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**PRINCE WILLIAM COUNTY
COMMUNITY MENTAL HEALTH, DEVELOPMENTAL DISABILITIES
AND SUBSTANCE ABUSE SERVICES BOARD**

BOARD MEMBERS PRESENT:

Obediah Baker, Jr., Deanna Bayer, Voneka Bennett, Dr. William Carr, Bradley Marshall, John O’Leary, Timothy Oshiki

BOARD MEMBERS ABSENT:

Altonia Garrett, Patrick Sowers

BOARD MEMBER VACANCY:

City of Manassas Park

STAFF PRESENT:

Lisa Madron, Betsy Strawderman, Melinda Bringham-Office of the Executive Director
Division Managers: Sara Wheeler, Youth Adult and Family Services; Dr. Kanchan Clark, Medical Services; Elise Madison, Emergency Services; Sherry Bowman, Community Support Services; Mike Goodrich, Administrative Services
Staff Present: Robyn Fontaine, Administrative Services; Dan Manza, DORS Program

GUESTS PRESENT:

None

PRESS PRESENT:

None

OPENING: The Regular Meeting of the Community Services Board was convened on February 21, 2022, at 6:30 p.m. in the Powell’s Creek Conference Room, James J. McCoart Government Center, 1 County Complex, Woodbridge, Virginia with Vice-Chair Oshiki serving as Chairman in the absence of Patrick Sowers.



CITIZENS TIME:

None

STAFF TIME:

Sherry Bowman: Congratulations the Phoenix Center/Clubhouse staff who were a part of the Virginia Department of Health review for the Child and Adult Care Food Program (CACFP). The reviewer looked at all staff records including annual required trainings as well as the program's time logs, attendance records, meal count records, menus, food receipts and client enrollment forms looking for accuracy and compliance with civil rights requirements. Not only did the reviewer find no deficiencies. The reviewer also noted that the kitchen routine, cleanliness, food storage and COVID protocols were excellent and that the menu selection and interactions with the clients was great. We are very proud of our staff and the Vocational Services program.

APPROVE REQUEST TO PARTICIPATE REMOTELY THROUGH ELECTRONIC COMMUNICATION MEANS

WHEREAS, the Community Services Board adopted a policy pursuant to § 2.2-3708.2 VA CODE ANN to allow for remote participation by Members of the Board; and

WHEREAS, in accordance with the Board's policy, Voneka Bennett notified the Chair that the Member is requesting permission from the Board to electronically participate at the Board's February 21, 2022, meeting; and

WHEREAS, Voneka Bennett certified that she is unable to attend the meeting due an identified personal matter that prevents their physical presence; and

WHEREAS, the remote location from which the above member plans to electronically participate is their personal residence temporary or permanent and the remote location will not be open to the public; and

WHEREAS, Voneka Bennett verified that her participation in any closed session of the meeting shall remain confidential and not be disclosed to any unauthorized persons or entities; and

WHEREAS, pursuant to the Board’s policy, a request for electronic participation from a remote location shall be approved unless participation violates the Board’s policy or any provision of the Virginia Freedom of Information Act; and

NOW, THEREFORE, BE IT RESOLVED that the Community Services Board hereby approves the request to participate in the meeting through electronic communication means in accordance with the Board’s policy and a quorum of the Board was physically assembled at one primary or central location and arrangements were made for the voice of Voneka Bennett to be heard by all persons via Webex at the primary or central meeting location.

RESOLUTION 22-02R1-01

MOTION: Bayer

SECOND: O’Leary

Vote:

Ayes--Baker, Bayer, Carr, O’Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--Bennett, Marshall

Absent From Meeting--Garrett, Sowers

PRESENTATION: DORS & MAT Program

Dan Manza shared that the MAT Clinic has been operating since 2010 at CS. The clinic originally only served 20-30 clients at any given time and 50-60 total over the course of a year until 2019 when it was expanded and now can serve 50 clients at a time and in December the program had already served 69 for this fiscal year. One of the successes in 2019 was the removal of the “red tape” that slowed down the referral process. They are now able to get referrals quickly and get the clients engaged in services. Clients can be referred to them from their case manager or direct from Access. Now clients can get medication prior to being engaged in other treatment which has improved outcomes. A full-time peer position has been added to support client engagement. The peer can provide information on community resources, motivation, and provides REVIVE! training along with Narcan. The peer also runs a weekly virtual support group that is open to all CS clients.

Mr. Manza shared that the DORS program has faced challenges with the pandemic and having services suspended from time to time at the ADC, but the ADC staff has allowed them some flexibility. They recently hired a Spanish speaking provider at the ADC and are now able to provide services in Spanish. The DORS program has shown to have incredible impact and it is

evident that treatment services in the ADC are very important. For the general ADC population, the recidivism rate is about 50% for one year and clients that have completed the treatment program have only a 16% rate.

APPROVAL OF MINUTES

RESOLUTION 22-01R1-02

MOTION: Baker

SECOND: Marshall

The Prince William County Community Services Board does hereby approve the minutes of January 20, 2021.

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Marshall, O'Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Garrett, Sowers

RECOMMEND OBEDIAH BAKER, JR. TO BE APPOINTED BY THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS AS THE COMMUNITY SERVICE BOARD REPRESENTATIVE ON THE HOUSING BOARD

WHEREAS, The Community Service Board hereby recommends the appointment of Obediah Baker, Jr. as their representative on the Housing Board.

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby recommend the Prince William Board of County Supervisors appoint Obediah Baker, Jr. to fill the vacant Community Service Board Representative seat on the Housing Board.

RESOLUTION 22-02R1-03

MOTION: O'Leary

SECOND: Bayer

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Marshall, O'Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Garrett, Sowers

RECOMMEND PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS, ACCEPT, BUDGET, AND APPROPRIATE \$692,641 IN ONE-TIME REVENUE AND \$86,573 IN ONGOING REVENUE AND REALLOCATED \$82,573 IN OPERATING TO RECONCILE THE FISCAL YEAR 2022 COMMUNITY SERVICES BOARD'S COUNTY BUDGET TO ANTICIPATED REVENUE

WHEREAS, the Department of Behavioral Health and Developmental Services (DBHDS) and other funding sources have notified Community Services of funding changes; and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

WHEREAS, CS requests increasing ongoing budgeted federal revenues by \$42,675 to provide children and adolescents with serious emotional disturbance with effective community-based mental health services to reduce state hospitalization; and

WHEREAS, CS requests increasing one-time state revenues by \$10,000 to provide prevention needs assessments, data collection, and to assist in developing evidence-based initiatives for Gambling Prevention strategies; and

WHEREAS, CS requests increasing one-time federal revenues by \$106,604 to address the opioid crisis and reduce opioid related overdoses by providing recovery support services including peer support and recovery coaching to facilitate positive treatment outcomes and long-term recovery; and

WHEREAS, CS requests increasing one-time federal revenues by \$12,500 to implement prevention strategies for trauma identification and referral, create education alternatives, and build community capacity through an outreach effort to identify community partners that work closely with local schools and register them to participate in the Substance Abuse Creating Trauma Sensitive Schools Conference; and

WHEREAS, CS requests increasing one-time federal revenues by \$75,000 to implement a Mental Health Crisis Training Curriculum Program to assist with recovery efforts for individual experiencing and living with behavioral health illnesses; and

WHEREAS, CS requests increasing one-time ARPA federal revenues by \$130,005 for early intervention services to meet the development needs of children from birth to age three and their families; and

WHEREAS, CS requests increasing one-time federal revenues by \$25,000 to increase access to Substance Use Disorder (SUD) Treatment and Harm Reduction services for individuals impacted by SUD; and

WHEREAS, CS requests increasing one-time state revenue by \$65,000 to support client specific needs through the for individuals living in nursing facilities and require specialized supports as part of the Omnibus Budget Reconciliation Act; and

WHEREAS, CS requests increasing ongoing state revenue by \$15,967 for DBHDS Performance Contract administrative staffing support; and

WHEREAS, CS requests increasing one-time Medicaid/Medicare revenue by \$268,532 for delayed Fiscal Year 2021 reimbursements.

WHEREAS, CS requests reallocating \$82,573 in operating funds to add 1.0 FTE Clinical Service Caseworker and increase ongoing Medicaid revenue by \$27,427 to address increased service demand for Early Intervention Support Coordination services; and

WHEREAS, funds are restricted for the above-mentioned areas; and

WHEREAS, there is no general fund local tax support required to accept, budget, and appropriate these funds; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby recommend the Prince William Board of County Supervisors accepts, budgets, and appropriates \$692,641 in one-time revenue and \$86,069 in ongoing revenue and reallocate \$82,573 in operating to reconcile the Fiscal Year 2022 Community Services Board's County budget to anticipated revenue.

RESOLUTION 22-02R1-04

MOTION: Baker

SECOND: Bayer

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Marshall, O'Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Garrett, Sowers

RECOMMEND THE PRINCE WILLIAM BOARD OF COUNTY SUPERVISORS, TRANSFER, BUDGET, AND APPROPRIATE \$82,277.08 IN STATE FUNDING FROM PRINCE WILLIAM COUNTY OFFICE OF HOUSING AND COMMUNITY DEVELOPMENT TO PRINCE WILLIAM COUNTY COMMUNITY SERVICES TO RECONCILE THE FISCAL YEAR 2022 COMMUNITY SERVICES BOARD'S COUNTY BUDGET TO ANTICIPATED REVENUE

WHEREAS, the Prince William Board of County Supervisors (BOCS) on June 26, 2018, via Resolution Number (Res. No.) 18-388, authorized the execution of the County- State agreement for the Virginia Department of Behavioral Health and Developmental Services (DBHDS) Community Housing Development Project (CHDI) for \$2,500,000; and

WHEREAS, the DBHDS CHDI project was a joint agreement with Prince William County Departments of Community Services and Office of Housing and Community Development to develop affordable rental units for individuals with an intellectual or development disability to transition or establish independent housing; and

WHEREAS, OHCD managed the acquisition of the housing units and there is a CHDI project balance of \$82,277.08; and

WHEREAS, DBHDS have notified CS of the funding changes for a Community Housing Development Initiative Reserve through a Fiscal Year 2022 DBHDS Performance Contract Exhibit D; and

WHEREAS, the project funds of \$82,277.08 will transfer from OHCD to CS to manage in accordance with the FY 2022 DBHDS Performance Contract Exhibit D; and

WHEREAS, CS is required to reflect accurate revenue projections; and

WHEREAS, CS must request an increase in budget authority so that additional funds can be expended; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Community Services Board does hereby recommend the Prince William Board of County Supervisors transfer, budget, and appropriate \$82,277.08 in state funding from Prince William County Office of Housing and Community Development to Prince William County Community Services to reconcile the Fiscal Year 2022 Community Services Board's County budget to anticipated revenue.

RESOLUTION 22-02R1-05

MOTION: O'Leary

SECOND: Baker

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Marshall, O’Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Garrett, Sowers



DISCUSSION ITEMS:

Second Quarter FY22 Accounts Receivable Report

Mr. Goodrich shared the fee revenues that have been collected and currently billed but not paid by insurance or other pay sources. Overall, there is a 34.6% decrease which is attributed to staffing shortages on the Administrative team. The positions are in the process of being filled and he stated that CS will not lose any revenues as owed amounts are still able to be billed.

Second Quarter FY22 Financial Report

Mr. Goodrich shared that the County provides \$31.3 million (51%), the Cities of Manassas and Manassas Park provide \$3.5 million (6%) and Community Services is responsible for generating \$28.6 million (43%) in special revenues. The Financial Report provides additional details on the special revenues as these revenues are variable and are the responsibility of CS. CS has received \$ 17 million in special revenues to this point in FY22. Collected state revenues are 65% of the budgeted revenue amount, primarily due to unspent restricted funds in FY21 being deferred to FY22. Also included are the recent appropriations being approved by the Board of County Supervisors. Federal (95%) and Medicaid (46%) revenues collected are on pace with the budgeted amounts for the fiscal year.

Expenditures: Community Services has expended 46% of its annual budget of \$61.3M for Fiscal Year 2022. Highlights include:

- Salaries and Benefits expenses are 53% of budget, which is directly on target for the number of pay periods (14 in the first half of FY 2022, or 53% of pay periods).
- Operating Expenses (29%) and Contractual Obligations (26%) are lower than budgeted target of 50%. Employee travel is lower than customary due to an increase in telehealth during the COVID-19 state of emergency. Some contractual costs have been lower than anticipated as not all vendors are open or operating at normal capacity.
- Internal Expenses are 100% expended since they posted in the second quarter. These are the annual payments made to DoIT for information technology support.
- Grant expenditures will increase in the remaining two quarters of Fiscal Year 2022.

Second Quarter FY22 Services Report

Mr. Goodrich shared the client's served report for the first quarter of Fiscal Year 2022. The report includes an unduplicated count of clients seen by each program and has data for FY19, FY20, and FY21.

The highlights of the data include:

- Total Un-Duplicated Clients: 8,021, which is an 8.8% increase from FY21 count of 7,373
- Developmental Services, Case Management: 1.8% increase in unique clients from FY21
- Early Intervention program increases: Average of 19.4% increase in unique clients
 - Assessment/Service Coordination: 17.8% increase from FY21
 - Therapeutic and Educational Services: 21.4% increase from FY21
- Vocational Services: 19.1% decrease from FY21 due to inactive clients being removed from active status.
- Access Services: 17.4% decrease in the number of assessments.
- Emergency Services: 14.7% increase in the unique individuals being served. Due to the COVID pandemic and colder weather, clinicians are reporting that clients are declining appointments when offered.
- Drug Offender Recovery Services: Adult Detention Center-CS staff were again permitted into the detention center in the 2nd Quarter, and the number of clients increased from 37 to 74.
- New Horizons, Outpatient: 27.1% increase from FY21 (605 to 769 unique clients).
- New Horizons, Behavioral Health and Wellness: 227 unique clients served, as well as recruiting for vacant positions that occurred during this Quarter.

EXECUTIVE DIRECTOR'S TIME

--Ms. Madron shared that the County Attorney's office has sent out the annual Member survey that is required by state code and asked the Members to complete the survey and return it if they have not done so already.

--Ms. Madron stated that due to the county transitioning to Mobius for payroll that it appears that county email addresses may need to be issued. This will however trigger annual county mandated cyber security training. As more information is received, she will notify the Members.

--Ms. Madron provided an update on HB 624 and HB 30 that are currently being considered by the Virginia Legislature. Ms. Madron also thanked Bs. Bennett for her advocacy by speaking during the hearing.

--Ms. Madron provided the CS Board with an update on the proposed County Budget. CS is asking for 20 additional positions during this budget cycle and is working with the County to address recruitment and retention. The prior adjustments did not fully address the pay compression issue

within CS. The 5 additional positions for the Co-Responder Unit that were in the initial request are no longer under consideration, but the request for the CRC is included.

--Ms. Madron provided the CS Board Members with a copy of the CS Annual Report that was just finalized. Ms. Madron thanked Ms. Strawderman for compiling and editing the report and Ms. Bringham for formatting.

--Ms. Madron announced that Ms. Strawderman will be retiring from Community Services on April 15th, after nearly 27 years of service. A celebration of her service is planned for April 8th with more information to come.

DEPUTY DIRECTOR'S TIME

--Ms. Strawderman shared that while she will miss everyone at Community Services, she is looking forward to her retirement.

BOARD MEMBERS' TIME

WILLIAM CARR: Dr. Carr congratulated Ms. Strawderman on her retirement and thanked Mr. Manza for his presentation this evening.

VONEKA BENNETT: Ms. Bennett thanked Ms. Madron and the staff for all the hard work that they do and congratulated Ms. Strawderman on her retirement.

OBEDIAH BAKER, JR.: Mr. Baker thanked Mr. Manza for his presentation this evening and for the information that he provided on the MAT program and remarked that he is doing a good job and that there is a dire need for this program and that he hopes that Mr. Manza will be with CS for a long time. Mr. Baker thanked Ms. Madron for updating the Board on the items that are in the legislature. Mr. Baker shared that he appreciates the good job that the staff are doing for the community, including his family.

DEANNA BAYER: Mx. Bayer thanked the staff for all of the information that is sent out prior to the meetings as she finds it very helpful. She shared that she is excited to read the annual report and she is appreciative for all the updates and information. Mx. Bayer congratulated Ms. Strawderman on her retirement.

BRADLEY MARSHALL: Mr. Marshall congratulated Ms. Strawderman on her retirement and shared his appreciation for all she has accomplished and shared that she has been a tremendous ambassador for Community Services. Mr. Marshall thanked Mr. Manza for his presentation and shared that reducing the recidivism rates in half is unheard of and that this tremendous program is a model statewide.

JOHN O'LEARY: Mr. O'Leary thanked Mr. Manza for his informative presentation and thanked Mr. Goodrich and Ms. Fontaine for doing such a great job of breaking down the financial information this evening. Mr. O'Leary congratulated Ms. Strawderman on her retirement and thanked her for her leadership.

TIMOTHY OSHIKI: Vice-Chair Oshiki thanked Mr. Manza for his presentation this evening and remarked that the recidivism rate of offenders in the program being half of the national average is unheard of and is amazing. He commented on how staff is incredibly creative by introducing the virtual support group for those who might have strayed away from treatment especially during the pandemic. Vice-Chair Oshiki welcomed Ms. Fontaine and thanked her for presentation and remarked that he appreciates having someone in her position that they have comfort in. Vice-Chair Oshiki congratulated Ms. Strawderman on her retirement.

ADJOURNMENT

RESOLUTION 22-02R1-0

MOTION: Marshall

SECOND: Baker

The Prince William County Community Services Board does hereby agree to adjourn the February 17, 2022, Regular Meeting at 8:00 p.m.

Vote:

Ayes--Baker, Bayer, Bennett, Carr, Marshall, O'Leary, Oshiki

Nays--0

Abstained--0

Absent During Vote--0

Absent From Meeting--Garrett, Sowers
