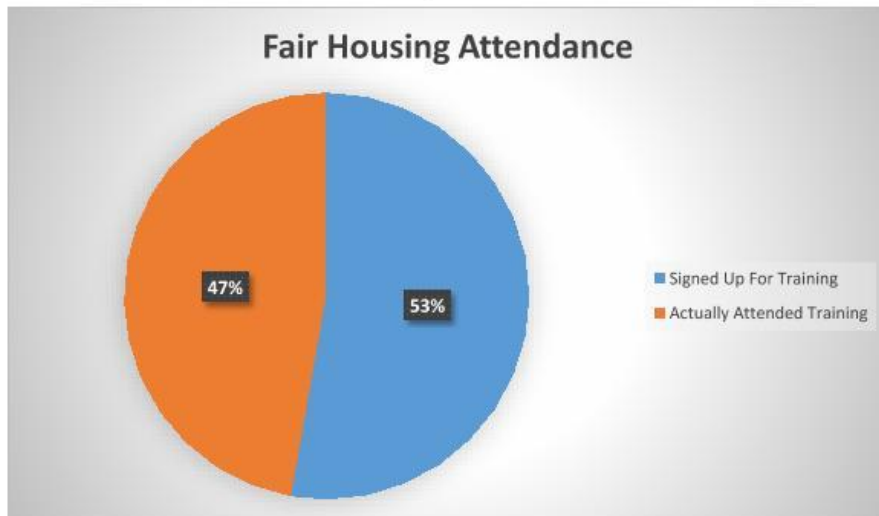
Figure 1



Training Participation

The overall training program trained one hundred and twenty-six (126) participants from around the county (Figure 2). Participants represented rental property agents located within the county and realtors. Participants were shown a power point presentation on fair housing, given handouts to stimulate discussion, and provided a quiz to test their knowledge of training material. Participants were asked to fill out a training survey to voice their opinion regarding their experience.

Figure 2

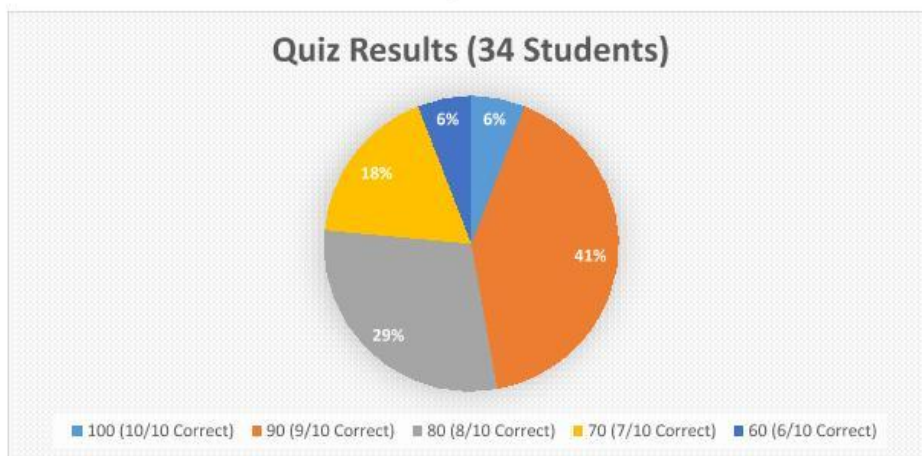


Quiz Results

There were 34 quizzes returned. The quiz was comprised of ten fair housing questions discussed and reviewed during the fair housing training. Of the 34 quizzes returned, two did not miss any quiz questions (100%), 14 missed only one (1) quiz question (90%), 10 missed two (2) questions (80%), six missed three (3) questions (70%), and two missed four (4) questions (60%). (Figure 3). Thirty-two (32) out of 34 attendees quizzed passed the test. Which is a 94% passage rate.

The most commonly missed questions were questions 2, 3, and 9. (Appendix II)

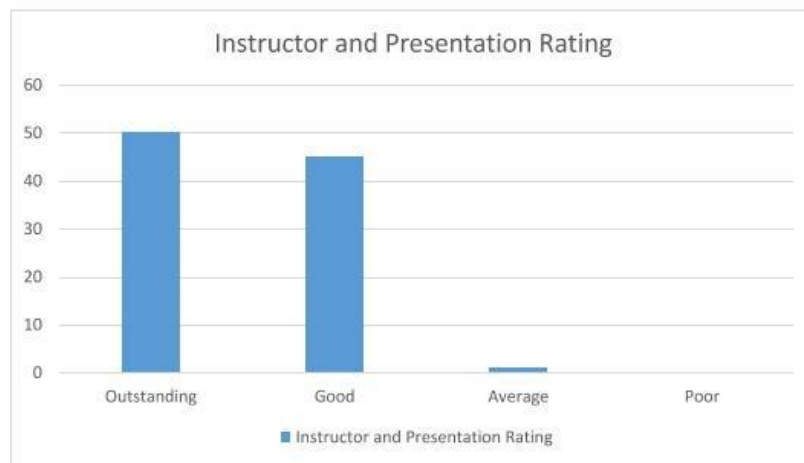
Figure 3



Surveys

There were ninety (96) training surveys returned from participants. Of the ninety-six surveys collected, 50 rated the instructor and the training experience as outstanding, 45 rated their experience as good and one rated their experience as average (Figure 4). Of the 97 surveys received, 26 provided constructive feedback on how the training program and the information presented could be improved in the future. (Appendix III)

Figure 4



Conclusion

As a majority-minority community, ensuring fair and affordable housing for all citizens of Prince William County must be a priority. Despite the federal, state, and local laws on fair housing, unequal treatment continues to reveal itself in many different forms. Sometimes it occurs with the best of intentions and ignorance of the law. Other times, it is a blatant disregard for the rights of others. However, no matter what the reason, housing discrimination is against the law.

During the course of the fair housing training, we have found that in response to the previously given report, at least half of the rental companies were willing to participate in the provided training. Those that did not wish to participate did so because either they already outsourced their training to a private company or they had already completed their fair housing training for the year. The training groups displayed an eagerness to learn, and

a willingness to provide feedback so that the training program can be improved upon and better to address questions and concerns had by the real estate community. The Ad-Hoc Committee also provided valuable feedback, encouraging constant advertising of the training program and ideas on how to move forward. They recommended that fair housing training be mandatory for rental agents ensuring equal housing opportunity for all county renters.

Based on the results of our 2016-2017 Fair Housing Training, there is a demonstrated need for continued training and education to improve the rental and housing sales process in Prince William County. In addition, there is also an expressed desire to hold annual trainings for those county workers in the human services divisions, who closely work with clients who may be targets for housing discrimination. Many victims are unaware of the subtle forms of discrimination; it is only through actively informing real estate agents, leasing agents, or human service county workers, that we can begin to change the behavior of housing providers and make Prince William County a community where every citizen has access to fair and affordable housing.

Special Thanks

The Prince William County Human Rights Commission would like to thank the real estate and rental communities *for their participation in this year's training. We would also like to thank the staff of the Office of Housing and Community Development for their assistance, the Prince William Association of Realtors for use of their facility, and the Office of the Communications for their kind support.*

APPENDICES

Training Sites

Main Training Site:

Prince William Association of Realtors located at 4545 Daisy Reid Ave, Woodbridge, VA 22192;

County Training Sites:

A.J. Ferlazzo Building located at 15941 Donald Curtis Drive Woodbridge, VA 22191

Bull Run Library located at 8051 Ashton Ave, Manassas, VA 20109;

On-Site Training Sites:

Woodbridge Station located at 1400 Eisenhower Cir, Woodbridge, VA 22191

Forestdale Apartments located at 14321 Wrangler Ln #1, Dale City, VA 22193

FAIR HOUSING QUIZ

True or False

1. Under Federal law, is it legal for an apartment building owner to assign families with younger children to one particular building?
2. An apartment building owner has the right to reject an applicant because of poor housekeeping habits.
3. Not allowing the construction of a wheelchair ramp on the apartment building owner's property is permissible, even if the tenant agrees to remove it at his/her own expense upon leaving.
4. Under federal law, indicating a preference based on religion in advertising an available apartment is perfectly legal.
5. An apartment building owner may legally reject an applicant with history of mental illness, though he/she is not a danger to others.
6. An apartment owner can restrict families with small children to a building closest to the playground.
7. When using a real estate agent, a family may sell their house only to a white buyer.
8. A real estate agent is allowed to limit a home search to certain neighborhoods based on the client's race/ethnicity.
9. A loan officer may turn down a black applicant because of the applicant's lack of steady job and income.
10. It is legal for a loan officer to require higher down payments from Hispanic families in order to get a mortgage.


Source: U.S. Department of Housing and Urban Development
451 7th Street S.W., Washington, DC 20410
Telephone: (202) 708-1112 TTY: (202) 708-1455

FAIR HOUSING QUIZ KEY

1. F
2. T
3. F
4. F
5. F
6. F
7. F
8. F
9. T
10. F

Survey Suggestions/Comments

- Elderliness – Guidelines for assisted living, memory care, skilled nursing, independent, etc. An umbrella for understanding on not discriminating when they don't know the law. It is hard to explain when different communities are in place for a reason.
- Specifics on what we need to improve would be great.
- Advertise more so there are more participants. Topic needs to be widespread.
- Need Annual Training
- Provide answers to give when prospects ask if there is crime or when they ask if there are many Hispanics or Asians.
- Fair Housing was very clear, however, we have clients that are indirectly unfairly treated. For example, they are being fine combed for everything that happens in the neighborhood. How do we protect these individuals?
- This info can be condensed a bit more.
- Videos and more interactive training methods.
- Great basic overview – not much discussion about more grey areas.



Fair Housing Training Survey

1. How would you rate the instructor and overall presentation?

Outstanding Good Average Poor

2. Was the material presented clearly? Yes No

3. Are you leaving the training with a better understanding of the topic? Yes No

4. If you answered no to either (or both) question 2 or 3, what was unclear about the presented material or the manner in which it was presented?

5. Was the presenter able to answer your questions? Yes No

6. If you answered no to question 5, what question(s) were they unable to answer?

7. If you have any suggestions on how we can improve this training session, please share them below:

Contact Email:

This project was made possible by a generous grant from the United States Department of Housing and Urban Development through the Prince William County Office of Housing and Community Development.

