

**Prince William County Police Department
Licensing Section**

8406 Kao Circle Manassas, VA 20110

<https://www.pwcva.gov/department/police/peddler-solicitor-vendor>

- Two ID's (**Follow State Police guidelines**)
- \$20 Application Fee

YOU MUST OBTAIN AN APPOINTMENT TO COMPLETE THE PROCESS

- **GO TO:** <https://www.pwcva.gov/department/police/fingerprinting-services>

FOOD
TRUCK

Vendor
Event
Sponsor

#1

Prince William County Health Department

Phone: 703-792-6310 - Option 1

8470 Kao Circle Manassas, VA 20110

<http://www.vdh.virginia.gov/LHD/PrinceWilliam/>

- Food Trucks Only
- Inspections for Health Food Service Permit

#2

Prince William County Zoning Administration

(703)792-6830

5 County Complex Court Woodbridge, VA 22192

[https://www.pwcva.gov/assets/2021-06/Application%20for%20Home%20Occupancy%20Certificate%20-%20Home%20Office%20\(HOC1\).pdf](https://www.pwcva.gov/assets/2021-06/Application%20for%20Home%20Occupancy%20Certificate%20-%20Home%20Office%20(HOC1).pdf)

- Food Trucks Only
- Approval for Temporary Activities Permit

#3

Prince William County Finance Department

703-792-6710

1 County Complex Court Prince William, VA 22192

<https://www.pwcva.gov/department/finance/business-license>

- Peddler Business License and \$500 Tax

Make sure your business is registered with the IRS